



Salem Area Mass Transit District

Board of Directors Work Session Minutes

Senator Hearing Room: 555 Court St. NE, Salem, Oregon 97301

January 11, 2024

Attendees:

Board: President Maria Hinojos Pressey, Directors Joaquín Lara Midkiff, Sadie Carney, Ian Davidson (Virtual), Sara Duncan, and Bill Holmstrom. Absent: Director Ramiro Navarro Jr.

Staff: General Manager Allan Pollock, Deputy General Manager David Trimble, CFO Denise LaRue, CHRO Jaél Rose, CCO Patricia Feeny, CPDO Shofi Ull Azum, COO Tom Dietz, Capital and Project Control Manager Melissa Kidd, and Executive Assistant Kirra Pressey.

Guest: PIVOT Principal Kari Turner, Mott Macdonald Principal Project Manager Ron Vergara (Virtual), and PIVOT Associate Scott Clarke.

I. CALL TO ORDER

President Maria Hinojos Pressey called the work session to order at 5:30 PM
Attendance was noted.

II. EXECUTIVE SESSION

Board President Hinojos Pressey directed the Clerk of the Board to read aloud the statement provided on the agenda; immediately following, the Board adjourned into Executive Session at 5:30 p.m. to consult with legal counsel concerning the legal rights and duties of the District with regard to current litigation and/or litigation likely to be filed.

III. RETURN TO WORK SESSION

The Board resumed the Work Session at 6:10 p.m. President Hinojos Pressey announced the Board would take no action on items discussed in Executive Session at this time.

A. Safety Moment

GM Pollock provided the Safety Moment, indicating January is Human Trafficking Prevention Month. The District is proud to join with public transportation systems across the nation in maximizing the "collective impact in combating human trafficking." The District has been focused on the topic of human trafficking for almost three years; this year, for the month of January, the National Human Trafficking Hotline number is displayed in the buses.

GM Pollock also made special note of the upcoming weather conditions this weekend and discussed ways to remain safe.

B. Announcements – None

IV. PRESENTATION(S) | DISCUSSION(S)

A. SSTC Update

Presenter: Capital and Project Control Manager Melissa Kidd

Staff Report: Pg. 3-13

Capital and Project Control Manager Melissa Kidd provided a status update on the South Salem Transit Center (SSTC), indicating the District was assigned a NEPA specialist by the FTA. The District has also met with the Property Owner to explain the NEPA process.

Manager Kidd presented multiple schematics of the SSTC, both the site and building. The estimated cost for the schematic design level came in at \$2,838,779. To ensure the District meets the current operation needs first while still considering future growth, she discussed value engineering ideas that have been presented both internally and with the District's partners Pivot and Mott MacDonald. Lastly, Pivot Associate Scott Clarke presented the project schedule, while Manager Kidd provided a brief overview of the next steps.

V. GENERAL MANAGER COMMENTS

A. Upcoming Board Agenda Items

B. Board Calendar Review

Presenter: GM Pollock

Staff Report: Pg. 14-15

GM Pollock discussed upcoming Board agenda items, noting the Legislative Subcommittee will be meeting next week on January 16th. He also discussed the Board Calendar, providing a reminder that Monday is a Holiday and the District will be providing Saturday-level service while District offices will be closed. President Hinojos Pressey also announced there will be no Work Session on February 8, 2024.

Lastly, GM Pollock announced the District has received ridership numbers for December 2023, finishing out the calendar year. For 2023 the District surpassed 3 million riders, the first time since 2019.

VI. WORK SESSION ADJOURNED

President Maria Hinojos Pressey Adjourned the work session at 6:52 PM.