



Salem Area Mass Transit District  
Board of Directors

~ **WORK SESSION** ~

May 14, 2018

Courthouse Square – Senator Hearing Room  
555 Court Street NE, Salem, Oregon 97301

**MINUTES**

**PRESENT:** President Robert Krebs; Directors Jerry Thompson, Steve Evans, Colleen Busch,  
**Board** Kathy Lincoln, and Doug Rodgers; **ABSENT:** Director Marcia Kelley

**Staff** Allan Pollock, General Manager; Patricia Feeny, Director of Communication; Paula  
Dixon, Director of Administration; Steve Dickey, Director of Transportation  
Development; Linda Galeazzi, Executive Assistant; Chris French, Senior Planner;  
Chip Colby, Information Technology Manager; Linda Galeazzi, Executive Assistant

**Guests** Ray Jackson and Mike Jaffe from the Mid-Willamette Valley Council of Governments

**1. CALL TO ORDER** **5:32 PM**  
President Bob Krebs called the work session to order at 5:32 p.m.

**2. PRESENTATION**

**RTSP 101 and Discussion of Goals Language** **5:32 PM**

**Staff report:** Pages 1-10 of the agenda

**Presenter:** Ray Jackson, Senior Planner-Transportation, MWVCOG

Mike Jaffe, Program Director, Transportation/Natural Resources/GIS, MWVCOG

The Board received an overview of the process involved in the Regional Transportation System Plan (RTSP). The RTSP is a 20-year planning guide that must be updated every four years to reflect the latest planning assumptions, financial forecasts, and project prioritization to comply with current federal regulations. Part of the update to the RTSP for the years 2019-2035 is to review the goals and objectives. Mr. Jackson explained that there were 222 statements related to goals, objectives, and policies that overlapped in the last update. In the proposed update those were simplified into nine goals and six objectives with one to four indicators to track the progress toward meeting the objective.

Director Lincoln asked for discussion on one of the goals and objectives of the SKATS RTSP; in particular, Goal #7 *Planned to minimize the impact to the natural and built environment* and the Objective #5 *Reduce the impact to the environment and natural systems*. She noted that the State adopted a target to get rid of greenhouse gas emissions, and the City of Salem has this policy in their plan. She felt it was a good idea and it was consistent with the District's environmental sustainability goal.

Discussion ensued about whether the goal and objective in the RTSP as stated were sufficient; or whether there should be an additional statement or objective included; and whether the Board wanted to take action on a position. Public comments were received by the SKATS Policy Committee in April on the Goals of the RTSP. Strong positions were expressed on both sides of the issue.

**Follow-up:** Mr. Jackson and Mr. Jaffe will come back to the Board in April 2019 for an update. Adoption of the 2019-2045 RTSP is planned for May 28, 2019.

### 3. DISCUSSION

#### a. Report on Salem City Council's Congestion Relief Task Force Meeting 6:22 PM

**Staff report:** Pages 11-12 of the agenda.

**Presenter:** Chris French, Senior Planner

Mr. French attended the April 20<sup>th</sup> meeting of Salem's Congestion Relief Task Force meeting and provided an update to the Board about the ideas shared by citizens for a solution to relieve the congestion. There were 99 pages of solutions suggested. They task force compiled the list into three options to review in more detail. The next meeting is scheduled for May 18, 2018.

**Follow-up:** Board members may follow up on the question asked about the task force choosing three options from the list of ideas that were shared. Information is available about the task force documents on the City's website at <https://www.cityofsalem.net/Pages/congestion-relief-task-force.aspx>

#### b. Service Enhancement Discussion – Configuration of Statewide Transportation Improvement Fund Advisory Committee (STIFAC) 6:32 PM

**Staff report:** Pages 13-18 of the agenda

**Presenter:** Allan Pollock, General Manager

Board members brainstormed potential individuals to reach out to, and will share information about the Statewide Transportation Improvement Fund Advisory Committee's purpose and goals, to find out if they have an interest in participating.

**Follow-up:** A list of potential candidates will be reviewed at the June 11 work session with a goal to appoint members to the STIFAC at the June Board meeting.

**c. Review Proposed FY2019 Board Meeting Calendar**

**7:04 PM**

**Staff report:** Pages 19-20 of the agenda

**Presenter:** Allan Pollock, General Manager

Board members reviewed a draft of their annual Board meeting schedule for fiscal year 2019. There was one conflict for a work session scheduled on November 12, 2018. It is a designated holiday in observance of Veteran's Day. Past practice has been to choose another date in the month. Board members preferred to meet on November 13, 2018.

**Follow-up:** Staff will make changes to the Board's Calendar of Meetings for FY2019 to reflect the November 13, 2018 date for the work session. The Board will take action on the calendar of meetings at the May 24th Board meeting.

**4. GENERAL MANAGER COMMENTS**

**7:10 PM**

**Staff report:** Pages 21-26 of the agenda

**Presenter:** Allan Pollock, General Manager

Board members reviewed the draft agenda for the May 24, 2018 board meeting, the Board's calendar of scheduled meetings and events, and a draft of upcoming agenda items for Board review or action.

Mr. Pollock reported that the City of Salem has formed a Technical Advisory Committee for its Salem Area Comprehensive Plan. Steve Dickey will represent the District on that committee. In addition, there will also be a Stakeholder Advisory Committee. Mr. Pollock called the City to suggest that a transit representative be included on that committee. The City was agreeable to that. President Krebs will appoint a board member to that committee.

**Follow-up:** If there is a Board member interested in serving on that committee, they should express their interest to President Krebs. Mr. Pollock will provide the Board with more information about the committee.

**4. WORK SESSION ADJOURNED**

**7:21 PM**

Submitted and Recorded by: Linda Galeazzi, Executive Assistant/Clerk of the Board