



Salem Area Mass Transit District  
BOARD OF DIRECTORS  
VIRTUAL MEETING

January 28, 2021

Pursuant to Governor Brown’s Executive Order issued in response to the COVID-19 pandemic, this meeting was held virtually in the following ways:

- Google Meet ID: [meet.google.com/nfo-rihw-vut](https://meet.google.com/nfo-rihw-vut)
- Phone: +1 617-675-4444 PIN: 359 451 873 4625#
- Cherriots Facebook Live: <https://www.facebook.com/cherriots>
- YouTube via <https://www.capitalcommunitymedia.org/all>
- Comcast Channel 21

**Index of Board Actions**

<b><u>Action</u></b>	<b><u>Page</u></b>
Moved to approve the Consent Calendar: .....	<b>3</b>
1. <u>Approval of Minutes</u>	
a. December 17, 2020 Board of Directors Meeting	
2. <u>Routine Business</u>	
a. Appointment of Michelle Roland-Schwartz to the Citizens Advisory Committee	
Adopt the 2021 Federal and State Legislative Agendas as shown in Attachments A and B respectively. ....	<b>4</b>
Approve the 2022-2023 biennium Statewide Transportation Improvement Fund - Formula Fund program projects, identified in Table 2, for a total amount of \$15,425,351. ....	<b>5</b>

SAMTD Board of Directors meetings are video recorded and are available for viewing on YouTube through the Capital Community Media website at <https://www.capitalcommunitymedia.org/all>





Salem Area Mass Transit District  
**BOARD OF DIRECTORS VIRTUAL MEETING**  
January 28, 2021  
Google Meet ID: [meet.google.com/nfo-rihw-vut](https://meet.google.com/nfo-rihw-vut)

**MINUTES**

---

<b>PRESENT:</b>	President Ian Davidson; Directors: Colleen Busch, Maria Hinojos Pressey, Chi
<b>Board</b>	Nguyen, Robert Krebs, Charles Richards, and Sadie Carney
<b>Staff</b>	Allan Pollock, General Manager; David Trimble, Deputy General Manager; Al McCoy, Chief Financial Officer; Patricia Feeny, Director of Communication; Paula Dixon, Director of Human Resources & Labor Relations; Steve Dickey, Director of Technology & Program Management; Tom Dietz, Director of Operations; Chris French, Service Planning Manager; Don Clifford, Transportation Manager; SueAnn Coffin, Contracted Services Manager; Karen Garcia, Security and Emergency Management Manager; Dan Knauss, Contracts and Procurement Manager; James Aguilar, Security Coordinator; Stephen Custer, Digital Marketing Coordinator; Linda Galeazzi, Executive Assistant; and Kathryn Pawlick, SAMTD Legal Counsel
<b>Guests</b>	Kirby Garrett, Dale Penn II, and Waylon Buchan from CFM Advocates, Portland, OR

---

**A. CALL TO ORDER**

**6:30 PM**

President Davidson called the meeting to order. Attendance was noted and a quorum was present. President Davidson led the Pledge of Allegiance.

Mr. Pollock shared a *Safety Moment* about the importance of continuing to protect oneself from the COVID virus by washing your hands, wearing a mask and walking, sitting or standing at least six feet apart.

**B. ANNOUNCEMENTS AND CHANGES TO THE AGENDA - None**

**C. PRESENTATION - None**

**D. PUBLIC COMMENT -**

President Davidson noted for the record that the Board received a letter from an anonymous transit operator, two week prior, who shared some concerns about increased verbal and physical confrontations with members of the public at the Downtown Transit Center. President Davidson said he asked the general manager to investigate the concerns and report back to the Board. President Davidson offered to meet with the individual one-on-one to discuss these concerns.



## E. CONSENT CALENDAR

Shall the Board approve the Consent Calendar?

