



Salem Area Mass Transit District  
**BOARD OF DIRECTORS**

**~ Virtual BOARD MEETING ~**

Thursday, August 26, 2021 at 6:30 PM  
Senator Hearing Room – Courthouse Square  
555 Court Street NE – Salem, Oregon 97301

ZOOM .....  
<https://cherriots-org.zoomgov.com/j/1605194427?pwd=enjXS3ZIV1BUM3QvWEU3bnplbHYzZz09>  
Meeting ID: 160 519 4427 | Passcode: 512136

Comcast Cable ..... Channel 21  
Cherriots Facebook Live ..... <https://www.facebook.com/cherriots>  
YouTube through CC:Media ..... <https://www.capitalcommunitymedia.org/all>

**AGENDA**

**A. CALL TO ORDER** (President Ian Davidson)

- 1. Note of Attendance for a Quorum
- 2. Pledge of Allegiance
- 3. "Safety Moment"

**B. ANNOUNCEMENTS & CHANGES TO AGENDA**

If any agenda item involves a potential conflict of interest, Board members should so note this before the adoption of the Consent Calendar.

**C. PRESENTATION**

- 1. President’s 2021 Award for Extraordinary Leadership in Service to the Association for Commuter Transportation
- 2. Demonstration of a Transit Boarding and Estimation and Simulation Tool (TBEST) **5**  
for Short Range Transit Ridership Forecasting

**D. PUBLIC COMMENT**

For testimony on any Board business, send an email to: [board@cherriots.org](mailto:board@cherriots.org) by 5:00 p.m., the day of the Board meeting; or by mail to Cherriots Board of Directors, 555 Court Street NE, Suite 5230, Salem, OR 97301. Testimony received will be acknowledged at the Board meeting and will be included in the minutes for public record.

**E. CONSENT CALENDAR**

Items on the Consent Calendar are considered routine business and are adopted as a group by a single motion unless a Board member requests to withdraw an item. Action on items pulled for discussion will be deferred until after adoption of the Consent Calendar.

**1. Approval of Minutes**

- a. July 22 Board of Directors Meeting ..... **15**
- b. July 22 Board Orientation (Part 1) ..... **23**

**2. Routine Business**

**F. ITEMS DEFERRED FROM THE CONSENT CALENDAR**

**G. ACTION ITEMS**

- 1. Authorize the General Manager to Execute a Contract with The Gunter Group for Management of the Implementation of Tyler Munis ERP Software ..... **25**

**H. INFORMATIONAL REPORTS**

- 1. September Service Change Briefing ..... **27**
- 2. Fourth Quarter Performance Report ..... **33**
- 3. Fourth Quarter Transportation Options Report ..... **65**

**I. GENERAL MANAGER'S REPORT**

**J. BOARD OF DIRECTORS REPORTS**

- 1. Board Committee Assignments ..... **81**
- 2. Board Reports on Committee Assignments ..... **84**

**K. ADJOURN BOARD MEETING**

**Next Regular Board Meeting: Thursday, September 23, 2021**

- **Virtual and Hybrid Meetings:** The Board of Directors meeting is a public meeting that is typically held in the Senator Hearing Room at Courthouse Square where it is ADA- accessible. The Board meeting is also available to the community *virtually* through ZoomGov, on Comcast Channel 21, on Cherriots Facebook Live, and on YouTube through CC: Media.
- **Closed Captioning (CC):** ZoomGov's live streaming platform includes Closed Captioning (CC). It is a good tool for aiding viewer participation in the meeting. However, Closed Captioning does not always translate accurately.
- **Alternate Formats** This is a public meeting in a place that is ADA accessible. With 48 hours of notice, auxiliary hearing aids and services, and alternate formats for individuals with limited English proficiency are available. Requests can be made to the Clerk of the Board by phone at 503-588-2424 or with the assistance of TTY: Oregon Relay Services at 1-800-735-2900 (or 711). Cherriots administration office hours are Monday-Friday from 8:00 AM to 5:00 PM.
- **Electronic Copies** of the Board's meeting agenda packet are distributed by email 6-7 days prior to the meeting. The agenda packet is also included on the Cherriots website under Public Meetings and Notices at: <https://www.cherriots.org/meetings/>.
- **Email Distribution List:** To add your email address to the Board's meeting distribution list, please send your email address to the Clerk of the Board at [publictestimony@cherriots.org](mailto:publictestimony@cherriots.org).



- Reuniones virtuales: La reunión de la Junta Directiva es una reunión pública; típicamente en un lugar que sea accesible según la ADA. Sin embargo, esta reunión de la Junta se llevará a cabo virtualmente a través de ZoomGov siguiendo las directivas del Gobernador Brown para mantener a las personas seguras y saludables durante la pandemia de Covid-19.
- Subtítulos ocultos (CC): la plataforma de transmisión en vivo de ZoomGov incluye subtítulos ocultos (CC). Es una buena herramienta para ayudar a los espectadores a participar en la reunión. Sin embargo, CC no siempre se traduce con precisión.
- Formatos alternativos Esta es una reunión pública en un lugar accesible a la ADA. Con 48 horas de anticipación, se encuentran disponibles audífonos y servicios auxiliares, y formatos alternativos para personas con dominio limitado del inglés. Las solicitudes se pueden hacer al Secretario de la Junta por teléfono al 503-588-2424 o con la ayuda de TTY: Oregon Relay Services al 1-800-735-2900 (o 711). El horario de oficina de la administración de Cherriots es de lunes a viernes de 8:00 a. M. A 5:00 p. M.
- Se distribuyen copias electrónicas del paquete de la agenda de la reunión de la Junta por correo electrónico 6-7 días antes de la reunión. El paquete de la agenda también se incluye en el sitio web de Cherriots en Reuniones públicas y avisos en: <https://www.cherriots.org/meetings/>.
- Lista de distribución de correo electrónico: para agregar su dirección de correo electrónico a la lista de distribución de reuniones de la Junta, envíe su dirección de correo electrónico al Secretario de la Junta a [publictestimony@cherriots.org](mailto:publictestimony@cherriots.org).

**Next Regular Board Meeting: Thursday, September 23, 2021**



## **FY 2021 BOARD PRIORITIES AND PRINCIPLES**

Salem Area Mass Transit District, also known as Cherriots, has established priorities and principles that board members can use when representing the District on external committees.

### **Cherriots Board of Directors adopts the following priorities and principles:**

#### **Support of increased public transit funding**

*While Cherriots has seen an expansion of service in recent years, noticeable gaps in frequency and coverage remain in the existing service. As such, we are supportive of initiatives that could support the expansion of public transit in Marion and Polk counties. Funding sources could include federal, state, or local (city and county) revenues.*

#### **Pedestrian and bicyclist infrastructure**

*Transit riders and other community members depend on a strong, multi-modal network to reach their destinations. Large sections of the urban growth boundary do not have sidewalks, and bike infrastructure is inadequate. As Cherriots becomes a mobility integrator, we must advocate for strong “first mile/last mile” infrastructure.*

#### **Environmental justice**

*Decisions on how to allocate resources should be viewed through a lens of environmental justice. New projects should always consider historically underserved communities. For example, an area with higher levels of pollution should be the first to receive funding targeted to mitigate pollution.*

#### **Maintenance of existing travel lanes before building new infrastructure**

*Allocation of funding for automobile travel lanes should prioritize the maintenance of existing infrastructure before building new, costly-to-maintain infrastructure.*

#### **Unaccounted costs**

*Attention should be paid to policies that put the burden of costly infrastructure on the public when the number of individuals who would benefit is nominal. For example, parking minimums increase the cost of housing and commercial properties for everyone, but only drivers of automobiles benefit.*



**To:** Board of Directors

**From:** Ted Stonecliffe, Transit Planner II, Programs  
David Trimble, Deputy General Manager

**Thru:** Allan Pollock, General Manager

**Date:** August 26, 2021

**Subject:** Transit Boardings Estimation and Simulation Tool (TBEST) demonstration

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Planning staff worked with a national consultant to install and calibrate the Transit Boardings Estimation and Simulation Tool (TBEST) software for the Cherriots service area in February 2021. TBEST is used by many transit agencies around the country for its multi-faceted GIS-based modeling, planning and analysis tool which integrates socio-economic, land use, and transit network data into a unique platform for scenario-based transit ridership estimation and analysis.

TBEST provides supporting functions for strategic transit development plans, service planning, FTA Title VI analysis, mobility planning, comprehensive operational analysis, GTFS network compatibility, Service Development grant applications, performance reporting, scenario comparison, and many others.

A short presentation will include a brief background and history of the tool and demonstrate it can assist planners in the following:

- Reviewing changes in route structures in both time and space
- Service evaluation
- Example analyses: access to transit; access to jobs; race/ethnicity access; alternatives analysis; Title VI disparate impact and disproportionate burden analyses for major service changes;
- Integration into the Long Range Transit Plan project

# Transit Boardings Estimation Simulation Tool (TBEST)

Presentation to the Cherriots Board  
of Directors, August 26, 2021



## Presentation Overview

- Background and history of TBEST
- How TBEST can help Cherriots plan
- Example analyses
- Work with City of Salem to test BAT lanes
- Integration into the Long Range Transit Plan
- Questions



## TBEST Background

### DEVELOPMENT TEAM

**Public Sponsorship**



**Research-based Methodologies**



**Software Development, Implementation and Technical Support**



## Introduction

### What is TBEST?

Software tool providing transit data analytics and insights to support Transit Service Planning and Strategic Transportation Planning initiatives

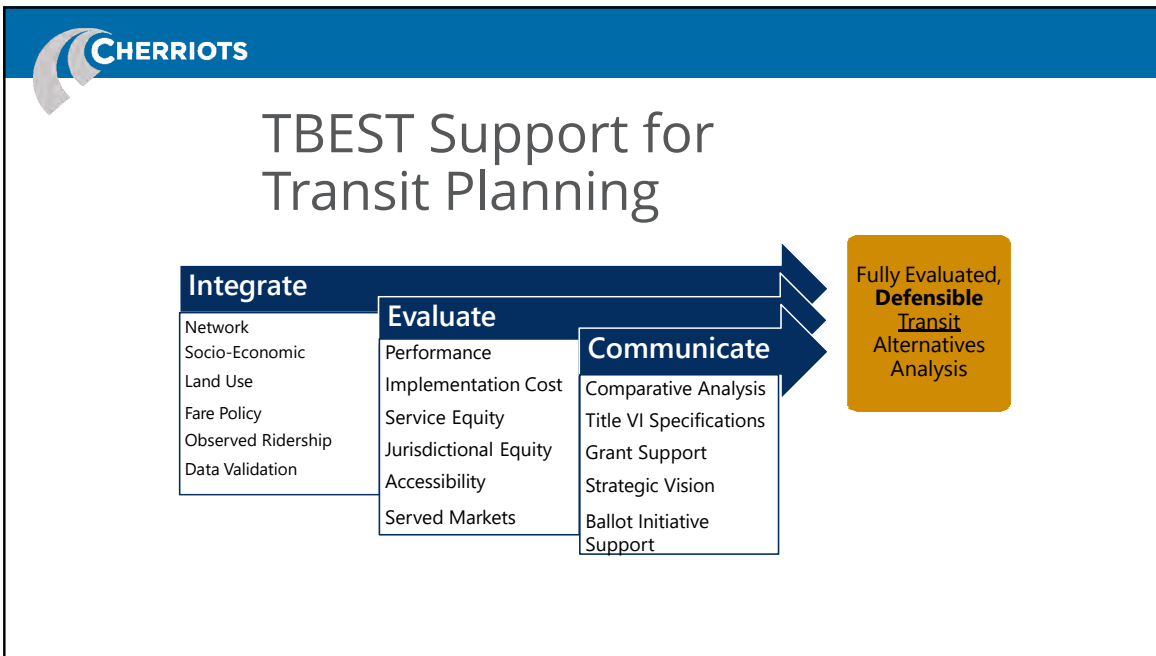
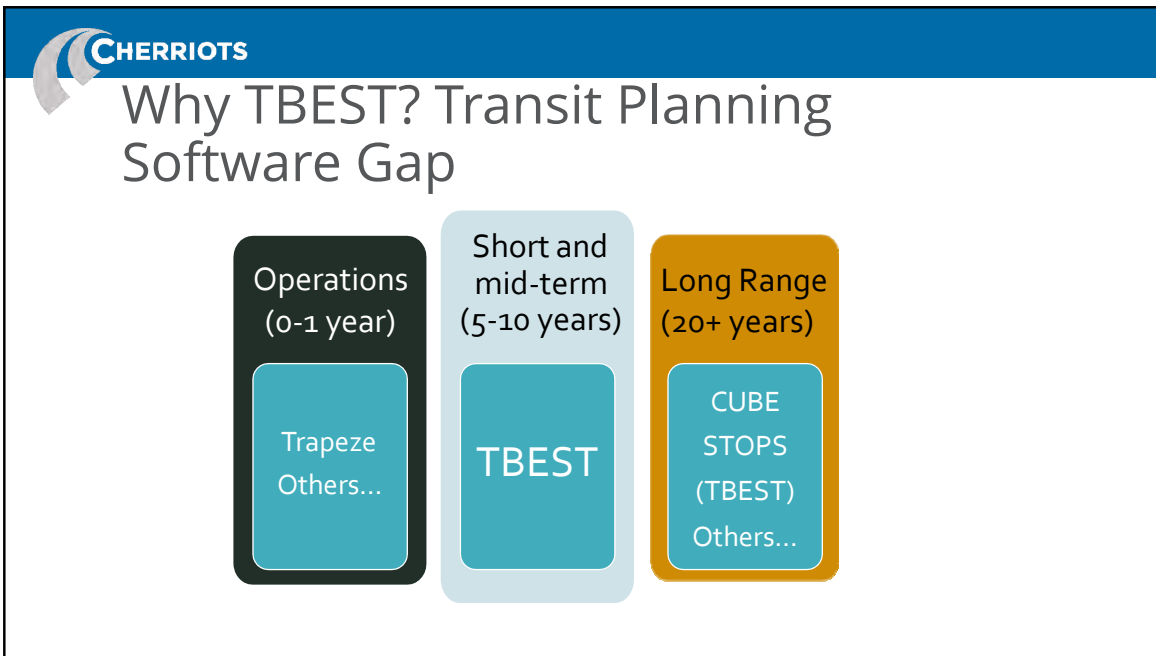
### What are the core TBEST features?

