



Salem Area Mass Transit District
Board of Directors

~ **SPECIAL MEETING** ~

Monday, June 12, 2017

5:30 PM

Senator Hearing Room at Courthouse Square
555 Court Street NE, Salem, Oregon 97301

MINUTES

PRESENT:	President Bob Krebs; Directors Kathy Lincoln, Marcia Kelley, Colleen Busch, Jerry Thompson, John Hammill and Steve Evans
Board	
Staff	Allan Pollock, General Manager; David Trimble, Chief Operating Officer; Patricia Feeny, Director of Communication; Paula Dixon, Director of Administration; Steve Dickey, Director of Transportation Development; Linda Galeazzi, Executive Assistant; Ben Fetherston, SAMTD Legal Counsel
Guests	None

- 1. CALL TO ORDER** **5:30 PM**
President Krebs called the Special Meeting to order at 5:30 p.m. The attendance was noted and a quorum was present.
- 2. ACTION ITEMS**
 - a. Verify Receipt of the Certified Results of the May 16, 2017 Special District Election and Accept It as the Official Election Results**

Staff report: Pages 1-9 of the special meeting agenda packet

Presenter: Allan Pollock, General Manager

The SAMTD Board received the certified election results from the Marion and Polk County Clerks for the May 16, 2017 Special Districts Election. The SAMTD Board determined that the person with the most votes was qualified to accept the Board of Director position as is written in the District's Bylaws and be declared the winners. To complete the process, the District must notify the Marion County Elections Office in writing that the District reviewed the Abstract of Votes for the Election and determined that the named candidates are qualified to hold office in July 2017 as a result of this election; hereby causing the County Clerk to issue a Certificate of Election to the following: Colleen Busch - Subdistrict # 2 (4 year term); Doug Rodgers - Subdistrict # 4 (4 year term); and Robert Krebs - Subdistrict # 6 (4 year term).

Motion: Move to accept the Election Results for the May 16, 2017 Special District Election as certified by the Marion County and Polk County Clerks, and authorize the President to verify receipt and acceptance

Motion by: Director John Hammill

Second: Director Kathy Lincoln

Vote: Passed Unanimously

b. Resolution No. 2017-07 Commitment to Sustainability – Policy 106

Staff report: Pages 9-14 of the special meeting agenda packet

Presenter: David Trimble, Chief Operating Officer

The District is committed to ensuring daily practices and transportation services by implementing strategies to incorporate environmental practices into daily operations. The updates to Policy #106 under General Rules #106.04(2)(a)(h) will help to provide the most cost effective forms of transportation by analyzing the emissions of available fuel types that will align with the District’s Strategic Plan.

The U.S. Department of Transportation through the Federal Transit Administration set aside \$53 million dollars through the Fixing America’s Surface Transportation Act (“Fast Act) Bill. All of the procurement rules have been waived. It is highly unusual but the FTA wants agencies to move in the direction of purchasing electric buses. The cost to transit agencies is the 20% match., The District would compete for the LoNo Emission Vehicles 5339© grant program that provides funding through a competitive process to states and transit agencies to purchase or lease low or no emission transit buses and related equipment, or to lease, construct, or rehabilitate facilities to support low or no emission transit buses. The program provides funding to support the wider deployment of advanced propulsion technologies within the nation’s transit fleet. Some agencies are making a commitment to go all electric by 2020. Electric buses cost more, and the technology is new. Improvements will need to be made with the infrastructure over time. Staff also does not recommend the purchase of hybrid buses at this time.

Motion: Move to amend Resolution #13-01 that established Vehicle Acquisition Policy #106 by adopting Resolution #2017-07 to include guidelines in the Policy for the District’s commitment to a goal of reducing the carbon emissions of its fleet; and continuing its efforts to maintain environmental responsibility through the future acquisition of Low and No Emissions Vehicles.

Motion by: Director Steve Evans

Second: Director Kathy Lincoln

Vote: Passed Unanimously

3. SPECIAL MEETING ADJOURNED

5:45 PM



Salem Area Mass Transit District
Board of Directors

~ **WORK SESSION** ~

June 12, 2017

Immediately following the Special Meeting

Senator Hearing Room – Courthouse Square
555 Court Street NE, Salem, Oregon 97301

MINUTES

PRESENT:	President Robert Krebs; Directors Jerry Thompson, Kathy Lincoln, Marcia Kelley, Colleen Busch, John Hammill and Steve Evans
Board	
Staff	Allan Pollock, General Manager; David Trimble, Chief Operating Officer; Patricia Feeny, Director of Communication; Paula Dixon, Director of Administration; Steve Dickey, Director of Transportation Development; Lorna Adkins, Marketing Coordinator; Linda Galeazzi, Executive Assistant
Guests	Bill Holmstrom, Chair, SAMTD Budget Committee

1. CALL TO ORDER 5:46 PM

President Bob Krebs called the work session to order.

