



Salem Area Mass Transit District  
**Board of Directors Meeting**  
June 27, 2024

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3. Award of Contract for DPI Del Webb Security	
4. Award of Contract for Fuel Services Program for Contracted Transportation Services	
Adopt Resolution No. 2024-02, approving funding of the FY24 Section 5310 projects as recommended by the STIFAC, and direct the General Manager to submit the application for the Section 5310 grants in accordance with the recommendation. ....	4

Salem Area Mass Transit District  
**Board of Directors Meeting Minutes**

Senator Hearing Room: 555 Court St. NE, Salem, Oregon 97301

**June 27, 2024**

Full Video of Board Meeting can be accessed at: [https://www.youtube.com/playlist?list=PLSUQ1gg6M78XRjv71iiYD\\_YiUu7ABEx92](https://www.youtube.com/playlist?list=PLSUQ1gg6M78XRjv71iiYD_YiUu7ABEx92)

**Attendees:**

Board: President Maria Hinojos Pressey, Directors Joaquín Lara Midkiff, Ramiro Navarro Jr. (Virtual), Sadie Carney, Ian Davidson, Sara Duncan, and Bill Holmstrom.

Staff: General Manager Allan Pollock, Deputy General Manager David Trimble, CIO Art Boulanger, CFO Denise LaRue, CHRO Jaél Rose, CCO Patricia Feeny, CPDO Shofi Ull Azum, COO Tom Dietz, and Executive Assistants Kirra Pressey.

Guest: Legal Counsel Sara Sayles (Virtual) and Budget Committee Vice-Chair Nick Fortey.

**I. CALL TO ORDER**

**A. Attendance**

President Hinojos Pressey called the meeting to order at 5:30 p.m.  
Attendance was noted with Director Navarro attending virtually.

**B. Safety Moment**

GM Pollock presented a safety discussion on firework safety, indicating that fireworks are not safe to use at home and should be left to professionals. However, if fireworks are used at home, they should be kept out of the hands of children, protective eyewear should be worn, and lit fireworks should not be held. Always remain at a safe distance and soak used fireworks in water before discarding them.

**II. ANNOUNCEMENTS | CHANGES TO THE AGENDA - None**

**III. PRESENTATION(S) - None**

**IV. PUBLIC COMMENT - None**

The Board received public comment forwarded by Amanda Tapfield from the office of Governor Tina Kotek, from community member Tina Harding, for their review and consideration. President Hinojos Pressey noted that GM Pollock would provide an update on the items discussed in the public comment later in the meeting.

**V. BUDGET HEARING**

President Hinojos Pressey opened the Public Hearing at 5:35 p.m. CFO LaRue introduced the Vice Chair of the Budget Committee Nick Fortey, who provided the Budget Committee's recommendation to adopt the FY 2025 Budget. President Hinojos Pressey called for public comment regarding the Budget Hearing, both in person and online; no public comment was received. President Hinojos Pressey closed the Public Hearing at 5:38 p.m.

**VI. DELIBERATION OF BUDGET HEARING - None**

**VII. BUDGET HEARING ACTION ITEM**

Presenter: CFO Denise LaRue

Staff Report: Pg. 4-203

CFO LaRue briefly discussed the process surrounding the proposed and approved budget, including the published public notices. She requested that the Board adopt the FY 2025 Budget in accordance with the Budget Committee's recommendation.

Motion: **Adopt Resolution No. 2024-01 to adopt the FY2024-25 Budget, making appropriations, and imposing and categorizing taxes.**  
Motion By: **Director Bill Holmstrom**  
Second: **Director Ian Davidson**  
Vote: **Motion Passed Unanimously**

**VIII. CONSENT CALENDAR**

Presenter: President Maria Hinojos Pressey

Staff Report: Pg. 204-226

President Hinojos Pressey asked the members of the Board if there were any items to be pulled from the Consent Calendar prior to a motion. Director Holmstrom advised that he would like to pull item B.1 – Approval of FY 2025 United Way Donation from the Consent Calendar.