- Transit Demand Estimation
- Market Analysis
- Transit Operational Analysis
- Title VI Equity Analysis
- Accessibility Analysis
- Jurisdictional Analysis



### Who Maintains TBEST?

- FDOT manages TBEST development and provides TBEST data products for all Florida agencies
- Agencies outside of Florida are welcome to utilize TBEST
- **Free** software download on the TBEST website ([www.tbest.org](http://www.tbest.org))
- Must have a basic license of GIS installed for it to work





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## TBEST Transit Network Editor

**Construct Alternative Service Networks**

- Service organized by Route
- Add/Edit/Remove Routes, Patterns, Segments and Stops
- Trip Editor to modify Vehicle Trips and Travel Times
- Assign **Stop Amenities, Special Generators, Transfer Stations**
- Intuitive, ArcGIS-based map editor components
- Configurable Base Map (AGOL & MXD)
- Export TBEST** network to GTFS, shapefiles, KMZ, FGDB

*Network and Trip Editor – Route 2 Eastbound*

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## TBEST Transit Service Planning

**Detailed Route Service Evaluation**

- Service Hours, Headway, Speed, Trips, Travel Time, Span of Service, Annual Service **by time of day**
- Schedule** from GTFS with Time Points
- Route Demographic and Land Use Maps
- Route Evaluation Template

Route Service Summary		Route Demographic		2022 Quarterly Demographic (Q1 2022)						
<b>Weekday Route Properties</b>	<b>Service Hours</b>	<b>Service Hour Cost</b>	<b>People per sq. mi.</b>	<b>Population</b>	<b>Population Density</b>					
Round Trip Length (mi.)	Weekdays 05:52 AM to 09:20 PM	\$1204	18,706	1,000	1,000					
Stops Served	Saturdays 05:22 AM to 09:20 PM	Service Mile Cost	Jobs per sq. mi.	18,084	2,000					
Peak Hour Operating (H)	Sundays No Service	Minimum	45%	45%	45%					
		Maximum Layer (%)	37%	37%	37%					
		Vehicle Capacity (Units)	47	47	47					
			One Vehicle or Lane							
Route Statistics by Time Period										
Time Period	Special Stop (Hours)	Round Trip Service Hours (One Way)	Headway (Minutes)	Round Trip Travel Time (Minutes)	Speed (MPH)	Vehicles	Average Lane/Mile	Person Service Hours	Person Miles	Person Cost
AM Peak	3.0	25	15	45.1	14.9	3	0.0%	8.7	129.9	\$1,529.0
PM Peak	6.0	49	15	48.2	14.6	4	0.0%	16.8	288.4	\$2,262.0
PM Peak	3.0	24	15	52.0	12.9	4	0.0%	10.4	134.7	\$1,348.9
Night	3.0	20	20	47.7	14.3	3	0.0%	7.2	103.5	\$965.8
<b>Total Weekday</b>	<b>15.0</b>	<b>118</b>	<b>15</b>	<b>47.7</b>	<b>14.2</b>	<b>4</b>	<b>0.0%</b>	<b>44.8</b>	<b>617.9</b>	<b>\$5,810.8</b>
Saturday	15.0	36	32	47.4	14.2	2	0.0%	21.9	210.9	\$2,812.8
Sunday	0.0	0	0	0.0	0.0	0	0.0%	0.0	0.0	\$0.0

*TBEST Service Summary – Route 5*

**CHERRIOTS**

## Access to transit analysis

Table Of Contents

Layers

- C:\TEST\AccessToTransit
- Census Blocks
- Population in Poverty
- Service Area Census
- Walk Access Area
- Canvas\World\_Light\_Gre

-4940700.000 18435529.453 Feet

**CHERRIOTS**

## Market analysis - Jobs

*Market analysis - Route 21*

Socio-Economic Market Analysis

Save Report • Export •

Data Profile Selection

Summary Option: Market Variable Distribution

Summary Market Variable: Employment - Total Employment

Summarize Relative to System Average (Title VI)

Enable Summary System Average Apply

Feature Display Options

- Transit Network Visible
- All Features Visible
- Market Boundary Visible
- Base Map Visible
- Chart Label Visible
- Chart Legend Visible
- Show Cumulative Travel Time Market

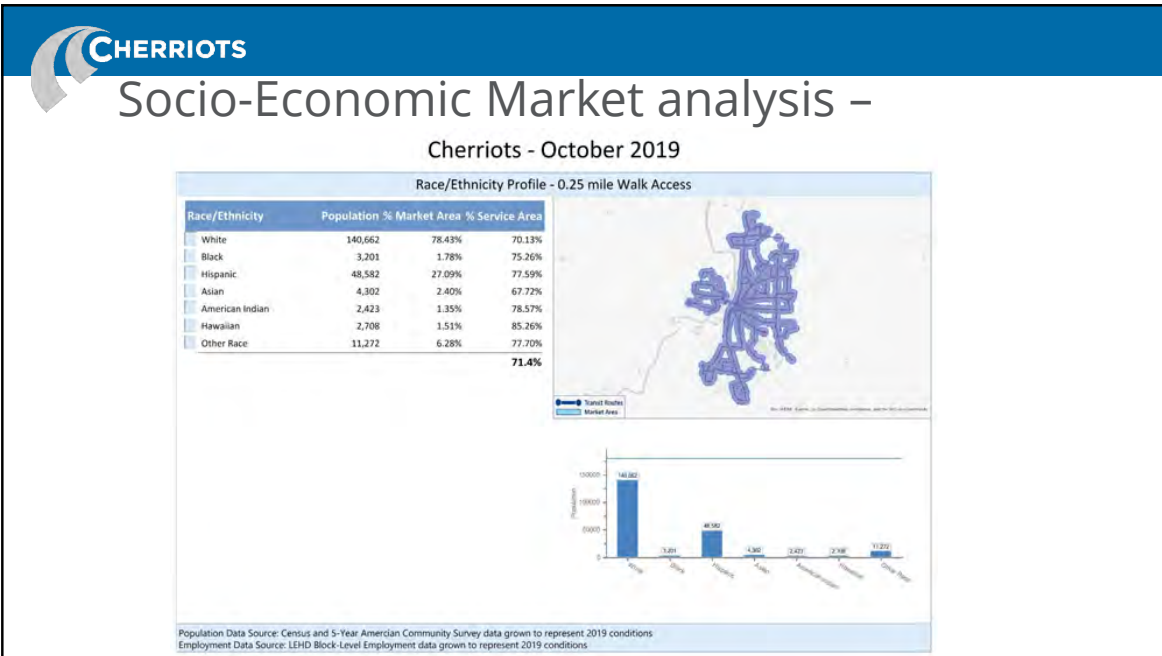
Total Employment Distribution	Employees	% Market Area	Filter
0 - 7	0	0.00%	<input checked="" type="checkbox"/>
7 - 27	43	0.56%	<input checked="" type="checkbox"/>
27 - 85	495	6.50%	<input checked="" type="checkbox"/>
85 - 257	2,898	38.08%	<input checked="" type="checkbox"/>
257 - 762	4,175	54.85%	<input checked="" type="checkbox"/>
<b>Market Area Total</b>	<b>7,611</b>	<b>100.00%</b>	

Chart Summary

Chart Type: Pie

Employment - Total Employment

- 0 - 7 (0)
- 7 - 27 (43)
- 27 - 85 (495)
- 85 - 257 (2898)
- 257 - 762 (4175)

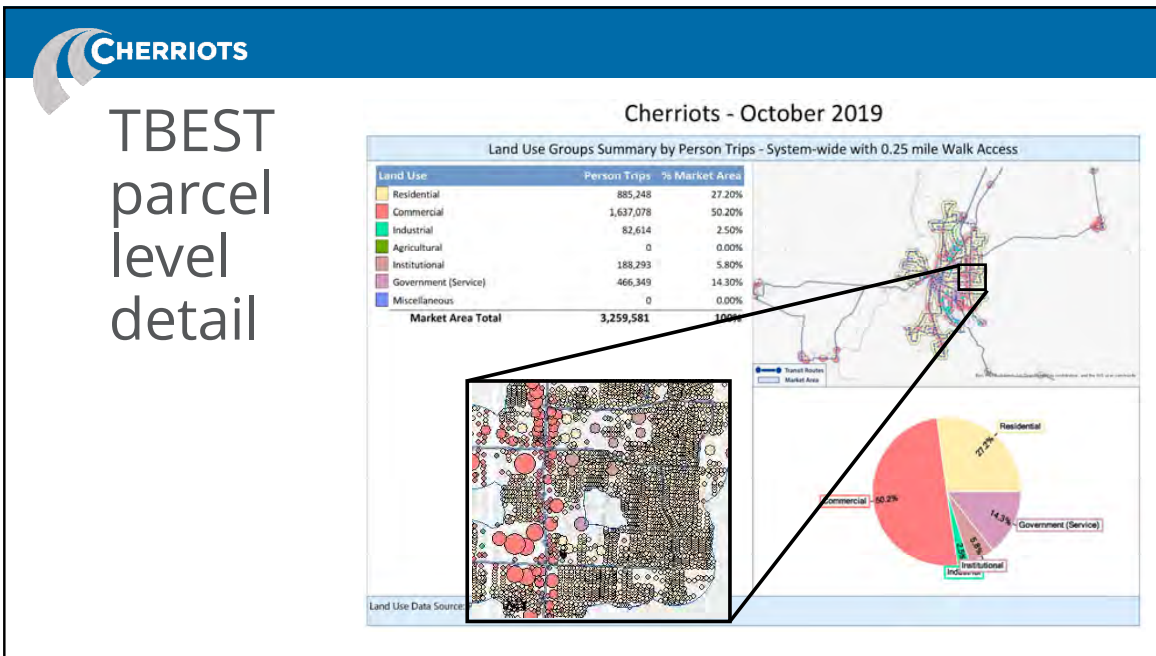
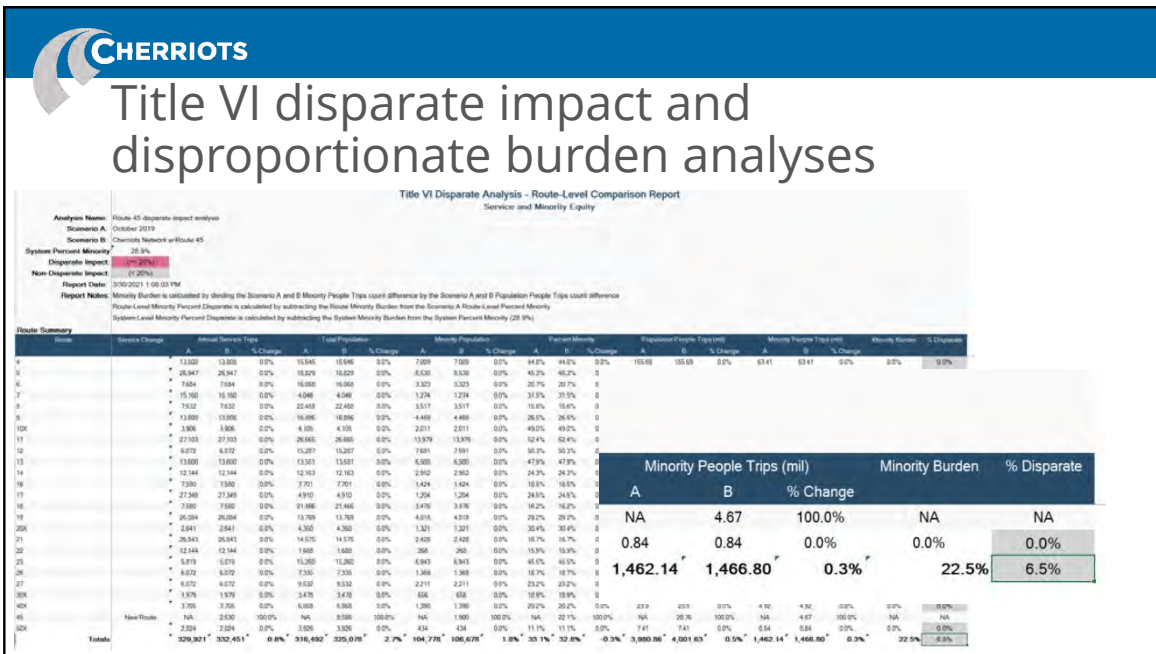



**Cherriots**

## Alternatives analysis

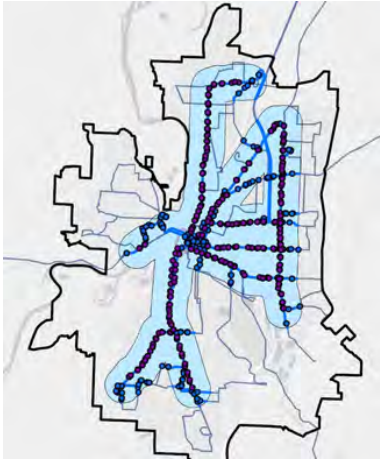
Cherriots - TDP Annual Summary

Goal Area	Performance Measure	Scenario 1:	Scenario 2:
		2022 Salem to Albany Express option_w PrR	2022 Salem to Albany Intercity Exit 242_w PrR
Population Served	Total Population	432,765	432,765
	Service Area Population	346,344	356,146
	Percent Population Served of Total Population	80.0%	82.0%
	Passenger Trips Per Population Served	1,006	989
Employment Served	Total Employment	187,160	187,180
	Total Employment Served	164,760	171,007
	Percent Employment Served of Total Employment	88.0%	91.0%
Service Characteristics	Estimated Annual Service Miles	3,122,070	3,076,731
	Average System Speed (MPH)	15	15
	Average System Headway (minutes)	35	36
	Estimated Annual Ridership	3,485,480	3,523,721





## Testing BAT lanes for the City of Salem Climate Action Plan




### BRT Route Characteristics Definition

Enter a score for each BRT Route Characteristic between 0 and 5. The calculated Route Adjustment factor will be applied to the predicted ridership.

Vehicle Scoring	Station Scoring	Travel Way Scoring	Branding/Marketing Scoring
<input type="text" value="0"/> Floor Height <input type="text" value="0"/> Articulated <input type="text" value="0"/> Aerodynamic/Aesthetic <input type="text" value="0"/> Alternative Fuel <input type="text" value="0"/> Guided/Steering Technology	<input type="text" value="0"/> Physical Presence/Architecture <input type="text" value="0"/> Shelter <input type="text" value="0"/> Real Time Information <input type="text" value="0"/> Fare Vending <input type="text" value="0"/> Off Vehicle Fare Collection	<input type="text" value="2"/> Exclusiveness <input type="text" value="2"/> Signal Preemption/Priority <input type="text" value="0"/> Visual Distinctiveness	<input type="text" value="0"/> Branding/Marketing

Scoring Results:

- Image: 5%
- Physical Presence: 16%
- Customer Service: 17%
- Route Adjustment: 4%



## Data driven approach will assist staff and the board to make more informed policy decisions

### Cherriots - TDP Annual Summary

Goal Area	Performance Measure	October 2019 (Base)	Scenario 2: Core Network BAT lanes
Population Access	Total Population	247,768	247,768
	Service Area Population	326,949	329,888
	Percent Population Served of Total Population	132.0%	131.0%
	Passenger Trips Per Population Served	1,017	1,248
Employment Access	Total Employment	120,788	120,788
	Total Employment Served	153,240	153,022
	Percent Employment Served of Total Employer	127.0%	127.0%
Service Characteristics	Estimated Annual Service Miles	2,873,065	2,732,370
	Average System Speed (MPH)	15	13
	Average System Headway (minutes)	34	34
Productivity	Estimated Annual Ridership	3,325,684	4,039,628
	Boardings Per Service Mile	1.1	1.5
	Boardings Per Service Hour	10.5	18.9
Efficiency	Estimated Scenario Operating Cost	\$25,143,070	\$26,776,160
	Operating Cost Per Service Mile	\$8.5	\$9.8
	Operating Cost Per Passenger Trip	\$.7	\$.6



## Integration into Long-Range Transit Plan

- 5, 10, and 20-year time horizon models
- SKATS regional travel demand model will also run these scenarios; comparisons and adjustments will be made to both.
- Current 20-year SKATS model assumes the same base network with increased headways. LRTP will produce a better look at growth for the system.