Presenter: President Davidson

Staff Report: 5-16 of the agenda

### 1. Approval of Minutes

a. December 17, 2020 Board of Directors Meeting

### 2. Routine Business

a. Appointment of Michelle Roland-Schwartz to the Citizens Advisory Committee

Motion: **Approve the Consent Calendar**

Motion By: **Director Colleen Busch**

Second: **Director Sadie Carney**

Vote: **Motion passed: Davidson, Nguyen, Busch, Hinojos Pressey, Carney, Krebs, Richards (7)**

## F. ITEMS DEFERRED FROM THE CONSENT CALENDAR - None

## G. ACTION ITEMS

### 1. Shall the Board adopt the proposed 2021 Federal and State Legislative Agenda?

Staff Report: Pages 17-22 in the agenda

Presenter: Director Colleen Busch, Legislative Committee  
Kirby Garrett, CFM Vice-President, Federal Affairs  
Dale Penn II, CFM State Affairs Partner,  
Waylon Buchan, CFM State Affairs Counsel

Director Busch reported that the Board's Legislative Committee met on January 14, 2021 to review and prioritize proposed projects and policies for the 2021 draft federal and state legislative agendas. The Committee recommends that the Board adopt the federal and state legislative agendas for 2021.

Mr. Garrett gave a recap of the District's successes for federal grant requests and projects in 2020; and shared the expectations of the first 100 days for the federal administration with highlights of the November election. Mr. Garrett then reviewed the recommendations for support of the District's 2021 federal grant requests from pages 18-20 of the agenda to include the purchase of six transit-style vans or 20 foot buses, ten ADA paratransit bus replacements, and five zero emission battery-electric buses and associated equipment; the Kuebler Link Job Center Mobility Project; a new operations and maintenance center to house the District's entire fleet, and a Mobility-as-a-Service (MaaS) transit facility in south Salem; Policy issues to support included funding for the *Bus and Bus Facility (BBF) Program*; and extending and making permanent, the *Alternative Fuels Gas Tax Credit*.



Mr. Penn talked about Oregon's 81<sup>st</sup> legislative session being 160 days with 3200+ bills to get through that include a vaccine rollout and COVID-19 response, social justice, equity and redistricting. Peter Courtney was elected Senate President for a tenth term. Tina Kotek was elected Speaker for a fifth term, and Representative McLain is the new co-chair of the Joint Transportation Committee.

Mr. Penn reviewed the Board's Legislative Committee recommended priorities for projects and policies, on page 21 of the agenda, that include: preserving and maintaining funding for public transportation investments; the passage of statutory changes converting existing energy incentives tax credits into Clean Fuels credits; the COVID-19 impact on transit and monitoring the state's responses to ensure transit access and interests are protected; keeping a close watch on opportunities to increase investments in electric vehicle transit infrastructure; and supporting legislative activity for Senate Bill 395 to increase required expenditures on footpaths and bicycle trails from one percent to five percent of amounts received from the State Highway Fund. Lesser priorities included monitoring the discussions and activities of the I-5 bridge replacement between Portland and Vancouver; the Transportation Network Company (TNC) legislation, the Volkswagen settlement, and support of the Oregon Transit Association's legislative priorities for 2021.

Waylon Buchan was introduced as CFM's new State Affairs Counsel. Mr. Buchan spoke about his legal background and what brought him to his new role at CFM. He spoke about the legislative hot topics that effect transit to include a bill that creates a series of obligations for employers to their employee classification and status, a bill regarding the workplace and use of marijuana, and a bill that would allow employees to hire a private attorney rather than going through the Bureau of Labor and Industry (BOLI). Mr. Buchan noted that OSHA's temporary rules for safety measures during the COVID pandemic expire on May 5.

Motion: **Moved that the Board adopt the 2021 Federal and State Legislative Agendas as shown in Attachment A and B respectively.**

Motion By: **Director Sadie Carney**

Second: **Director Colleen Busch**

Vote: **Motion passed: Davidson, Nguyen, Busch, Hinojos Pressey, Carney, Krebs, Richards (7)**

2. Shall the Board approve the 2022-2023 biennium Statewide Transportation Improvement Fund (STIF) Formula Fund program projects, for a total amount of \$15,425,351?

Staff Report: Pages 23-98 in the agenda

Presenter: Steve Dickey, Director of Technology and Program Management



Mr. Dickey reported that the Statewide Transportation Improvement Fund (STIF) application process was in its second funding cycle for fiscal years 2022 and 2023. The most recent revenue forecast from the State of Oregon for the biennium showed a total of \$15,425,351 for Marion and Polk counties. Three Public Transportation Service Providers (PTSP) requested STIF funding for twelve project plans. The project plans, as submitted, did not result in the full allocation of funding that was available. The PTSPs chose not to pursue the full amount but instead to put remaining program funds into a reserve if the funds were not spent. The STIF Advisory Committee met on January 13, 2021 to review the projects, and passed a motion to recommend that the Board approve the twelve projects and funding amounts identified in Table 2 (on pages 26-28 of the agenda), and allocate the remaining unallocated funding to the three PTSPs as additional program reserve.

