



Salem Area Mass Transit District

Board of Directors Work Session Minutes

Senator Hearing Room: 555 Court St. NE, Salem, Oregon 97301

October 12, 2023

Attendees:

Board: President Maria Hinojos Pressey, Directors Joaquín Lara Midkiff (Virtual), Ramiro Navarro Jr., Sadie Carney, Ian Davidson (Virtual), Sara Duncan and Bill Holmstrom

Staff: General Manager Allan Pollock, Deputy General Manager David Trimble, CFO Denise LaRue, CHRO Jaél Rose, CCO Patricia Feeny, COO Tom Dietz, and Executive Assistant Kirra Pressey.

Guest: SDAO Senior Consultant Mark Knudson

I. CALL TO ORDER

President Maria Hinojos Pressey called the work session to order at 5:32 PM

Attendance was noted.

A. Safety Moment

GM Pollock provided the Safety Moment noting this month in Oregon is Fire Prevention Month and the theme for this year is fire safety in the kitchen. He provided the following safety tips: stay alert, remain in the kitchen when cooking, keep flammable items away from heat sources, keep a lid nearby when cooking, do not pour water on a grease fire, keep children and pets away from the kitchen when cooking and lastly when in doubt get out, do not call 911 until you are outside.

B. Announcements

DGM Trimble introduced the District's new CHRO Jaél Rose, who extended her enthusiasm to join the District's team.

II. PRESENTATION(S) | DISCUSION(S)

A. Board Training (Special Districts, Board Authority, Expectations, Public Meetings & Ethics

Presenter: SDAO Senior Consultant Mark Knudson

Staff Report: Pg. 3-30

SDAO Senior Consultant Knudson provided Board Training discussing the following topics: Special Districts, District and Board authority and expectations, and public meeting and ethics law. He also highlighted HB 2805, discussing the evolving

requirements for public meetings.

III. GENERAL MANAGER COMMENTS

A. Upcoming Board Agenda Items

B. Board Calendar Review

Presenter: GM Pollock

Staff Report: Pg. 31-32

GM Pollock discussed upcoming Board agenda items, making special note there will be no Board Meeting in November and no Work Session in December.

IV. WORK SESSION ADJOURNED

President Maria Hinojos Pressey Adjourned the work session at 7:32 PM.