Thank you!

Questions?



Salem Area Mass Transit District
BOARD OF DIRECTORS
VIRTUAL MEETING

July 22, 2021

Index of Board Actions

Table with 2 columns: Action and Page. Includes items like 'Election of Officers', 'Approval of Minutes', 'Routine Business', 'Acceptance of the Albany-Salem Feasibility Study', etc.

SAMTD Board of Directors meetings are video recorded and are available for viewing on YouTube through the Capital Community Media website at https://www.capitalcommunitymedia.org/all. This meeting was held virtually in compliance with federal and state regulations for public transit to prevent the spread of COVID-19. Zoom ID: https://cherriots-org.zoomgov.com/j/1605194427?pwd=enjXS3ZIV1BUM3QvWEU3bnplbHYzZz09 Cherriots Facebook Live: https://www.facebook.com/cherriots YouTube via https://www.capitalcommunitymedia.org/all Comcast Channel 21



Salem Area Mass Transit District  
**BOARD OF DIRECTORS VIRTUAL MEETING**  
 July 22, 2021

**MINUTES**

**PRESENT:**

- Board President Ian Davidson; Directors Charles Richards, Chi Nguyen, Ramiro Navarro Jr., Sara Duncan, Maria Hinojos Pressey, and Sadie Carney (virtually)
- Staff Allan Pollock, General Manager; David Trimble, Deputy General Manager; Patricia Feeny, Director of Communication; Tom Dietz, Director of Operations; Steve Dickey, Director of Technology & Program Management; Ross Aguilar, System Administrator; Linda Galeazzi, Executive Assistant;
- (Virtually) Denise LaRue, CFO; Ted Stonecliffe, Transit Planner II (Programs); Dan Knauss, Contracts/Procurement Manager; and Kathryn Pawlick, SAMTD Legal Counsel
- Guests Dale Penn II, Partner, State Affairs Team, Waylon Buchan, State Affairs Counsel; Michael Skipper, Manager, Federal Affairs from CFM Advocates; Michelle Poyourow, Senior Associate, and Gavin Pritchard, Associate, Jarrett Walker & Associates (JWA)
- (Virtually)

**A. CALL TO ORDER**

**6:35 PM**

President Ian Davidson called the meeting to order. Attendance was noted and a quorum was present. Director Navarro led the Pledge of Allegiance, and for the Safety Moment, GM Pollock shared recent heat advisory rules provided by OSHA, the Occupational Safety and Health Administration.

**B. ANNOUNCEMENTS AND CHANGES TO THE AGENDA**

President Davidson announced that this was the first board meeting in over a year that the Board could meet in-person. It was also the first board meeting with a full-compliment of Governor-appointed board members.

**C. ELECTION OF OFFICERS**

The Board appointed new officers for a term of two years to June 30, 2023 by unanimous votes for each position.

- Motion:** Director Ian Davidson was nominated as President for a second term.
- Motion By:** Director Chi Nguyen
- Second:** Director Charles Richardson
- Vote:** Motion passed (7)  
Davidson, Nguyen, Navarro Jr., Hinojos Pressey, Carney, Duncan, Richards





- Motion:** Director Sadie Carney was nominated as Vice President for a second term.
  - Motion By:** Director Chi Nguyen
  - Second:** Director Sara Duncan
  - Vote:** Motion passed (7)  
Davidson, Nguyen, Navarro Jr., Hinojos Pressey, Carney, Duncan, Richards
- Motion:** Director Chi Nguyen was nominated as Secretary for a second term.
  - Motion By:** Director Sadie Carney
  - Second:** Director Maria Hinojos Pressey
  - Vote:** Motion passed (7)  
Davidson, Nguyen, Navarro Jr., Hinojos Pressey, Carney, Duncan, Richards
- Motion:** Director Maria Hinojos Pressey was nominated as Treasurer.
  - Motion By:** Director Chi Nguyen
  - Second:** Director Sadie Carney
  - Vote:** Motion passed (7)  
Davidson, Nguyen, Navarro Jr., Hinojos Pressey, Carney, Duncan, Richards

**D. PRESENTATION**

2021 State and Federal Legislative Session Briefings

Staff Report: Pages 15-34 in the agenda; PowerPoint presentations

Presenters: Dale Penn II, Partner, CFM Advocates, State Affairs Team  
Waylon Buchan, State Affairs Counsel  
Michael Skipper, Manager, Federal Affairs

The CFM Advocates team presented their assessment of the 2021 state and federal legislative sessions. Dale Penn introduced CFM’s State Affairs Team to include Waylon Buchan, CFM’s State Affairs Counsel who reported on the state legislation from a legal perspective. The 2021 legislative session was conducted 100% virtually. Issues that rose to the top included the COVID-19 response, social justice, wildfire recovery, redistricting, and the American Rescue Plan Act (ARPA) impact. CFM activities at the Capitol on behalf of the District included Legislative Days and outreach, and the economic forecasts. Penn reported on the outcomes of the District’s State legislative priorities. The Joint Committee on Transportation’s House Bill 3056 for Clean Fuels Credits Exchange, ran into challenges. CFM found a way to redeem expired District tax credits and convert them into \$6 million to use for transit improvements; and CFM built a broad bi-partisan coalition. Senate Bill 395 failed to pass for bike and pedestrian investments from 1% to 5% of the minimum State Highway Fund allotment. Transit entities and local governments opposed House Bill 2558 for Fixed Guideway Mandates.



Michael Skipper introduced CFM's Federal Affairs Team and gave a federal legislative update. He reported on the District's cumulative grant awards totaling \$12.3 million for ten zero-emission buses and six CNG bus replacement buses; COVID Relief awards totaled \$49.3 million; \$15.7 million through the CARES Act, CARES 2 at \$12.3 million, and ARPA at \$21.3 million. There was success with policy items for Bus and Bus Facility Plus-Ups for FY2018-2021 totaling \$1.65 billion, and \$680,000 for the alternative fuels tax credit extension.

**E. PUBLIC COMMENT - None**

**F. CONSENT CALENDAR**

Shall the Board approve the Consent Calendar?

Presenter: President Davidson

Staff Report: 35-48 of the agenda

1. Approval of Minutes

a. June 24, 2021 Board of Directors Meeting

Routine Business Items

2. A. Acceptance of the Preliminary FY 2021 Financial Report

**Motion: Approval of the Consent Calendar**

**Motion By: Director Maria Hinojos Pressey**

**Second: Director Sadie Carney**

**Vote: Motion passed (7)**

**Davidson, Nguyen, Navarro Jr., Hinojos Pressey, Carney, Duncan, Richards**

**G. ITEMS DEFERRED FROM THE CONSENT CALENDAR - None**

**H. ACTION ITEMS**

1. Shall the Board accept the Final Recommendation Report for the Salem to Albany Corridor Feasibility Study?

Presenter: Ted Stonecliffe, Transit Planner II, Programs

Michelle Poyourow, Senior Associate, JWA

Gavin Pritchard, Associate, JWA

Staff Report: Pages 49-58; PowerPoint presentation

The Board received a briefing from Michelle Poyourow, senior associate with Jarrett Walker & Associates (JWA). JWA was hired to study the feasibility of a transit route between the cities of Salem and Albany, working with the City of Albany and the Albany Area Metropolitan Planning Organization (AAMPO). Poyourow also acknowledged the help of JLA Public Involvement.

In her briefing, Poyourow indicated that JWA's recommendation was to choose an all day, consistent pattern for a route. The final report showed two route options - express and



intercity. Service among the smaller communities of Jefferson and Millersburg was also considered. There will be phases of public engagement to get feedback on key choices and service alternatives - schedule options, potential stop locations, and coverage within half a mile of a stop and within one mile of a stop. JWA will make a similar presentation on these alternatives to the City of Albany. The District's Coordinated Plan identified an affordable connection with Albany as a high priority for further study.

There was time for questions and comments by the Board.

In response to a question about the bus stops, there cannot be more than four stops in a route, to remain a commuter service. There are not many safe places in Millersburg for bus stops to wait for pedestrians, so the city will need to invest in infrastructure. The kind of vehicle to be used is similar to what is being used now for regional service; 35-foot *Blue Bird* buses for 35 people with a lift rather than a ramp. It is a much lower cost and our funding is limited.

In response to questions about the qualified entities for the Statewide Transportation Improvement Fund (STIF) program, the District is the qualified entity for Marion and Polk Counties. Linn County is the qualified entity for the Albany area. Services connected to Albany include the Linn Benton Loop, the Linn Shuttle, the Coastal Express and Corvallis Transit. In order to do a pilot project with regional service connections between adjacent transit systems in Salem and Albany, the qualified entities would need to apply for STIF discretionary funds.

Concern was expressed about fares not being accessible to the working class; and a request for public and private cooperation. GM Pollock noted that fare passes could be purchased at Customer Service at the downtown transit center; Roth's and Safeway, Chemeketa Community College Bookstore, and the City of Wilsonville, or by phone.

To the question about whether a third alternative was considered, Poyourow explained that too much information depresses the number of people engaged, so they showed two ends of the spectrum. A lot of enthusiasm was expressed from the Jefferson and Millersburg area.

It was noted that a correction is necessary in the presentation on a slide for "Recommended Route" - in the Table and under the second bullet point where it states "*90-minute frequency allows for a single bus to serve the route.*" It should state *150 minutes*. JWA will review the calculations in the Table and correct the mistakes.

**Motion: Moved to accept the Final Recommendation Report for the Salem to Albany Corridor Feasibility Study.**



**Motion By:** Director Maria Hinojos Pressey  
**Second:** Director Charles Richardson  
**Vote:** Motion passed (7)  
Davidson, Nguyen, Navarro Jr., Hinojos Pressey, Carney, Duncan, Richards

2. Shall the Board authorize the General Manager to execute a contract with Jacobs Engineering Group, Inc., for the development of the 2043 Long-Range Transit Plan (LRTP) project for a not-to-exceed amount of \$225,000?

Presenter: Ted Stonecliffe, Transit Planner II, Programs

Staff Report: Pages 59-62 of the agenda

Board members were briefed on the background and findings for creating a 20-year long range transit plan (LRTP) for Cherrriots local and regional transit planning by October 31, 2022. The District went through the Request for Proposal (RFP) process to hire a transportation planning consultant to develop a LRTP as described in the staff report. Jacobs Engineering Group, Inc., scored the highest of the proposers and was the lowest cost bidder on the proposal. Funding for the contract amount is included in the FY2021-2022 *Deputy General Manager Division, Planning Department General Fund* Budget. Subsequent funding will be reflected in future budgets.

**Motion:** Moved to authorize the General Manager to execute a contract with Jacobs Engineering Group, Inc., for the development of the 2043 Long-Range Transit Plan project for a not-to-exceed amount of \$225,000.

**Motion By:** Director Sara Duncan

**Second:** Director Ramiro Navarro Jr.

**Vote:** Motion passed (7)

Davidson, Nguyen, Navarro Jr., Hinojos Pressey, Carney, Duncan, Richards

3. Shall the Board authorize the General Manager to Execute a Contract with DePaul Industries, The DPI Group, for Security Services at the Del Webb (DW) Operations Headquarters?

Presenter: Tom Dietz, Director of Operations

Staff Report: Pages 63-64 of the agenda

The Board was briefed on the increased number of incidents at the DW Operations Headquarters through open, unattended gates. A capital project to harden the perimeter was included in the FY 22 budget by constructing automated gates and improved fencing to greatly reduce the risk and enhance security at the facility. During construction, to mitigate the risk, the District investigated an interim security solution. DePaul Industries, The DPI Group, has a Qualified Rehabilitation Facility (QRF) Price Agreement for Security Services with the State of Oregon. Under ORS 279.850(1), when utilizing general funds or state funds, and when there is no contribution from a federal source, the District is



required to utilize a QRF without open competition. Security staff will be present onsite 24 hours per day, seven (7) days per week. Funding for the contract amount is included in the FY2021-2022 Deputy General Manager Division, Security and Emergency Management Department General Fund budget. The term of the Contract does not exceed the current fiscal year. The total contract cost is not-to-exceed \$220,000.

**Motion:** Moved to authorize the General Manager to negotiate the final contract language and execute a contract with DePaul Industries, The DPI Group, for unarmed security services at the Del Webb Operations Headquarters.

**Motion By:** Director Ramiro Navarro Jr.

**Second:** Director Charles Richards

**Vote:** Motion passed (7)  
Davidson, Nguyen, Navarro Jr., Hinojos Pressey, Carney, Duncan, Richards

**I. INFORMATION ITEMS - None**

**J. GENERAL MANAGERS REPORT**

Mr. Pollock officially welcomed the new board members – Directors Ramiro Navarro Jr., Maria Hinojos Pressey, and Sara Duncan. He announced that he will be on vacation from July 29 to August 8. Per policy, David Trimble will be the General Manager Pro Tem in his absence. GM Pollock read a letter that he received from an influential member of the community that praised the work of Outreach Representative, Lisa Carignan and Customer Service Representative, Elva Gaona, who represented the District’s Travel Training program at an event, where they comfortably responded in Spanish to a lot of enquiries from the Spanish-speaking community. GM Pollock attended the second Consolidated STIF Rules Advisory Committee meeting to help draft language for the consolidation of the Statewide Transportation Improvement Fund (STIF) and the Special Transportation Fund (STF). GM Pollock attended his first Downtown Advisory Board (DAB) meeting where they voted for a grant to help local businesses. He will also attend the Rotary’s dedication ceremony of the new amphitheater at Riverfront Park. He noted that staff is acclimating back to the office or are transitioning into the new telework program.

**K. BOARD OF DIRECTORS REPORTS**

**7:33 PM**

Director Nguyen reported on upcoming meetings with Keen Consulting Services and members of the Diversity, Equity and Inclusion Subcommittee.

Director Navarro reported that the Keizer Police Department received two new electric vehicles.



Director Carney reported that Salem’s zoning subcommittee received the Board’s letter regarding the parking minimum. The subcommittee made the decision to stay within the quarter mile boundary. The letter from the Board was intended to convey it was a market driven decision.

Director Hinojos Pressey spoke about the Safety Moment shared at the beginning of the meeting and how people measure heat. She said healthy people can withstand 95 degree temperatures. She gave kudos to GM Pollock for taking a vacation; for self-care.

President Davidson noted that the City of Salem will reconvene their meetings on the Climate Action Plan in October. President Davidson provided an overview of the FY2021 general manager’s performance evaluation process. He said that Directors Krebs and Busch were invited and agreed to provide their input on the evaluation having worked with GM Pollock over the previous year.

Director Duncan spoke about the new development in her area off Reed Road where there are hundreds of new units being built for families and children. She wants to talk to the neighborhood association for her area. Reed Road is a major concern.

Director Richardson saw that signs had been posted regarding the return of fares. He has been asked several times where the new South Salem Transit Center will be built.