Director Jerry Thompson asked to add a discussion on the Valley Retriever to the agenda.

2. DISCUSSION

a. Status of the Advertising RFP

Staff report: Pages 1-4 of the agenda packet

Presenter: Lorna Adkins, Marketing Coordinator

The review committee reviewed and scored best and final offers (BAFO) proposed by Stott Outdoor Advertising and All Points Media at the end of May 2017. Staff will recommend that a contract for commercial advertising on District property be executed with Stott Outdoor Advertising at the June 22nd Board meeting.

Comments: Evans, Kelley, Busch

Follow-up: Board members will let staff know of any information they want provided that was not already available, prior to taking action at the Board meeting.

b. Budget Committee Vacancies

Staff report: Pages 5-12 of the agenda packet

Presenter: Allan Pollock, General Manager

The Budget Committee consists of members of the local governing body and an equal number of citizens at large. Citizens are appointed by the governing body and serve terms of three years. Terms are staggered so that about one-third of the appointed terms end each year. Terms have ended for three of the seven citizen members as of June 30, 2017. Director Evans, President Krebs and Director Kelley are responsible to fill the vacant positions representing Subdistricts #1, #6, and #7 respectively for a three year term ending June 30, 2020.

Follow-up: Director Kelley has already spoken to citizen member, Sheronne Blasi who has agreed to serve another term. President Krebs and Director Evans will ask citizen members from their respective Subdistricts if they wish to serve another term.

c. City of Salem's Transit Committee

5:31 PM

Staff report: Pages 1-4 of the agenda packet

Presenter: Allan Pollock, General Manager

Board members listened to a recording of the last six minutes of KMUZ's "Willamette Wake Up on Tuesday" Show where Mayor Chuck Bennett is interviewed and discusses his plans for his transportation agenda. Board members inquired how the transit committee came to be. There is no record of it yet it happened quickly and was very specific. President Krebs said he spoke briefly with Mayor Bennett, at an event they both attended, about the City's Transit Committee and asked about having transit board representation on the committee. The Mayor said he didn't want a transit representative on the committee. President Krebs has been trying to meet with the Mayor, but has not yet had a response. Director Lincoln has reached out to two city councilors inquiring about their thoughts on the Mayor's goals. Board members considered what their options will be if the State transportation package doesn't pass. The City is dependent on the District for a whole section of their planning process. The City's Transit Committee meetings will be open to the public so that board members can attend to observe.

Comments: Kelley, Krebs, Lincoln, Evans, Hammill

Follow-up: Mr. Pollock is meeting with the City Manager on June 11th. He can be the Board's spokesperson if there is anything they want him to express on their behalf. He could offer to have a joint work session of the council and board to work on the goals together.

d. Valley Retriever Bus Line

5:49 PM

Staff report: Supplemental agenda packet

Presenter: President Bob Krebs

The Valley Retriever Bus Line went out of business in mid-May due to the death of owner Dennis Dick which resulted in the loss of intercity service on the route from Newport, Corvallis, Albany, Salem, Sisters and Bend. There doesn't appear to be any interest in operating the Valley Retriever at this time. Director Krebs provided the Board with a written proposal to consider stepping up to fill this transportation void if there is a legal means. It would be a great project that yields many positive results with at least one round trip from Salem to Bend and two round trips from Salem to Corvallis. The first step would be to find out what all of the issues are and this kind of project could feasibly do. It is possible that ODOT has been working on a plan. The Valley Retriever was privately-owned.

Comments: Krebs, Lincoln, Hammill

3. GENERAL MANAGER COMMENTS

Staff report: Pages 13-18 of the agenda

Presenter: Allan Pollock, General Manager

Time was spent reviewing the draft agenda for the June 22, 2017 board meeting, the Board's calendar, and future agenda items that will be brought to the Board for their consideration.

Follow-up: Director Lincoln stated that she will not be at the June 22nd Board meeting or the July 10th work session.

4. WORK SESSION ADJOURNED

6:47 PM

Submitted and Recorded by: Linda Galeazzi, Executive Assistant/Clerk of the Board