Motion: **Moved to approve the 2022-2023 biennium Statewide Transportation Improvement Fund - Formula Fund program projects, identified in Table 2, for a total amount of \$15,425,351.**

Motion By: **Director Colleen Busch**

Second: **Director Robert Krebs**

Vote: **Motion passed: Davidson, Nguyen, Busch, Hinojos Pressey, Carney, Krebs, Richards (7)**

## **H. INFORMATION ITEMS - None**

### **I. GENERAL MANAGERS REPORT**

Mr. Pollock invited Karen Garcia, Security and Emergency Management Manager, to provide a report on security on District properties. Ms. Garcia spoke about unexpected events that impact service. Situations that staff dealt with in the past year during the COVID pandemic included the discovery of a suspicious package, a rally for the Black Lives Matter movement and the March for Floyd, the November elections and the inauguration. Jim Aguilar, Security Coordinator, gave an account of the suspicious package incident.

Service Planning Manager, Chris French, spoke about Cherriots partnering with Salem Health to coordinate the use of Cherriots LIFT transportation to get senior citizens and people with disabilities to the vaccination clinic at the Jackman Building. Mr. Pollock was appreciative of the importance in helping Cherriots' community partners.

Tom Dietz was introduced as the new Director of Transportation. Mr. Dietz talked about the recent snow event when it began to stick to the ground, and the work that is involved for the transit team behind the scenes with eight detours, two stuck buses, putting chains on the buses and kitty litter on the sidewalks and driveways to be safe.



Mr. Pollock recognized and thanked the District's Director of Finance, CFO Al McCoy for his service. Mr. McCoy will retire in February. Mr. McCoy responded with a story about his growing up as a country boy and going to the World's Fair when he was nine years old. It was the first time he saw public transit and he loved it. He thanked Mr. Pollock, the Board, Budget Committee, and the executive team for his experience working at Cherriots. He said he was looking forward to the next chapter in his life. He will take a break to work on himself and then look for a non-profit opportunity.

#### **J. BOARD OF DIRECTORS REPORTS**

Staff Report: Page 99 in the agenda

Director Krebs attended the Morningside Neighborhood Association meeting where information was shared about improvements being made on Reed Road and the development of 1,000 living units being built in that area. Director Krebs also attended transportation advocacy meetings for light rail, intercity passenger rail and AORTA.

Director Nguyen announced that the Diversity, Equity and Inclusive RFP for consulting services is now out on the street.

Director Busch attended and thanked the Board's Legislative Committee meeting for all of their hard work. She attended the SEDCOR awards ceremony, a sendoff for retiring Commissioner Sam Brentano who was a great transportation advocate, a Salem for Refugees meeting, the swearing in of new city councilors at the City of Keizer council meeting, Keizer Greeters, the Oregon Fair Housing Council meeting and the STIF Advisory Committee meeting.

Director Carney spoke about the SKATS meeting where there was discussion about the Transportation Impact Study and unified planning. She commented on the difficult circumstance in working with partners that have outdated transportation plans. She said federal funding is available that is not being used. ODOT is helping to change that outcome.

Director Richardson attended a neighborhood meeting regarding Costco's move to Kuebler Boulevard. The group asked him if there was any way that Cherriots could help. He also worked with Northwest Senior & Disability Services and disabled veterans.

President Davidson reported that the MWVCOG hired a new executive director, Scott Dodson. He advocated to support the reduction of greenhouse gases as they reviewed their legislative agenda. President Davidson and his wife are participating in the *Point In Time Count* on Saturday. He appointed Director Hinojos Pressey as an alternate to the City of Salem's "Our Salem" committee.



President Davidson invited the Board to recommend any items they would like to add to the agenda for future discussions.

**K. BOARD MEETING ADJOURNED**

**9:00 PM**

**Respectfully Submitted**

A handwritten signature in blue ink that reads "Ian Davidson". The signature is written in a cursive style and is positioned above a horizontal line.

**Ian Davidson, President**