**L. ADJOURN BOARD MEETING**

**8:55 pm**

Respectfully Submitted

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Ian Davidson, President



Salem Area Mass Transit District  
 Board of Directors  
 ~ **Board Orientation** ~  
 July 22, 2021

Courthouse Square – Senator Hearing Room  
 555 Court Street NE, Salem, Oregon 97301

Join ZoomGov Meeting:

<https://cherriots-org.zoomgov.com/j/1608361530?pwd=MHNSRGZ3a1FiTE5XSHIGdzYvRWpuUT09>

Meeting ID: 160 836 1530

Passcode: 864458

By Phone US (San Jose): +1 669 254 5252

Meeting ID | Passcode: same as above

**PRESENT:**

Board	In person: President Ian Davidson; Directors Charles Richards, Chi Nguyen, Ramiro Navarro Jr., Maria Hinojos Pressey, and Sara Duncan; Sadie Carney (Virtually)
Staff	In person: Allan Pollock, General Manager; David Trimble, Deputy General Manager; Patricia Feeny, Director of Communication; Steve Dickey, Director of Technology & Program Management; Linda Galeazzi, Executive Assistant/Recording Secretary; Virtually: Denise LaRue, Director of Finance/CFO

**MINUTES**

**1. CALL TO ORDER 5:15 PM**  
 President Ian Davidson called the Board Orientation to order at 5:15 p.m. Mr. Pollock shared a Safety Moment about heat-related illnesses and what to do if you see someone exhibiting any of these symptoms to get them help. The Board wished Director Sara Duncan a happy birthday. President Davidson presented new Board members with their first stipend that had been approved by board policy at the June 24, 2021 meeting.

**2. NEW BOARD ORIENTATION**  
 Staff report: Board Orientation Notebook for July 22, 2021  
 Presenter: Allan Pollock, General Manager  
 New board members were introduced to the District’s strategic plan and the Board’s priorities and principles for fiscal year 2021. GM Pollock guided them through the chapters on the public meeting laws, the Board’s bylaws, neighborhood association boundaries and Board assignments, the budget committee process, ordinances, resolutions and Board policies; ethics, the history of the Board composition, election tallies and legislative changes that impacted the District and its services.

Follow-up: The Board will continue their Orientation at the August 26<sup>th</sup> meeting.

**5. ORIENTATION ADJOURNED 6:25 PM**

Submitted by:  
Linda Galeazzi, CMC  
Executive Assistant





**To:** Board of Directors

**From:** Denise LaRue, Chief Financial Officer

**Thru:** Allan Pollock, General Manager

**Date:** August 26, 2021

**Subject:** Authorize the General Manager to Execute a Contract with The Gunter Group for Management of the Implementation of Tyler Munis ERP Software

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## ISSUE

Shall the Board authorize the General Manager to execute a contract with The Gunter Group for project management and technical advisory services in the implementation of Tyler Munis Enterprise Resource Planning/Human Resource Management (ERP/HRM) software, for a term of two years and a not-to-exceed amount of \$500,000?

## BACKGROUND AND FINDINGS

District staff determined several years ago that the ERP/HRM system currently in use no longer met District needs. A solicitation led to the selection of Tyler Manis ERP software as the replacement. Critical staff turnover and a shortage of staff to manage the implementation and testing necessary for a successful transition stalled the project. Staff determined that a complete project restart with external project management, and technical services help, from an experienced consulting group would be critical to achieving implementation success.

On July 23, 2020, the District issued a Request for Proposal (RFP) for ERP/HRM Consulting Services. The solicitation closed on August 24, 2020. There were four (4) proposals submitted; three (3) were determined to be responsive to the solicitation requirements. A Source Evaluation Committee (SEC) was formed to review and evaluate all proposals. After review, the SEC requested clarification questions in response to the proposals and subsequently, there were two (2) suppliers determined to be responsive. The proposals were evaluated across five (5) categories. The SEC evaluated, interviewed, and conducted a final scoring. The decision of the SEC was to recommend a contract award to the highest scoring supplier – The Gunter Group, LLC, which has its home office in Portland, Oregon.

Please see the table below for the evaluation comparison:

<b>RFP 20-017: FINAL SCORING SUMMARY</b>						
11/3/2020						
<b>Trinity Consulting</b>						<b>RANK</b>
	<b>A (20)</b>	<b>B (25)</b>	<b>C (25)</b>	<b>D (10)</b>	<b>E (20)</b>	<b>Total</b>
<b>Totals</b>	12.5	15.6	15.1	4.8	20.0	68.0
2						
<b>The Gunter Group</b>						
	<b>A (20)</b>	<b>B (25)</b>	<b>C (25)</b>	<b>D (10)</b>	<b>E (20)</b>	<b>Total</b>
<b>Totals</b>	17.9	21.8	22.4	8.6	20.0	90.6
1						
<b>Category A: General Qualifications and Experience of Firm (20 Possible Points)</b>						
<b>Category B: Proposed Staff Qualifications &amp; Resources (25 Possible Points)</b>						
<b>Category C: Project Understanding &amp; Plans For Providing Services (25 Possible Points)</b>						
<b>Category D: References (10 Possible Points)</b>						
<b>Category E: Price Proposal / Cost (20 Possible Points)</b>						

If executed, the terms of this contract would be for 24 months, commencing September 1, 2021, and concluding on August 31, 2023 with a not-to-exceed amount of \$500,000.

**FINANCIAL IMPACT**

The amount of the proposed contract for these services is budgeted in the FY21-022 Adopted Budget as a capital project under the Finance Division in the Capital Projects Fund.

**RECOMMENDATION**

Staff recommends that the Board authorize the General Manager to execute a contract with The Gunter Group, LLC for project management and technical services relating to the implementation of Tyler Munis ERP/HRM software for an amount not-to-exceed \$500,000.

**PROPOSED MOTION**

**I move that the Board authorize the General Manager to execute a contract with The Gunter Group, LLC for project management and technical services relating to the implementation of Tyler Munis ERP/HRM software in the not-to-exceed amount of \$500,000.**



**To:** Board of Directors

**From:** Chris French, Service Planning Manager  
David Trimble, Deputy General Manager

**Thru:** Allan Pollock, General Manager

**Date:** August 26, 2021

**Subject:** September 2021 Service Change Briefing

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## ISSUE

Shall the Board receive a briefing regarding changes to Cherriots fixed route services beginning September 5, 2021?

## BACKGROUND AND FINDINGS

### Local Weekday Service

The September service change will mark the beginning of Sunday and holiday service. Sunday, September 5th will be the first day of Sunday service. Most routes will operate every 60 minutes (**See Table A. Sunday Service**). Cherriots LIFT will continue to operate on all days and hours that Cherriots Local is in operation, which will now include Sundays from 8:00 am - 8:00 pm and the holidays mentioned below.

Holiday service will kick off on Veterans Day, Thursday, November 11th. For the September 2021 Service Change, Veterans Day will be the only holiday with service. Cherriots will then operate on the following holidays going forward: Martin Luther King Day, Presidents Day, Memorial Day, Independence Day, Labor Day, and Veterans Day. There will be no service on Thanksgiving Day, Christmas Day, and New Years Day. Cherriots Regional routes will not offer Sunday or holiday service.

This additional service was made possible with the passage of House Bill 2017 in July 2017.

<i><b>Table A. Sunday Service (8:00 - 20:00)</b></i>	
<i><b>Route</b></i>	<i><b>Frequency</b></i>
<b>2 - Market / Brown</b>	<b>60min</b>
<b>3 - Portland Road</b>	<b>60min</b>
<b>4 - State Street</b>	<b>60min</b>
<b>5 - Center Street</b>	<b>60min</b>
<b>6 - Fairview Industrial</b>	<b>No Service</b>
<b>7 - Mission Street</b>	<b>30min</b>
<b>8 - 12th @ Liberty</b>	<b>60min</b>
<b>9 - Cherry / River Road</b>	<b>60min</b>
<b>11 - Lancaster Drive (7:30 - 20:00)</b>	<b>30min</b>
<b>12 - Hayesville Drive</b>	<b>No Service</b>
<b>13 - Silverton Road</b>	<b>60min</b>
<b>14 - Windsor Island Road</b>	<b>No Service</b>
<b>16 - Wallace Road</b>	<b>No Service</b>
<b>17 - Edgewater Street</b>	<b>60min</b>
<b>18 -12th @ Liberty</b>	<b>No Service</b>
<b>19 - Broadway / River Road</b>	<b>60min</b>
<b>21 - South Commercial</b>	<b>60min</b>
<b>23 - Lansing / Hawthorne</b>	<b>No Service</b>
<b>26 - Glen Creek / Orchard Heights</b>	<b>No Service</b>
<b>27 - Glen Creek / Eola</b>	<b>No Service</b>

## Local Bus Service

Local service span and frequency for weekdays and Saturdays will remain unchanged from our current service.

### Notable Changes

- **Route 2 - Market / Brown**

We will return to regular routing, serving 45th Ave. with Route 2. Included in the construction along 45th Ave., was the creation of a new stop in the outbound location at 45th @ Sesame St. (Stop ID 1918).

- **Route 5 - Center Street**

Due to new housing developments between D St. and Center St. we will be adding two new stops to Route 5. They will both be located in the vicinity of Center @ 25th. Stop ID 482, Center @ State Hospital, will be the new stop in the outbound location. Stop ID 512, Center @ 25th will be the new inbound stop.

- **Route 8 - 12th / Liberty**

Salem-Keizer Public Schools made adjustments to their bell schedule that will begin in September. Most high schools will begin an hour later and be released an hour later. Sprague High School will be released at 15:20. Due to this change, the School Day trip of Route 8 will be scheduled to operate an hour later.

- **Route 12 - Hayesville Drive**

Route 12 will also return to regular routing, serving 45th Ave. As with Route 2, there has been a new stop for this route constructed on 45th Ave. It will be located at 45th Ave. @ Satter Dr. (Stop ID 1919). This stop will be served in the inbound direction.

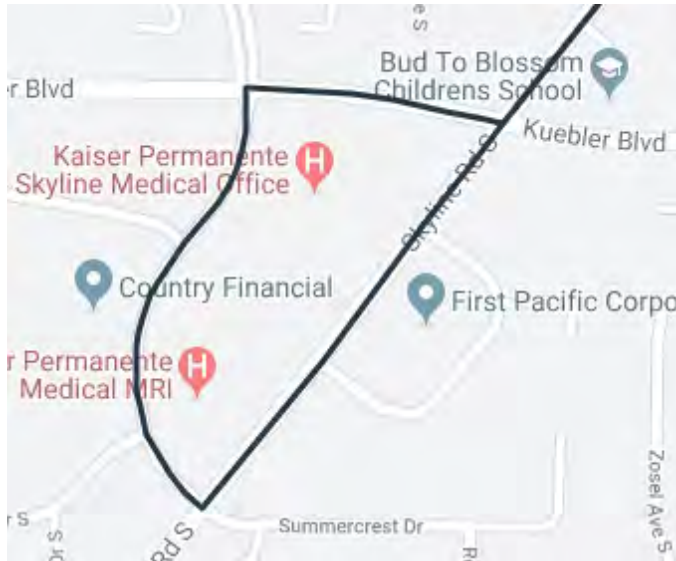
- **Route 13 - Silverton Road**

Due to the permanent removal of Route 22 - Library Loop, Route 13 will be rerouted when approaching the Downtown Transit Center.

## ***Sunday Service***

- ***Route 8 - 12th / Liberty***

For Sunday service, Route 8 will be shortened. The route will operate normally between the DTC and Skyline @ Kuebler. The endpoint for the route will be on Skyline @ Kuebler. From there it will mimic the routing for Route 18 to turn around for the inbound portion of the route back to DTC. (See image below).



The driving factor behind this routing is to increase efficiency. The Sunday service schedule is planned as hourly service. It was important to change the running time from 80 minutes to 52 minutes which allows the route to pulse on the top of the hour with the other routes and not have to sit for 30 minutes not providing service. The shortening of the route has provided enough resources to include Route 13 in our Sunday service.

## ***Holiday Service***

- ***Veteran's Day, Thursday, November 11th***

Cherriots Local will operate at Sunday service levels.

## Regional Bus Service

- **Route 40X Polk County / Salem Express**

Two additional round trips will be added to the Saturday schedule. They will depart from the DTC at 12:30 and 20:00. The Saturday schedule has been revised to accommodate these added trips and to better match departure times of our local service from DTC.

- **Route 45 - Central Polk County**

Two new stops will be added near the Monmouth Roth's on Highway 51(S-curves). Monmouth-Independence Hwy @ Price (Stop ID 1920) in the westbound (to Dallas) direction and Monmouth-Independence Hwy @ Hogan (Stop ID 1921) in the eastbound (To Independence) direction.

## Cherriots LIFT

### *Sunday/Holiday Service*

- Cherriots LIFT will operate during the same hours as local service on Sundays/Holidays, 8:00 - 20:00.

## FINANCIAL IMPACT

None

## RECOMMENDATION

Information Only

## PROPOSED MOTION

Information only







# BOARD MEETING MEMO

Agenda Item No. H.2

**To:** Board of Directors

**From:** Chris French, Service Planning Manager  
David Trimble, Deputy General Manager

**Thru:** Allan Pollock, General Manager

**Date:** August 26, 2021

**Subject:** Performance Report – FY21 Q4

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## ISSUE

Shall the Board receive the quarterly information briefing on Cherriots services for the fourth quarter of FY21?

## BACKGROUND AND FINDINGS

Performance measures (daily average revenue hours, daily average revenue miles, daily average rides and top ten system bus stops) for the fourth quarter of Fiscal Year 2021 (FY21 Q4) are included in Attachment A. FY21 Q4 began April 1, 2021 and ended June 30, 2021. Weekday and Saturday data are compared to the previous fiscal year, FY20 Q4. Year-to-date totals (total revenue hours, total revenue miles, and total rides) are also included in Attachment A and are gathered from FY21 Q4. Weekday totals are compared to those in the same time period of FY20. Saturday, year-to-date, totals are not compared to FY20 due to the fact that Saturday service did not begin until September of 2019. The data for these measures are derived from adjusted Trapeze schedules, vehicle fare boxes, rider counting systems, and reservation software (Route Match).

Data for this quarter reflects the changes to service made in response to the COVID-19 pandemic. The changes that took place have affected all areas of this report. Most notably, the daily average revenue hours, daily average revenue miles, daily average rides, and fares. Some routes were not in operation for the entire quarter while others operated at reduced levels. Due to these circumstances we have also included data to

compare FY21 Q4 to FY21 Q3 to help illustrate how service is changing in the current pandemic environment.

## Revenue Hours, Revenue Miles, Rides, and Fares

### ***Cherriots Local***

Includes local bus service, local commuter express service, and Qualified Human Service Organization routes.

- *Revenue Hours* –
  - Weekday - Increased by 401.9 hours on average per day, (137.4%).
  - Saturday – Increased by 148.8 hours on average per day, (78.7%).
  
- *Revenue Miles* –
  - Weekday - Increased by 4,931.9 miles on average per day, (134.8%).
  - Saturday – Increased by 1,507 miles on average per day, (57.0%).
  
- *Rides* –
  - Weekday - Increased by 4,748 rides per day, (197.9%).
  - Saturday – Increased by 2,760.5 rides per day, (230.0%).
  - Total Ridership between both was 508,900.
  
- *Fares* – In an effort to reduce the spread of COVID-19, no fares were collected during Q4.

### ***Cherriots Regional Express***

Includes regional commuter express routes.

- *Revenue Hours* –
  - Weekday – Increased by 19.2 hours on average per day, (34.5%).
  - Saturday – Increased by 2.7 hours on average per day, (9.4%).
  
- *Revenue Miles* –
  - Weekday – Increased by 408.4 miles on average per day, (34.6%).
  - Saturday – Increased by 31.5 miles on average per day, (4.6%).
  
