



Salem Area Mass Transit District

Board of Directors Work Session Minutes

Senator Hearing Room: 555 Court St. NE, Salem, Oregon 97301

October 10, 2024

Attendees:

Board: President Maria Hinojos Pressey, Directors Joaquín Lara Midkiff, Ramiro Navarro Jr., Sadie Carney, Ian Davidson, Sara Duncan, and Bill Holmstrom.

Staff: General Manager Allan Pollock, DGM David Trimble, CFO Denise LaRue, CELRO Jaél Rose, CCO Patricia Feeny, CPDO Shofi Ull Azum, COO Tom Dietz, Capital and Project Control Manager Melissa Kidd Grant and Project Coordinator Matt Marquez, and Executive Assistant Kirra Pressey.

Guest: Avail Technologies Chief Technology Officer Rick Spangler and Avail Technologies Senior Program Manager Vic Kumar

I. CALL TO ORDER

President Hinojos Pressey called the work session to order at 6:27 PM.
Attendance was noted.

A. Announcements – None

II. PRESENTATION(S) | DISCUSSION(S)

A. ITS Project Update

Presenter: COO Tom Dietz, Avail Technologies Chief Technology Officer Rick Spangler and Avail Technologies Senior Program Manager Vic Kumar.

Staff Report: Pg. 3-5 & Addendum B

CTO Spangler and Senior Program Manager Kumar from Avail Technologies provided an update on the ITS Project, emphasizing the unique advantages Avail brings to the partnership with the District. The ITS implementation includes key technologies like a Computer Aided Dispatch/Automatic Vehicle Location (CAD/AVL) system, data warehousing and business intelligence, VoIP communications over 5G, ADA-compliant next stop announcements, and real-time passenger information via apps and alerts. The project aligns with the Districts 2025 Strategic Plan, aiming to meet all ITS goals such as fleet installation and system acceptance. The ITS system is expected to improve safety, provide critical data for analysis and planning, and support long-term needs like electric bus management.

B. Capital Projects Update

Presenter: Capital and Project Control Manager Melissa Kidd

Staff Report: Pg. 6-15

Capital and Project Control Manager Kidd provided an update on completed, ongoing, and upcoming capital projects. Key achievements in FY24 included the implementation

of Tyler Munis for automated finance and HR processes, deployment of 10 Battery Electric Buses (BEBs) with new charging infrastructure, and completion of several maintenance and facility upgrades. Current projects, such as the South Salem Transit Center (SSTC) and vehicle technology enhancements, are progressing, while 22 projects totaling \$36.4 million are planned for FY25. These include Phase 2 of BEB design, preliminary work on the East Salem Transit Center, a farebox replacement, and cybersecurity improvements, with all projects aimed for completion by June 30, 2025.

C. STIFAC Update

Presenter: CPDO Shofi Ull Azum

Staff Report: Addendum A

CPDO Ull Azum provided an update on the 2025-2027 Biennium STIF Formula Funding. The August 2024 forecast shows a \$2.3 million decrease compared to the December 2023 forecast, impacting funding for in-district and out-of-district areas in Marion and Polk counties. Current Public Transportation Service Providers (PTSPs) include the District, the City of Woodburn, the City of Silverton, and West Valley Health. Potential new PTSP applicants include the MI Trolley project in Monmouth and Independence, as well as Canby Area Transit (CAT) and Wilsonville's SMART, requesting \$462,000, \$500,000, and \$60,000 respectively.

The STIF Advisory Committee will review applications on November 1, 2024, and make recommendations to the Board in December. The District faces a funding gap, based on the August 2024 ODOT forecast, of \$2.2 million to maintain current STIF-funded local service levels, with the gap increasing to \$2.5 million if holiday service is upgraded. The gap for maintaining regional service stands at \$84,000.

GENERAL MANAGER COMMENTS

A. Upcoming Board Agenda Items

B. Board Calendar Review

Presenter: GM Pollock

Staff Report: Pg. 16-17

GM Pollock reviewed upcoming agenda and calendar items. President Hinojos Pressey requested that the Board consider moving the December Board Meeting to either December 5th or 19th due to the Transit Initiatives Workshop, which she, Director Duncan, and GM Pollock will attend. The Board confirmed the December Board Meeting will be held on December 19, 2024.

III. ADJOURN

President Maria Hinojos Pressey Adjourned the work session at 8:03 PM.