**A. Approval of Minutes**

1. May 23, 2024 Board of Directors Meeting
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3. June 13, 2024 Board Executive Session

**B. Routine Business Items**

1. Approval of FY 2025 United Way Donation **Deferred from the Consent Calendar**
2. FY24 Q3 Reportable Assault Data
3. Award of Contract for DPI Del Webb Security
4. Award of Contract for Fuel Services Program for Contracted Transportation

Motion:	<b>Approve the Consent Calendar with the exception of Item B1.</b>
Motion By:	<b>Director Ian Davidson</b>
Second:	<b>Director Joaquín Lara Midkiff</b>
Vote:	<b>Motion Passed Unanimously</b>

**IX. ITEMS DEFERRED FROM THE CONSENT CALENDAR**

**A. Approval of FY 2025 United Way Donation**

Presenter: General Manager Allan Pollock

Staff Report: Pg. 211-220

GM Pollock provided a brief overview of the United Way of Mid-Willamette Valley Bus Pass Distribution program and process. He indicated that the United Way does not give passes to individuals but to nonprofit agencies for distribution. The program is oversubscribed, and over time, the District has increased its donation due to the higher demand. The United Way also buys additional passes at a 25% discount. Board Members took a moment to highlight the many stories and comments from individuals who have received bus passes through the United Way Bus Pass Distribution. Director Holmstrom noted that the program assists the District in executing its mission of Creating Community Connections.

Motion:	<b>Approve an annual allocation of 7,500 Day Passes to the United Way of Mid-Willamette Valley for FY2025.</b>
Motion By:	<b>Director Bill Holmstrom</b>
Second:	<b>Director Sadie Carney</b>
Vote:	<b>Motion Passed Unanimously</b>

**X. ACTION ITEMS**

**A. Adopt Resolution No. 2024-02, Approving the 5310 Project Proposal(s).**

Presenter: CPDO Shofi Ull Azum

Staff Report: Pg. 227-231

CPDO Ull Azum provided a brief background on the 5310 programs, noting that the District serves as the recipient of the FTA 5310 Funds. He mentioned that public notices were published on the District's website and in the Statesman noting the application process and deadlines; however, no external submissions were received. He discussed the three applications submitted by the District, highlighting the differences between traditional and non-traditional projects. Finally, he reported that the Statewide Transportation Improvement Fund Advisory Committee (STIFAC) met on June 12, 2024, and unanimously voted to prioritize all three projects equally, recommending the Board approve the 5310 project proposals.

**XI. INFORMATIONAL REPORTS - None**

**XII. GENERAL MANAGER'S REPORT**

GM Pollock discussed the recent open house(s) to discuss community member concerns surrounding Route 22, indicating community members did provide concerns and feedback for staff review. Staff will evaluate the data and a decision will be made next week based on that data. Board Members deliberated on concerns regarding potential changes to this route, emphasizing a preference to address community concerns without altering the route. There is apprehension that such changes could establish a precedent of avoiding community areas, contradicting the objectives of upcoming service enhancements. Other Board members suggested enhancing targeted outreach efforts before implementing new routes to potentially mitigate these issues. Overall, the Board acknowledged and appreciated Staff's prompt response to community concerns.

GM Pollock also discussed the completion of the Districts annual inventory this morning, along with the House Transportation, Housing, and Urban Development Subcommittee meeting earlier in the day which focused on concerns surrounding the Federal Transportation Appropriations Bill for 2025. Lastly, he discussed promotions throughout the District and upcoming retirements.

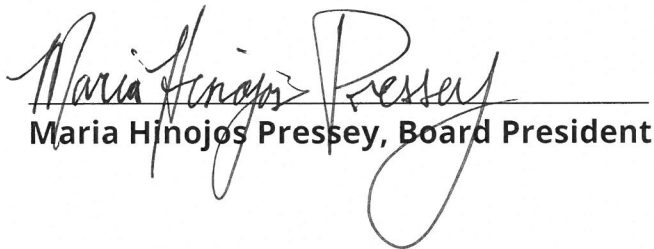
**XIII. BOARD OF DIRECTORS REPORT**

President Hinojos Pressey and Directors provided reports on committees and activities in which they represent the District.

**XIV. ADJOURN**

President Hinojos Pressey adjourned the meeting at 6:49 p.m.

**Respectfully Submitted**

  
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**Maria Hinojos Pressey, Board President**