- *Rides* –
  - Weekday – Increased by 49.6 rides on average per day, (45.0%).
  - Saturday – Increased by 56 rides on average per day, (144.2%).
  - Total Ridership between both was 11,453.

- *Fares* – In an effort to reduce the spread of COVID-19, no fares were collected during Q4.

### ***Cherriots Regional Deviated-Fixed Route***

Includes Route 45 – Central Polk County (operates weekdays only; began operation on January 4, 2021)

- *Revenue Hours* –
  - Year-over-year comparisons are not available for this service at this time.
  - Total Revenue Hours were 616.
- *Revenue Miles* –
  - Year-over-year comparisons are not available for this service at this time.
  - Total Revenue Miles were 9,324.
- *Rides* –
  - Year-over-year comparisons are not available for this service at this time.
  - Total Ridership was 1,149.
- *Fares* – In an effort to reduce the spread of COVID-19, no fares were collected during Q4.

### ***Cherriots Shop and Ride***

Includes dial-a-ride and shopper shuttle.

- *Rides* –
  - Shopper Shuttle did operate during Q4.
  - Dial-a-ride – Increased by 17.2 rides per day on average, (754.8%)

### ***Cherriots LIFT***

Paratransit

- *Rides* –
  - Weekday – Increased by 135.2 rides per day on average, (139.7%).
  - Saturday – Increased by 53.3 rides per day on average, (99.4%).
  - Total Ridership between both was 16,235.

## **FINANCIAL IMPACT**

Information item only.

## **RECOMMENDATION**

Information item only.

## **PROPOSED MOTION**

Information item only.

## ATTACHMENT A

# FY21 Q4 Performance Measures April - June 2021

**Table 1.** Total Revenue Hours

**Table 2.** Average Revenue Hours / Day

**Table 3.** Total Revenue Miles

**Table 4.** Average Revenue Miles / Day

**Table 5.** Total Boardings

**Table 6.** Average Boardings / Day

**Table 7.** Average Boardings / Revenue Hour

**Table 8.** Year-to-Date Total Revenue Hours, Revenue Miles, and Boardings

**Table 9.** Fare Type and Category Usage

**Table 10.** Saturday Total Revenue Hours

**Table 11.** Saturday Average Revenue Hours / Day

**Table 12.** Saturday Total Revenue Miles

**Table 13.** Saturday Average Revenue Miles / Day

**Table 14.** Saturday Total Boardings

**Table 15.** Saturday Average Boardings / Day

**Table 16.** Saturday Average Boardings / Revenue Hour

**Table 17.** Saturday Year-To-Date Total Revenue Hours, Revenue Miles, and Boardings

**Table 18.** Saturday Fare Type and Category Usage

**Table 19.** Rides / Revenue Hour Comparison

**Table 1. Total Revenue Hours\***

Route (Service Days)	FY20 Q4				FY21 Q4			
	Apr 2020 22	May 2020 20	Jun 2020 22	Total 64	Apr 2021 22	May 2021 20	Jun 2021 22	Total 64
<b>LOCAL BUS SERVICE</b>								
2 - Market / Brown	216	448	591	1,255	1,269	1,193	1,313	3,775
3 - Portland Road	216	268	308	792	660	640	704	2,004
4 - State Street	224	276	316	816	677	655	721	2,053
5 - Center Street	217	449	592	1,258	1,237	1,165	1,282	3,684
6 - Fairview Industrial	0	279	438	717	493	452	497	1,442
7 - Mission Street	207	258	297	762	494	489	538	1,521
8 - 12th / Liberty	216	362	456	1,034	483	517	567	1,567
9 - Cherry / River Road	224	464	612	1,300	675	614	674	1,963
11 - Lancaster / Verda	806	1,025	1,189	3,020	2,248	2,179	2,396	6,823
12 - Hayesville Drive	0	179	281	460	325	296	325	946
13 - Silverton Road	213	251	282	746	653	643	708	2,004
14 - Windsor Island Road	0	187	294	481	335	305	335	975
16 - Wallace Road	0	113	178	291	209	200	220	629
17 - Edgewater Street	215	449	592	1,256	1,084	1,026	1,129	3,239
18 - 12th / Liberty	0	284	446	730	494	508	560	1,562
19 - Broadway / River Road	224	459	605	1,288	1,283	1,223	1,345	3,851
21 - South Commercial	215	447	590	1,252	1,228	1,156	1,272	3,656
23 - Lansing / Hawthorne	0	195	306	501	328	298	328	954
26 - Glen Creek / Orchard Heights	0	95	150	245	172	156	172	500
27 - Glen Creek / Eola	0	91	143	234	184	167	184	535
<i>Total</i>	<i>3,193</i>	<i>6,579</i>	<i>8,666</i>	<i>18,438</i>	<i>14,531</i>	<i>13,882</i>	<i>15,270</i>	<i>43,683</i>
<b>LOCAL COMMUTER EXPRESS ROUTES</b>								
1X - Wilsonville / Salem Express	0	111	175	286	262	238	262	762
<b>QUALIFIED HUMAN SERVICE ORGANIZATION ROUTES</b>								
9192 - Garten / Rockwest	0	0	0	0	0	0	0	0
<i>Cherriots Local Total</i>	<i>3,193</i>	<i>6,690</i>	<i>8,841</i>	<i>18,724</i>	<i>14,793</i>	<i>14,120</i>	<i>15,532</i>	<i>44,445</i>
<b>REGIONAL EXPRESS ROUTES</b>								
10X - Woodburn / Salem Express	241	257	285	783	383	346	382	1,111
20X - N. Marion Co. / Salem Express	217	240	266	723	302	276	308	886
30X - Santiam / Salem Express	221	246	269	736	383	346	382	1,111
40X - Polk County / Salem Express	290	312	356	958	302	276	308	886
50X - Dallas / Salem Express	106	118	129	353	270	245	270	785
<i>Cherriots Regional Express Monthly Total</i>	<i>1,075</i>	<i>1,173</i>	<i>1,305</i>	<i>3,553</i>	<i>1,640</i>	<i>1,489</i>	<i>1,650</i>	<i>4,779</i>
<b>REGIONAL DEVIATED FIXED ROUTE</b>								
45 - Central Polk County	0	0	0	0	212	192	212	616
<b>SHOP AND RIDE</b>								
Dial-a-Ride	0	0	139	139	282	259	267	808
Shopper Shuttle	0	0	0	0	0	0	0	0
<i>Cherriots Shop and Ride Total</i>	<i>0</i>	<i>0</i>	<i>139</i>	<i>139</i>	<i>282</i>	<i>259</i>	<i>267</i>	<i>808</i>
<b>LIFT</b>								
ADA	1,239	1,338	1,746	4,323	2,684	2,321	2,523	7,528
DD53	21	47	118	186	217	281	518	1,016
<i>Cherriots LIFT Total</i>	<i>1,260</i>	<i>1,385</i>	<i>1,864</i>	<i>4,509</i>	<i>2,901</i>	<i>2,602</i>	<i>3,041</i>	<i>8,544</i>
<i>*Numbers reflect COVID-19 related service reductions</i>								

**Table 2. Average Revenue Hours / Day\***

Route <small>(Service Days)</small>	FY20 Q4				FY21 Q4				Percent Change
	Apr 2020 22	May 2020 20	Jun 2020 22	Total 64	Apr 2021 22	May 2021 20	Jun 2021 22	Total 64	
<b>LOCAL BUS SERVICE</b>									
2 - Market / Brown	9.8	22.4	26.9	19.6	57.7	59.7	59.7	59.0	200.8%
3 - Portland Road	9.8	13.4	14.0	12.4	30.0	32.0	32.0	31.3	153.0%
4 - State Street	10.2	13.8	14.4	12.8	30.8	32.8	32.8	32.1	151.6%
5 - Center Street	9.9	22.5	26.9	19.7	56.2	58.3	58.3	57.6	192.8%
6 - Fairview Industrial	0.0	14.0	19.9	11.2	22.4	22.6	22.6	22.5	101.1%
7 - Mission Street	9.4	12.9	13.5	11.9	22.5	24.5	24.5	23.8	99.6%
8 - 12th / Liberty	9.8	18.1	20.7	16.2	22.0	25.9	25.8	24.5	51.5%
9 - Cherry / River Road	10.2	23.2	27.8	20.3	30.7	30.7	30.6	30.7	51.0%
11 - Lancaster / Verda	36.6	51.3	54.0	47.2	102.2	109.0	108.9	106.6	125.9%
12 - Hayesville Drive	0.0	9.0	12.8	7.2	14.8	14.8	14.8	14.8	105.7%
13 - Silverton Road	9.7	12.6	12.8	11.7	29.7	32.2	32.2	31.3	168.6%
14 - Windsor Island Road	0.0	9.4	13.4	7.5	15.2	15.3	15.2	15.2	102.7%
16 - Wallace Road	0.0	5.7	8.1	4.5	9.5	10.0	10.0	9.8	116.2%
17 - Edgewater Street	9.8	22.5	26.9	19.6	49.3	51.3	51.3	50.6	157.9%
18 - 12th / Liberty	0.0	14.2	20.3	11.4	22.5	25.4	25.5	24.4	114.0%
19 - Broadway / River Road	10.2	23.0	27.5	20.1	58.3	61.2	61.1	60.2	199.0%
21 - South Commercial	9.8	22.4	26.8	19.6	55.8	57.8	57.8	57.1	192.0%
23 - Lansing / Hawthorne	0.0	9.8	13.9	7.8	14.9	14.9	14.9	14.9	90.4%
26 - Glen Creek / Orchard Heights	0.0	4.8	6.8	3.8	7.8	7.8	7.8	7.8	104.1%
27 - Glen Creek / Eola	0.0	4.6	6.5	3.7	8.4	8.4	8.4	8.4	128.6%
<i>Total</i>	<i>145.1</i>	<i>329.0</i>	<i>393.9</i>	<i>288.1</i>	<i>660.5</i>	<i>694.1</i>	<i>694.1</i>	<i>682.5</i>	<i>136.9%</i>
<b>LOCAL COMMUTER EXPRESS ROUTES</b>									
1X - Wilsonville / Salem Express	0.0	5.6	8.0	4.5	11.9	11.9	11.9	11.9	166.4%
<b>QUALIFIED HUMAN SERVICE ORGANIZATION ROUTES</b>									
9192 - Garten / Rockwest	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	N/A
<i>Cherriots Local Total</i>	<i>145.1</i>	<i>334.5</i>	<i>401.9</i>	<i>292.6</i>	<i>672.4</i>	<i>706.0</i>	<i>706.0</i>	<i>694.5</i>	<i>137.4%</i>
<b>REGIONAL EXPRESS ROUTES</b>									
10X - Woodburn / Salem Express	11.0	12.9	13.0	12.2	17.4	17.3	17.4	17.4	41.9%
20X - N. Marion Co. / Salem Express	9.9	12.0	12.1	11.3	13.7	13.8	14.0	13.8	22.5%
30X - Santiam / Salem Express	10.0	12.3	12.2	11.5	17.4	17.3	17.4	17.4	51.0%
40X - Polk County / Salem Express	13.2	15.6	16.2	15.0	13.7	13.8	14.0	13.8	-7.5%
50X - Dallas / Salem Express	4.8	5.9	5.9	5.5	12.3	12.3	12.3	12.3	122.4%
<i>Cherriots Regional Express Monthly Total</i>	<i>48.9</i>	<i>58.7</i>	<i>59.3</i>	<i>55.5</i>	<i>74.5</i>	<i>74.5</i>	<i>75.0</i>	<i>74.7</i>	<i>34.5%</i>
<b>REGIONAL DEVIATED FIXED ROUTE</b>									
45 - Central Polk County	0.0	0.0	0.0	0.0	9.6	9.6	9.6	9.6	N/A
<b>SHOP AND RIDE</b>									
Dial-a-Ride	0.0	0.0	6.3	2.2	12.8	13.0	12.1	12.6	481.3%
Shopper Shuttle	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	N/A
<i>Cherriots Shop and Ride Total</i>	<i>0.0</i>	<i>0.0</i>	<i>6.3</i>	<i>2.2</i>	<i>12.8</i>	<i>13.0</i>	<i>12.1</i>	<i>12.6</i>	<i>481.3%</i>
<b>LIFT</b>									
ADA	56.3	66.9	79.4	67.5	122.0	116.1	114.7	117.6	74.1%
DD53	1.0	2.4	5.4	2.9	9.9	14.1	23.5	15.9	446.2%
<i>Cherriots LIFT Total</i>	<i>57.3</i>	<i>69.3</i>	<i>84.7</i>	<i>70.5</i>	<i>131.9</i>	<i>130.1</i>	<i>138.2</i>	<i>133.5</i>	<i>89.5%</i>

\*Numbers reflect COVID-19 related service reductions

**Table 3. Total Revenue Miles\***

Route	FY20 Q4				FY21 Q4			
	Apr 2020	May 2020	Jun 2020	Total	Apr 2021	May 2021	Jun 2021	Total
(Service Days)	22	20	22	64	22	20	22	64
<b>LOCAL BUS SERVICE</b>								
2 - Market / Brown	2,712	5,649	7,457	15,818	15,768	14,861	16,347	46,976
3 - Portland Road	2,522	3,129	3,596	9,247	7,705	7,470	8,219	23,394
4 - State Street	2,192	2,707	3,105	8,004	6,635	6,419	7,061	20,115
5 - Center Street	2,458	5,097	6,722	14,277	14,072	13,254	14,579	41,905
6 - Fairview Industrial	0	4,129	6,488	10,617	7,402	6,729	7,402	21,533
7 - Mission Street	2,679	3,339	3,844	9,862	4,478	4,533	4,987	13,998
8 - 12th / Liberty	2,761	4,793	6,086	13,640	6,520	6,935	7,620	21,075
9 - Cherry / River Road	3,295	6,833	9,011	19,139	9,968	9,048	9,959	28,975
11 - Lancaster / Verda	10,087	12,860	14,925	37,872	29,584	29,043	31,935	90,562
12 - Hayesville Drive	0	2,388	3,752	6,140	4,461	4,056	4,461	12,978
13 - Silverton Road	1,995	2,346	2,641	6,982	6,010	6,005	6,609	18,624
14 - Windsor Island Road	0	2,764	4,343	7,107	4,986	4,533	4,986	14,505
16 - Wallace Road	0	1,499	2,356	3,855	2,698	2,616	2,878	8,192
17 - Edgewater Street	1,661	3,461	4,568	9,690	9,808	9,225	10,154	29,187
18 - 12th / Liberty	0	3,809	5,985	9,794	6,651	6,848	7,538	21,037
19 - Broadway / River Road	2,889	5,440	7,036	15,365	14,015	13,392	14,737	42,144
21 - South Commercial	2,660	5,542	7,315	15,517	15,312	14,403	15,854	45,569
23 - Lansing / Hawthorne	0	2,505	3,936	6,441	4,217	3,834	4,217	12,268
26 - Glen Creek / Orchard Heights	0	937	1,473	2,410	1,683	1,534	1,688	4,905
27 - Glen Creek / Eola	0	1,218	1,915	3,133	2,504	2,276	2,504	7,284
<i>Total</i>	<i>37,911</i>	<i>80,445</i>	<i>106,554</i>	<i>224,910</i>	<i>174,477</i>	<i>167,014</i>	<i>183,735</i>	<i>525,226</i>
<b>LOCAL COMMUTER EXPRESS ROUTES</b>								
1X - Wilsonville / Salem Express	0	3,575	5,619	9,194	8,428	7,662	8,428	24,518
<b>QUALIFIED HUMAN SERVICE ORGANIZATION ROUTES</b>								
9192 - Garten / Rockwest	0	0	0	0	0	0	0	0
<i>Cherriots Local Total</i>	<i>37,911</i>	<i>84,020</i>	<i>112,173</i>	<i>234,104</i>	<i>182,905</i>	<i>174,676</i>	<i>192,163</i>	<i>549,744</i>
<b>REGIONAL EXPRESS ROUTES</b>								
10X - Woodburn / Salem Express	4,599	5,270	5,695	15,564	7,864	7,116	7,802	22,782
20X - N. Marion Co. / Salem Express	4,724	5,398	5,887	16,009	6,640	6,193	7,011	19,844
30X - Santiam / Salem Express	4,770	5,295	5,731	15,796	5,695	5,085	5,700	16,480
40X - Polk County / Salem Express	6,054	6,632	7,560	20,246	7,864	7,116	7,802	22,782
50X - Dallas / Salem Express	2,409	2,649	2,922	7,980	6,640	6,193	7,011	19,844
<i>Cherriots Regional Express Monthly Total</i>	<i>22,556</i>	<i>25,244</i>	<i>27,795</i>	<i>75,595</i>	<i>34,703</i>	<i>31,703</i>	<i>35,326</i>	<i>101,732</i>
<b>REGIONAL DEVIATED FIXED ROUTE</b>								
45 - Central Polk County	0	0	0	0	3,167	2,906	3,251	9,324
<b>SHOP AND RIDE</b>								
Dial-a-Ride	0	0	1,189	1,189	2,766	2,793	2,663	8,222
Shopper Shuttle	0	0	0	0	0	0	0	0
<i>Cherriots Shop and Ride Total</i>	<i>0</i>	<i>0</i>	<i>1,189</i>	<i>1,189</i>	<i>2,766</i>	<i>2,793</i>	<i>2,663</i>	<i>8,222</i>
<b>LIFT</b>								
ADA	11,891	13,632	19,818	45,341	32,077	27,544	29,036	88,657
DD53	299	666	1,902	2,867	3,279	4,374	7,722	15,375
<i>Cherriots LIFT Total</i>	<i>12,190</i>	<i>14,298</i>	<i>21,720</i>	<i>48,208</i>	<i>35,356</i>	<i>31,918</i>	<i>36,758</i>	<i>104,032</i>

\*Numbers reflect COVID-19 related service reductions

**Table 4. Average Revenue Miles / Day\***

Route	FY20 Q4				FY21 Q4				Percent Change
	Apr 2020	May 2020	Jun 2020	Total	Apr 2021	May 2021	Jun 2021	Total	
(Service Days)	22	20	22	64	22	20	22	64	
<b>LOCAL BUS SERVICE</b>									
2 - Market / Brown	123.3	282.5	339.0	247.2	716.7	743.1	743.0	734.0	197.0%
3 - Portland Road	114.6	156.5	163.5	144.5	350.2	373.5	373.6	365.5	153.0%
4 - State Street	99.6	135.4	141.1	125.1	301.6	321.0	321.0	314.3	151.3%
5 - Center Street	111.7	254.9	305.5	223.1	639.6	662.7	662.7	654.8	193.5%
6 - Fairview Industrial	0.0	206.5	294.9	165.9	336.5	336.5	336.5	336.5	102.8%
7 - Mission Street	121.8	167.0	174.7	154.1	203.5	226.7	226.7	218.7	41.9%
8 - 12th / Liberty	125.5	239.7	276.6	213.1	296.4	346.8	346.4	329.3	54.5%
9 - Cherry / River Road	149.8	341.7	409.6	299.0	453.1	452.4	452.7	452.7	51.4%
11 - Lancaster / Verda	458.5	643.0	678.4	591.8	1,344.7	1,452.2	1,451.6	1,415.0	139.1%
12 - Hayesville Drive	0.0	119.4	170.5	95.9	202.8	202.8	202.8	202.8	111.4%
13 - Silverton Road	90.7	117.3	120.0	109.1	273.2	300.3	300.4	291.0	166.7%
14 - Windsor Island Road	0.0	138.2	197.4	111.0	226.6	226.7	226.6	226.6	104.1%
16 - Wallace Road	0.0	75.0	107.1	60.2	122.6	130.8	130.8	128.0	112.5%
17 - Edgewater Street	75.5	173.1	207.6	151.4	445.8	461.3	461.5	456.0	201.2%
18 - 12th / Liberty	0.0	190.5	272.0	153.0	302.3	342.4	342.6	328.7	114.8%
19 - Broadway / River Road	131.3	272.0	319.8	240.1	637.0	669.6	669.9	658.5	174.3%
21 - South Commercial	120.9	277.1	332.5	242.5	696.0	720.2	720.6	712.0	193.7%
23 - Lansing / Hawthorne	0.0	125.3	178.9	100.6	191.7	191.7	191.7	191.7	90.5%
26 - Glen Creek / Orchard Heights	0.0	46.9	67.0	37.7	76.5	76.7	76.7	76.6	103.5%
27 - Glen Creek / Eola	0.0	60.9	87.0	49.0	113.8	113.8	113.8	113.8	132.5%
<i>Total</i>	<i>1,723.2</i>	<i>4,022.3</i>	<i>4,843.4</i>	<i>3,514.2</i>	<i>7,930.8</i>	<i>8,350.7</i>	<i>8,351.6</i>	<i>8,206.7</i>	<i>133.5%</i>
<b>LOCAL COMMUTER EXPRESS ROUTES</b>									
1X - Wilsonville / Salem Express	0.0	178.8	255.4	143.7	383.1	383.1	383.1	383.1	166.7%
<b>QUALIFIED HUMAN SERVICE ORGANIZATION ROUTES</b>									
9192 - Garten / Rockwest	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	N/A
<i>Cherriots Local Total</i>	<i>1,723.2</i>	<i>4,201.0</i>	<i>5,098.8</i>	<i>3,657.9</i>	<i>8,313.9</i>	<i>8,733.8</i>	<i>8,734.7</i>	<i>8,589.8</i>	<i>134.8%</i>
<b>REGIONAL EXPRESS ROUTES</b>									
10X - Woodburn / Salem Express	209.0	263.5	258.9	243.2	357.5	355.8	354.6	356.0	46.4%
20X - N. Marion Co. / Salem Express	214.7	269.9	267.6	250.1	301.8	309.7	318.7	310.1	24.0%
30X - Santiam / Salem Express	216.8	264.8	260.5	246.8	258.9	254.3	259.1	257.5	4.3%
40X - Polk County / Salem Express	275.2	331.6	343.6	316.3	357.5	355.8	354.6	356.0	12.5%
50X - Dallas / Salem Express	109.5	132.5	132.8	124.7	301.8	309.7	318.7	310.1	148.7%
<i>Cherriots Regional Express Monthly Total</i>	<i>1,025.3</i>	<i>1,262.2</i>	<i>1,263.4</i>	<i>1,181.2</i>	<i>1,577.4</i>	<i>1,585.2</i>	<i>1,605.7</i>	<i>1,589.6</i>	<i>34.6%</i>
<b>REGIONAL DEVIATED FIXED ROUTE</b>									
45 - Central Polk County	0.0	0.0	0.0	0.0	144.0	145.3	147.8	145.7	N/A
<b>SHOP AND RIDE</b>									
Dial-a-Ride	0.0	0.0	54.0	18.6	125.7	139.7	121.0	128.5	591.5%
Shopper Shuttle	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	N/A
<i>Cherriots Shop and Ride Total</i>	<i>0.0</i>	<i>0.0</i>	<i>54.0</i>	<i>18.6</i>	<i>125.7</i>	<i>139.7</i>	<i>121.0</i>	<i>128.5</i>	<i>591.5%</i>
<b>LIFT</b>									
ADA	540.5	681.6	900.8	708.5	1,458.0	1,377.2	1,319.8	1,385.3	95.5%
DD53	13.6	33.3	86.5	44.8	149.0	218.7	351.0	240.2	436.3%
<i>Cherriots LIFT Total</i>	<i>554.1</i>	<i>714.9</i>	<i>987.3</i>	<i>753.3</i>	<i>1,607.1</i>	<i>1,595.9</i>	<i>1,670.8</i>	<i>1,625.5</i>	<i>115.8%</i>

\*Numbers reflect COVID-19 related service reductions



**Table 5. Total Boardings\***

Route	FY20 Q4				FY21 Q4				Percent Change
	Apr 2020	May 2020	Jun 2020	Total	Apr 2021	May 2021	Jun 2021	Total	
(Service Days)	22	20	22	64	22	20	22	64	
<b>LOCAL BUS SERVICE</b>									
2 - Market / Brown	2,252	4,506	7,368	14,126	15,443	15,025	15,944	46,412	228.6%
3 - Portland Road	1,606	2,409	3,679	7,694	7,961	7,441	8,485	23,887	210.5%
4 - State Street	1,364	2,459	3,550	7,373	7,720	7,515	8,645	23,880	223.9%
5 - Center Street	1,922	3,735	6,507	12,164	13,796	13,038	14,830	41,664	242.5%
6 - Fairview Industrial	0	724	1,540	2,264	2,344	2,264	2,672	7,280	221.6%
7 - Mission Street	1,044	1,859	2,706	5,609	3,964	3,906	4,349	12,219	117.8%
8 - 12th / Liberty	1,421	1,967	2,940	6,328	4,769	4,805	5,135	14,709	132.4%
9 - Cherry / River Road	1,331	2,647	4,098	8,076	6,326	6,014	6,474	18,814	133.0%
11 - Lancaster / Verda	4,943	8,495	13,726	27,164	29,399	27,745	29,340	86,484	218.4%
12 - Hayesville Drive	0	229	662	891	948	1,095	1,252	3,295	269.8%
13 - Silvertown Road	1,349	2,060	3,227	6,636	5,113	5,340	5,579	16,032	141.6%
14 - Windsor Island Road	0	252	751	1,003	1,402	1,188	1,206	3,796	278.5%
16 - Wallace Road	0	478	889	1,367	1,938	1,819	1,956	5,713	317.9%
17 - Edgewater Street	1,274	2,915	4,904	9,093	8,123	7,724	9,329	25,176	176.9%
18 - 12th / Liberty	0	1,131	2,702	3,833	4,615	4,012	4,589	13,216	244.8%
19 - Broadway / River Road	3,200	5,742	10,189	19,131	17,431	15,821	18,248	51,500	169.2%
21 - South Commercial	3,115	6,078	9,311	18,504	18,015	16,807	18,854	53,676	190.1%
23 - Lansing / Hawthorne	0	377	946	1,323	1,692	1,252	1,547	4,491	239.5%
26 - Glen Creek / Orchard Heights	0	52	140	192	425	510	528	1,463	662.0%
27 - Glen Creek / Eola	0	58	230	288	458	676	741	1,875	551.0%
<i>Total</i>	<i>24,821</i>	<i>48,173</i>	<i>80,065</i>	<i>153,059</i>	<i>151,882</i>	<i>143,997</i>	<i>159,703</i>	<i>455,582</i>	<i>197.7%</i>
<b>LOCAL COMMUTER EXPRESS ROUTES</b>									
1X - Wilsonville / Salem Express	0	193	286	479	590	592	646	1,828	281.6%
<b>QUALIFIED HUMAN SERVICE ORGANIZATION ROUTES</b>									
9192 - Garten / Rockwest	0	0	0	0	0	0	0	0	N/A
<i>Cherriots Local Total</i>	<i>24,821</i>	<i>48,366</i>	<i>80,351</i>	<i>153,538</i>	<i>152,472</i>	<i>144,589</i>	<i>160,349</i>	<i>457,410</i>	<i>197.9%</i>
<b>REGIONAL EXPRESS ROUTES</b>									
10X - Woodburn / Salem Express	231	311	493	1,035	493	600	788	1,881	81.7%
20X - N. Marion Co. / Salem Express	223	326	488	1,037	488	484	459	1,431	38.0%
30X - Santiam / Salem Express	250	416	555	1,221	555	726	662	1,943	59.1%
40X - Polk County / Salem Express	618	1,065	1,563	3,246	1,178	1,018	1,118	3,314	2.1%
50X - Dallas / Salem Express	102	140	267	509	618	520	513	1,651	224.4%
<i>Cherriots Regional Express Monthly Total</i>	<i>1,424</i>	<i>2,258</i>	<i>3,366</i>	<i>7,048</i>	<i>3,332</i>	<i>3,348</i>	<i>3,540</i>	<i>10,220</i>	<i>45.0%</i>
<b>REGIONAL DEVIATED FIXED ROUTE</b>									
45 - Central Polk County	0	0	0	0	413	372	364	1,149	N/A
<b>SHOP AND RIDE</b>									
Dial-a-Ride	0	0	146	146	438	416	394	1,248	754.8%
Shopper Shuttle	0	0	0	0	0	0	0	0	N/A
<i>Cherriots Shop and Ride Total</i>	<i>0</i>	<i>0</i>	<i>146</i>	<i>146</i>	<i>438</i>	<i>416</i>	<i>394</i>	<i>1,248</i>	<i>754.8%</i>
<b>LIFT</b>									
ADA	1,532	1,765	2,655	5,952	4,654	4,087	4,519	13,260	122.8%
DD53	23	61	157	241	378	433	774	1,585	557.7%
<i>Cherriots LIFT Total</i>	<i>1,555</i>	<i>1,826</i>	<i>2,812</i>	<i>6,193</i>	<i>5,032</i>	<i>4,520</i>	<i>5,293</i>	<i>14,845</i>	<i>139.7%</i>
<i>*Numbers reflect COVID-19 related service reductions</i>									

**Table 6. Average Boardings / Day\***

Route (Service Days)	FY20 Q4				FY21 Q4				Percent Change
	Apr 2020	May 2020	Jun 2020	Total	Apr 2021	May 2021	Jun 2021	Total	
	22	20	22	64	22	20	22	64	
<b>LOCAL BUS SERVICE</b>									
2 - Market / Brown	102.4	225.3	334.9	220.7	702.0	751.3	724.7	725.2	228.6%
3 - Portland Road	73.0	120.5	167.2	120.2	361.9	372.1	385.7	373.2	210.5%
4 - State Street	62.0	123.0	161.4	115.2	350.9	375.8	393.0	373.1	223.9%
5 - Center Street	87.4	186.8	295.8	190.1	627.1	651.9	674.1	651.0	242.5%
6 - Fairview Industrial	0.0	36.2	70.0	35.4	106.5	113.2	121.5	113.8	221.6%
7 - Mission Street	47.5	93.0	123.0	87.6	180.2	195.3	197.7	190.9	117.8%
8 - 12th / Liberty	64.6	98.4	133.6	98.9	216.8	240.3	233.4	229.8	132.4%
9 - Cherry / River Road	60.5	132.4	186.3	126.2	287.5	300.7	294.3	294.0	133.0%
11 - Lancaster / Verda	224.7	424.8	623.9	424.4	1,336.3	1,387.3	1,333.6	1,351.3	218.4%
12 - Hayesville Drive	0.0	11.5	30.1	13.9	43.1	54.8	56.9	51.5	269.8%
13 - Silverton Road	61.3	103.0	146.7	103.7	232.4	267.0	253.6	250.5	141.6%
14 - Windsor Island Road	0.0	12.6	34.1	15.7	63.7	59.4	54.8	59.3	278.5%
16 - Wallace Road	0.0	23.9	40.4	21.4	88.1	91.0	88.9	89.3	317.9%
17 - Edgewater Street	57.9	145.8	222.9	142.1	369.2	386.2	424.0	393.4	176.9%
18 - 12th / Liberty	0.0	56.6	122.8	59.9	209.8	200.6	208.6	206.5	244.8%
19 - Broadway / River Road	145.5	287.1	463.1	298.9	792.3	791.1	829.5	804.7	169.2%
21 - South Commercial	141.6	303.9	423.2	289.1	818.9	840.4	857.0	838.7	190.1%
23 - Lansing / Hawthorne	0.0	18.9	43.0	20.7	76.9	62.6	70.3	70.2	239.5%
26 - Glen Creek / Orchard Heights	0.0	2.6	6.4	3.0	19.3	25.5	24.0	22.9	662.0%
27 - Glen Creek / Eola	0.0	2.9	10.5	4.5	20.8	33.8	33.7	29.3	551.0%
<i>Total</i>	<i>1,128.2</i>	<i>2,408.7</i>	<i>3,639.3</i>	<i>2,391.5</i>	<i>6,903.7</i>	<i>7,199.9</i>	<i>7,259.2</i>	<i>7,118.5</i>	<i>197.7%</i>
<b>LOCAL COMMUTER EXPRESS ROUTES</b>									
1X - Wilsonville / Salem Express	0.0	9.7	13.0	7.5	26.8	29.6	29.4	28.6	281.6%
<b>QUALIFIED HUMAN SERVICE ORGANIZATION ROUTES</b>									
9192 - Garten / Rockwest	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	#DIV/0!
<i>Cherriots Local Total</i>	<i>1,128.2</i>	<i>2,418.3</i>	<i>3,652.3</i>	<i>2,399.0</i>	<i>6,930.5</i>	<i>7,229.5</i>	<i>7,288.6</i>	<i>7,147.0</i>	<i>197.9%</i>
<b>REGIONAL EXPRESS ROUTES</b>									
10X - Woodburn / Salem Express	10.5	15.6	22.4	16.2	22.4	30.0	35.8	29.4	81.7%
20X - N. Marion Co. / Salem Express	10.1	16.3	22.2	16.2	22.2	24.2	20.9	22.4	38.0%
30X - Santiam / Salem Express	11.4	20.8	25.2	19.1	25.2	36.3	30.1	30.4	59.1%
40X - Polk County / Salem Express	28.1	53.3	71.0	50.7	53.5	50.9	50.8	51.8	2.1%
50X - Dallas / Salem Express	4.6	7.0	12.1	8.0	28.1	26.0	23.3	25.8	224.4%
<i>Cherriots Regional Express Monthly Total</i>	<i>64.7</i>	<i>112.9</i>	<i>153.0</i>	<i>110.1</i>	<i>151.5</i>	<i>167.4</i>	<i>160.9</i>	<i>159.7</i>	<i>45.0%</i>
<b>REGIONAL DEVIATED FIXED ROUTE</b>									
45 - Central Polk County	0.0	0.0	0.0	0.0	18.8	18.6	16.5	18.0	N/A
<b>SHOP AND RIDE</b>									
Dial-a-Ride	0.0	0.0	6.6	2.3	19.9	20.8	17.9	19.5	754.8%
Shopper Shuttle	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	N/A
<i>Cherriots Shop and Ride Total</i>	<i>0.0</i>	<i>0.0</i>	<i>6.6</i>	<i>2.3</i>	<i>19.9</i>	<i>20.8</i>	<i>17.9</i>	<i>19.5</i>	<i>754.8%</i>
<b>LIFT</b>									
ADA	69.6	88.3	120.7	93.0	211.5	204.4	205.4	207.2	122.8%
DD53	1.0	3.1	7.1	3.8	17.2	21.7	35.2	24.8	557.7%
<i>Cherriots LIFT Total</i>	<i>70.7</i>	<i>91.3</i>	<i>127.8</i>	<i>96.8</i>	<i>228.7</i>	<i>226.0</i>	<i>240.6</i>	<i>232.0</i>	<i>139.7%</i>
<i>*Numbers reflect COVID-19 related service reductions</i>									

**Table 7. Average Boardings / Revenue Hour\***

Route (Service Days)	FY20 Q4				FY21 Q4				Percent Change
	Apr 2020 22	May 2020 20	Jun 2020 22	Total 64	Apr 2021 22	May 2021 20	Jun 2021 22	Total 64	
<b>LOCAL BUS SERVICE</b>									
2 - Market / Brown	10.4	10.1	12.5	11.3	12.2	12.6	12.1	12.3	9.2%
3 - Portland Road	7.4	9.0	11.9	9.7	12.1	11.6	12.1	11.9	22.7%
4 - State Street	6.1	8.9	11.2	9.0	11.4	11.5	12.0	11.6	28.7%
5 - Center Street	8.9	8.3	11.0	9.7	11.2	11.2	11.6	11.3	17.0%
6 - Fairview Industrial	0.0	2.6	3.5	3.2	4.8	5.0	5.4	5.0	59.9%
7 - Mission Street	5.0	7.2	9.1	7.4	8.0	8.0	8.1	8.0	9.1%
8 - 12th / Liberty	6.6	7.6	9.9	6.1	9.9	9.3	9.1	9.4	53.4%
9 - Cherry / River Road	5.9	5.7	6.7	6.2	9.4	9.8	9.6	9.6	54.3%
11 - Lancaster / Verda	6.1	8.3	11.5	9.0	13.1	12.7	12.2	12.7	40.9%
12 - Hayesville Drive	0.0	1.3	2.4	1.9	2.9	3.7	3.9	3.5	79.8%
13 - Silverton Road	6.3	8.2	11.4	8.9	7.8	8.3	7.9	8.0	-10.1%
14 - Windsor Island Road	0.0	1.3	2.6	2.1	4.2	3.9	3.6	3.9	86.7%
16 - Wallace Road	0.0	4.2	5.0	4.7	9.3	9.1	8.9	9.1	93.3%
17 - Edgewater Street	5.9	6.5	8.3	7.2	7.5	7.5	8.3	7.8	7.4%
18 - 12th / Liberty	0.0	4.0	6.1	5.3	9.3	7.9	8.2	8.5	61.1%
19 - Broadway / River Road	14.3	12.5	16.8	14.9	13.6	12.9	13.6	13.4	-10.0%
21 - South Commercial	14.5	13.6	15.8	14.8	14.7	14.5	14.8	14.7	-0.7%
23 - Lansing / Hawthorne	0.0	1.9	3.1	10.4	5.2	4.2	4.7	4.7	-54.7%
26 - Glen Creek / Orchard Heights	0.0	0.5	0.9	0.8	2.5	3.3	3.1	2.9	273.4%
27 - Glen Creek / Eola	0.0	0.6	1.6	1.2	2.5	4.0	4.0	3.5	184.8%
<i>Total</i>	7.8	7.3	9.2	8.3	10.5	10.4	10.5	10.4	25.6%
<b>LOCAL COMMUTER EXPRESS ROUTES</b>									
1X - Wilsonville / Salem Express	0.0	1.7	1.6	1.7	2.3	2.5	2.5	2.4	43.2%
<b>QUALIFIED HUMAN SERVICE ORGANIZATION ROUTES</b>									
9192 - Garten / Rockwest	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	N/A
<i>Cherriots Local Total</i>	7.8	7.2	9.1	8.2	10.3	10.2	10.3	10.3	25.5%
<b>REGIONAL EXPRESS ROUTES</b>									
10X - Woodburn / Salem Express	1.0	1.2	1.7	1.3	1.3	1.7	2.1	1.7	28.1%
20X - N. Marion Co. / Salem Express	1.0	1.4	1.8	1.4	1.6	1.8	1.5	1.6	12.6%
30X - Santiam / Salem Express	1.1	1.7	2.1	1.7	1.4	2.1	1.7	1.7	5.4%
40X - Polk County / Salem Express	2.1	3.4	4.4	3.4	3.9	3.7	3.6	3.7	10.4%
50X - Dallas / Salem Express	1.0	1.2	2.1	1.4	2.3	2.1	1.9	2.1	45.9%
<i>Cherriots Regional Express Monthly Total</i>	1.3	1.9	2.6	2.0	2.0	2.2	2.1	2.1	7.8%
<b>REGIONAL DEVIATED FIXED ROUTE</b>									
45 - Central Polk County	0.0	0.0	0.0	0.0	1.9	1.9	1.7	1.9	N/A
<b>SHOP AND RIDE</b>									
Dial-a-Ride	0.0	0.0	1.1	1.1	1.6	1.6	1.5	1.5	47.1%
Shopper Shuttle	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	N/A
<i>Cherriots Shop and Ride Total</i>	0.0	0.0	1.1	1.1	0.0	0.0	1.5	1.5	47.1%
<b>LIFT</b>									
ADA	1.2	1.3	1.5	1.4	1.7	1.8	1.8	1.8	27.9%
DD53	1.1	1.3	1.3	1.3	1.7	1.5	1.5	1.6	20.4%
<i>Cherriots LIFT Total</i>	1.2	1.3	1.5	1.4	1.7	1.7	1.7	1.7	26.5%
						*Numbers reflect COVID-19 related service reductions			

**Table 8.** Year-To-Date Total Revenue Hours, Revenue Miles, and Boardings

	Revenue Hours			Revenue Miles			Boardings		
	FY20	FY21	Percent Change	FY20	FY21	Percent Change	FY20	FY21	Percent Change
<b>LOCAL BUS SERVICE</b>									
2 - Market / Brown	12,407	14,366	15.8%	148,659	178,352	20.0%	233,735	147,260	-37.0%
3 - Portland Road	6,735	6,825	1.3%	79,097	79,679	0.7%	132,338	74,412	-43.8%
4 - State Street	6,939	6,997	0.8%	68,093	68,595	0.7%	134,291	75,716	-43.6%
5 - Center Street	12,195	13,934	14.3%	138,841	158,496	14.2%	215,765	135,175	-37.4%
6 - Fairview Industrial	5,008	5,661	13.0%	74,815	84,675	13.2%	39,136	25,167	-35.7%
7 - Mission Street	5,172	5,329	3.0%	51,600	51,982	0.7%	56,620	44,168	-22.0%
8 - 12th / Liberty	5,822	5,746	-1.3%	77,223	77,291	0.1%	85,014	49,476	-41.8%
9 - Cherry / River Road	7,134	7,783	9.1%	105,277	114,800	9.0%	94,380	66,220	-29.8%
11 - Lancaster / Verda	23,341	25,701	10.1%	308,899	338,860	9.7%	416,377	289,092	-30.6%
12 - Hayesville Drive	3,269	3,715	13.6%	43,529	50,962	17.1%	17,847	10,523	-41.0%
13 - Silverton Road	4,592	6,708	46.1%	61,594	62,052	0.7%	113,143	54,999	-51.4%
14 - Windsor Island Road	3,400	3,839	12.9%	50,155	56,984	13.6%	21,535	13,708	-36.3%
16 - Wallace Road	2,204	2,396	8.7%	29,037	31,182	7.4%	29,421	19,127	-35.0%
17 - Edgewater Street	10,911	11,425	4.7%	96,633	100,875	4.4%	137,689	87,463	-36.5%
18 - 12th / Liberty	5,456	5,816	6.6%	73,249	78,295	6.9%	78,651	46,550	-40.8%
19 - Broadway / River Road	12,555	14,687	17.0%	141,800	160,467	13.2%	280,495	186,574	-33.5%
21 - South Commercial	11,963	13,864	15.9%	148,751	172,537	16.0%	272,999	181,943	-33.4%
22 - Library Loop	2,176	0	N/A	11,202	0	N/A	10,689	0	N/A
23 - Lansing / Hawthorne	3,332	3,808	14.3%	42,847	48,971	14.3%	27,829	15,000	-46.1%
26 - Glen Creek / Orchard Heights	1,728	1,963	13.6%	16,937	19,259	13.7%	6,183	3,653	-40.9%
27 - Glen Creek / Eola	1,821	2,052	12.7%	24,740	27,837	12.5%	9,290	4,923	-47.0%
<i>Total</i>	<i>148,160</i>	<i>162,615</i>	<i>9.8%</i>	<i>1,792,978</i>	<i>1,962,151</i>	<i>9.4%</i>	<i>2,413,427</i>	<i>1,531,149</i>	<i>-36.6%</i>
<b>LOCAL COMMUTER EXPRESS ROUTES</b>									
1X - Wilsonville / Salem Express	2,456	2,803	14.1%	79,254	90,154	13.8%	22,935	6,432	-72.0%
<b>QUALIFIED HUMAN SERVICES ROUTES</b>									
9192 - Garten / Rockwest	194	0	-100.0%	2,536	0	-100.0%	3,058	0	-100.0%
<i>Cherriots Local Y-T-D Total</i>	<i>150,810</i>	<i>165,418</i>	<i>9.7%</i>	<i>1,874,768</i>	<i>2,052,305</i>	<i>9.5%</i>	<i>2,439,420</i>	<i>1,537,581</i>	<i>-37.0%</i>
<b>REGIONAL EXPRESS ROUTES</b>									
10X - Woodburn / Salem Express	3,827	4,330	13.1%	77,575	87,709	13.1%	11,036	9,989	-9.5%
20X - N. Marion Co. / Salem Express	3,271	3,339	2.1%	71,298	73,941	3.7%	10,515	6,389	-39.2%
30X - Santiam / Salem Express	3,016	3,085	2.3%	65,438	63,422	-3.1%	11,871	7,711	-35.0%
40X - Polk County / Salem Express	4,268	4,726	10.7%	90,544	101,047	11.6%	38,817	25,779	-33.6%
50X - Dallas / Salem Express	1,299	1,481	14.0%	30,424	34,135	12.2%	4,930	2,917	-40.8%
<i>Cherriots Regional Express Y-T-D Total</i>	<i>15,681</i>	<i>16,961</i>	<i>8.2%</i>	<i>335,279</i>	<i>360,254</i>	<i>7.4%</i>	<i>77,169</i>	<i>52,785</i>	<i>-31.6%</i>
<b>REGIONAL DEVIATED FIXED ROUTE</b>									
45 - Central Polk County	0	1,216	N/A	0	18,338	N/A	0	1,928	N/A
<i>Cherriots Regional Y-T-D Total</i>	<i>15,681</i>	<i>18,177</i>	<i>15.9%</i>	<i>335,279</i>	<i>378,592</i>	<i>12.9%</i>	<i>77,169</i>	<i>54,713</i>	<i>-29.1%</i>
<b>SHOP AND RIDE</b>									
Dial-a-Ride	2,003	2,860	42.8%	23,483	28,246	20.3%	2,895	4,039	39.5%
Shopper Shuttle	934	0	-100.0%	6,009	0	-100.0%	2,002	0	-100.0%
<i>Cherriots Shop and Ride Y-T-D Total</i>	<i>2,937</i>	<i>2,860</i>	<i>-2.6%</i>	<i>29,492</i>	<i>28,246</i>	<i>-4.2%</i>	<i>4,897</i>	<i>4,039</i>	<i>-17.5%</i>
<b>LIFT</b>									
ADA	25,352	26,499	4.5%	298,521	303,629	1.7%	53,565	43,337	-19.1%
DD53	23,744	2,942	-87.6%	292,613	41,614	-85.8%	48,476	4,438	-90.8%
<i>Cherriots LIFT Y-T-D Total</i>	<i>49,096</i>	<i>29,441</i>	<i>-40.0%</i>	<i>591,134</i>	<i>345,243</i>	<i>-41.6%</i>	<i>102,041</i>	<i>47,775</i>	<i>-53.2%</i>

**Table 9.** Fare Type and Category Usage\*

<b>Cherriots Local</b>												
<i>Fare Categories</i>												
<b>Fare Types</b>	<i>Full Fare</i>			<i>Reduced Fare</i>			<i>Youth Fare</i>			<i>Free</i>		
	Q4 2020	Q4 2021	% Change	Q4 2020	Q4 2021	% Change	Q4 2020	Q4 2021	% Change	Q4 2020	Q4 2021	% Change
30 Day Pass	0	0	#DIV/0!	0	0	#DIV/0!	0	0	#DIV/0!	-	-	-
Day Pass	0	0	#DIV/0!	0	0	#DIV/0!	0	0	#DIV/0!	-	-	-
Cash	0	0	#DIV/0!	0	0	#DIV/0!	0	0	#DIV/0!	-	-	-
Free	-	-	-	-	-	-	-	-	-	153,538	457,410	197.9%
<b>Cherriots Regional</b>												
<i>Fare Categories</i>												
<b>Fare Types</b>	<i>Full Fare</i>			<i>Reduced Fare</i>			<i>Youth Fare</i>			<i>Free</i>		
	Q4 2020	Q4 2021	% Change	Q4 2020	Q4 2021	% Change	Q4 2020	Q4 2021	% Change	Q4 2020	Q4 2021	% Change
Monthly Pass	0	0	#DIV/0!	0	0	#DIV/0!	0	0	#DIV/0!	-	-	-
Day Pass	0	0	#DIV/0!	0	0	#DIV/0!	0	0	#DIV/0!	-	-	-
Cash	0	0	#DIV/0!	0	0	#DIV/0!	0	0	#DIV/0!	-	-	-
Free	-	-	-	-	-	-	-	-	-	7,048	16,282	131.0%

\*Fare collection was suspended in late March 2020 due to COVID-19 safety precautions

**Table 10. Saturday Total Revenue Hours**

Route	FY20 Q4				FY21 Q4			
	Apr 2020	May 2020	Jun 2020	Total	Apr 2021	May 2021	Jun 2021	Total
(Service Days)	4	5	4	13	4	5	4	13
<b>LOCAL BUS SERVICE</b>								
2 - Market / Brown	36	60	48	144	109	136	109	354
3 - Portland Road	36	60	48	144	60	75	60	195
4 - State Street	37	62	50	149	61	77	61	199
5 - Center Street	36	60	48	144	110	138	110	358
6 - Mission / Fairview Industrial	0	51	69	120	84	105	84	273
7 - Mission / Hawthorne	35	58	46	139	58	73	58	189
8 - 12th / Liberty via Red Leaf	36	60	48	144	87	109	87	283
9 - Cherry / River Road	37	62	50	149	62	77	62	201
11 - Lancaster / Verda	134	229	185	548	222	277	222	721
13 - Silverton Road	35	59	47	141	54	68	54	176
16 - Wallace Road	0	21	28	49	35	43	35	113
17 - Edgewater / Gerth	36	60	48	144	108	135	108	351
18 - 12th / Liberty via Lone Oak*	0	0	0	0	87	109	87	283
19 - Broadway / River Road	37	93	91	221	107	133	107	347
21 - South Commercial	36	93	92	221	107	134	107	348
<i>Cherriots Local Monthly Total</i>	<i>531</i>	<i>1,028</i>	<i>898</i>	<i>2,457</i>	<i>1,351</i>	<i>1,689</i>	<i>1,351</i>	<i>4,391</i>
<b>REGIONAL EXPRESS ROUTES</b>								
10X - Woodburn / Salem Express	21	35	28	84	29	36	29	94
20X - N. Marion Co. / Salem Express	26	44	35	105	35	45	36	116
30X - Santiam / Salem Express	21	35	28	84	28	34	28	90
40X - Polk County / Salem Express	28	45	37	110	37	46	36	119
<i>Cherriots Regional Express Monthly Total</i>	<i>96</i>	<i>159</i>	<i>128</i>	<i>383</i>	<i>129</i>	<i>161</i>	<i>129</i>	<i>419</i>
<b>LIFT</b>								
ADA	146	192	175	513	229	295	246	770
DD53	5	9	11	25	20	23	13	56
<i>Cherriots LIFT Total</i>	<i>151</i>	<i>201</i>	<i>186</i>	<i>538</i>	<i>249</i>	<i>318</i>	<i>259</i>	<i>826</i>

\*Route did not operate in FY20 Q4 due to COVID-19 related service reductions

**Table 11. Saturday Average Revenue Hours / Day**

Route (Service Days)	FY20 Q4				FY21 Q4				Percent Change
	Apr 2020	May 2020	Jun 2020	Total	Apr 2021	May 2021	Jun 2021	Total	
	4	5	4	13	4	5	4	13	
<b>LOCAL BUS SERVICE</b>									
2 - Market / Brown	9.0	12.0	12.0	11.1	27.3	27.2	27.3	27.2	145.8%
3 - Portland Road	9.0	12.0	12.0	11.1	15.0	15.0	15.0	15.0	35.4%
4 - State Street	9.3	12.4	12.5	11.5	15.3	15.4	15.3	15.3	33.6%
5 - Center Street	9.0	12.0	12.0	11.1	27.5	27.6	27.5	27.5	148.6%
6 - Mission / Fairview Industrial	0.0	10.2	17.3	9.2	21.0	21.0	21.0	21.0	127.5%
7 - Mission / Hawthorne	8.8	11.6	11.5	10.7	14.5	14.6	14.5	14.5	36.0%
8 - 12th / Liberty via Red Leaf	9.0	12.0	12.0	11.1	21.8	21.8	21.8	21.8	96.5%
9 - Cherry / River Road	9.3	12.4	12.5	11.5	15.5	15.4	15.5	15.5	34.9%
11 - Lancaster / Verda	33.5	45.8	46.3	42.2	55.5	55.4	55.5	55.5	31.6%
13 - Silverton Road	8.8	11.8	11.8	10.8	13.5	13.6	13.5	13.5	24.8%
16 - Wallace Road	0.0	4.2	7.0	3.8	8.8	8.6	8.8	8.7	130.6%
17 - Edgewater / Gerth	9.0	12.0	12.0	11.1	27.0	27.0	27.0	27.0	143.8%
18 - 12th / Liberty via Lone Oak*	0.0	0.0	0.0	0.0	21.8	21.8	21.8	21.8	N/A
19 - Broadway / River Road	9.3	18.6	22.8	17.0	26.8	26.6	26.8	26.7	57.0%
21 - South Commercial	9.0	18.6	23.0	17.0	26.8	26.8	26.8	26.8	57.5%
<i>Cherriots Local Monthly Total</i>	<i>132.8</i>	<i>205.6</i>	<i>224.5</i>	<i>189.0</i>	<i>337.8</i>	<i>337.8</i>	<i>337.8</i>	<i>337.8</i>	<i>78.7%</i>
<b>REGIONAL EXPRESS ROUTES</b>									
10X - Woodburn / Salem Express	5.3	7.0	7.0	6.5	7.3	7.2	7.3	7.2	11.9%
20X - N. Marion Co. / Salem Express	6.5	8.8	8.8	8.1	8.8	9.0	9.0	8.9	10.5%
30X - Santiam / Salem Express	5.3	7.0	7.0	6.5	7.0	6.8	7.0	6.9	7.1%
40X - Polk County / Salem Express	7.0	9.0	9.3	8.5	9.3	9.2	9.0	9.2	8.2%
<i>Cherriots Regional Express Monthly Total</i>	<i>24.0</i>	<i>31.8</i>	<i>32.0</i>	<i>29.5</i>	<i>32.3</i>	<i>32.2</i>	<i>32.3</i>	<i>32.2</i>	<i>9.4%</i>
<b>LIFT</b>									
ADA	36.5	38.4	43.8	39.5	57.3	59.0	61.5	59.2	50.1%
DD53	1.3	1.8	2.8	1.9	5.0	4.6	3.3	4.3	124.0%
<i>Cherriots LIFT Total</i>	<i>37.8</i>	<i>40.2</i>	<i>46.5</i>	<i>41.4</i>	<i>62.3</i>	<i>63.6</i>	<i>64.8</i>	<i>63.5</i>	<i>53.5%</i>

\*Route did not operate in FY20 Q4 due to COVID-19 related service reductions

**Table 12. Saturday Total Revenue Miles**

Route (Service Days)	FY20 Q4				FY21 Q4			
	Apr 2020	May 2020	Jun 2020	Total	Apr 2021	May 2021	Jun 2021	Total
	4	5	4	13	4	5	4	13
<b>LOCAL BUS SERVICE</b>								
2 - Market / Brown	452	753	603	1,808	1,447	1,808	1,447	4,702
3 - Portland Road	420	701	560	1,681	700	876	700	2,276
4 - State Street	365	609	487	1,461	603	754	603	1,960
5 - Center Street	410	683	546	1,639	1,248	1,560	1,248	4,056
6 - Mission / Fairview Industrial	0	760	1,014	1,774	1,263	1,578	1,263	4,104
7 - Mission / Hawthorne	447	744	595	1,786	751	926	741	2,418
8 - 12th / Liberty via Red Leaf	460	767	614	1,841	1,185	1,482	1,185	3,852
9 - Cherry / River Road	549	915	732	2,196	906	1,133	906	2,945
11 - Lancaster / Verda	1,681	2,870	2,333	6,884	2,814	3,517	2,813	9,144
13 - Silverton Road	333	554	443	1,330	517	647	517	1,681
16 - Wallace Road	0	275	366	641	459	576	461	1,496
17 - Edgewater / Gerth	277	462	369	1,108	831	1,038	831	2,700
18 - 12th / Liberty via Lone Oak*	0	0	0	0	1,169	1,461	1,169	3,799
19 - Broadway / River Road	2,889	1,204	1,177	5,270	1,382	1,727	1,382	4,491
21 - South Commercial	2,660	1,145	1,133	4,938	1,330	1,663	1,330	4,323
<i>Cherriots Local Monthly Total</i>	<i>10,943</i>	<i>12,442</i>	<i>10,972</i>	<i>34,357</i>	<i>16,605</i>	<i>20,746</i>	<i>16,596</i>	<i>53,947</i>
<b>REGIONAL EXPRESS ROUTES</b>								
10X - Woodburn / Salem Express	461	756	624	1,841	624	777	616	2,017
20X - N. Marion Co. / Salem Express	613	1,020	835	2,468	849	1,116	893	2,858
30X - Santiam / Salem Express	515	864	698	2,077	386	845	680	1,911
40X - Polk County / Salem Express	595	1,094	800	2,489	802	991	705	2,498
<i>Cherriots Regional Express Monthly Total</i>	<i>2,184</i>	<i>3,734</i>	<i>2,957</i>	<i>8,875</i>	<i>2,661</i>	<i>3,729</i>	<i>2,894</i>	<i>9,284</i>
<b>LIFT</b>								
ADA	1,560	1,795	1,785	5,140	2,445	3,190	2,802	8,437
DD53	56	114	143	313	296	304	193	793
<i>Cherriots LIFT Total</i>	<i>1,616</i>	<i>1,909</i>	<i>1,928</i>	<i>5,453</i>	<i>2,741</i>	<i>3,494</i>	<i>2,995</i>	<i>9,230</i>

\*Route did not operate in FY20 Q4 due to COVID-19 related service reductions



**Table 13. Saturday Average Revenue Miles / Day**

Route (Service Days)	FY20 Q4				FY21 Q4				Percent Change
	Apr 2020	May 2020	Jun 2020	Total	Apr 2021	May 2021	Jun 2021	Total	
	4	5	4	13	4	5	4	13	
<b>LOCAL BUS SERVICE</b>									
2 - Market / Brown	113.0	150.6	150.8	139.1	361.8	361.6	361.8	361.7	160.1%
3 - Portland Road	105.0	140.2	140.0	129.3	175.0	175.2	175.0	175.1	35.4%
4 - State Street	91.3	121.8	121.8	112.4	150.8	150.8	150.8	150.8	34.2%
5 - Center Street	102.5	136.6	136.5	126.1	312.0	312.0	312.0	312.0	147.5%
6 - Mission / Fairview Industrial	0.0	152.0	253.5	136.5	315.8	315.6	315.8	315.7	131.3%
7 - Mission / Hawthorne	111.8	148.8	148.8	137.4	187.8	185.2	185.3	186.0	35.4%
8 - 12th / Liberty via Red Leaf	115.0	153.4	153.5	141.6	296.3	296.4	296.3	296.3	109.2%
9 - Cherry / River Road	137.3	183.0	183.0	168.9	226.5	226.6	226.5	226.5	34.1%
11 - Lancaster / Verda	420.3	574.0	583.3	529.5	703.5	703.4	703.3	703.4	32.8%
13 - Silverton Road	83.3	110.8	110.8	102.3	129.3	129.4	129.3	129.3	26.4%
16 - Wallace Road	0.0	55.0	91.5	49.3	114.8	115.2	115.3	115.1	133.4%
17 - Edgewater / Gerth	69.3	92.4	92.3	85.2	207.8	207.6	207.8	207.7	143.7%
18 - 12th / Liberty via Lone Oak*	0.0	0.0	0.0	0.0	292.3	292.2	292.3	292.2	N/A
19 - Broadway / River Road	722.3	240.8	294.3	405.4	345.5	345.4	345.5	345.5	-14.8%
21 - South Commercial	665.0	229.0	283.3	379.8	332.5	332.6	332.5	332.5	-12.5%
<i>Cherriots Local Monthly Total</i>	<i>2,735.8</i>	<i>2,488.4</i>	<i>2,743.0</i>	<i>2,642.8</i>	<i>4,151.3</i>	<i>4,149.2</i>	<i>4,149.0</i>	<i>4,149.8</i>	<i>57.0%</i>
<b>REGIONAL EXPRESS ROUTES</b>									
10X - Woodburn / Salem Express	115.3	151.2	156.0	141.6	156.0	155.4	154.0	155.2	9.6%
20X - N. Marion Co. / Salem Express	153.3	204.0	208.8	189.8	212.3	223.2	223.3	219.8	15.8%
30X - Santiam / Salem Express	128.8	172.8	174.5	159.8	96.5	169.0	170.0	147.0	-8.0%
40X - Polk County / Salem Express	148.8	218.8	200.0	191.5	200.5	198.2	176.3	192.2	0.4%
<i>Cherriots Regional Express Monthly Total</i>	<i>546.0</i>	<i>746.8</i>	<i>739.3</i>	<i>682.7</i>	<i>665.3</i>	<i>745.8</i>	<i>723.5</i>	<i>714.2</i>	<i>4.6%</i>
<b>LIFT</b>									
ADA	390.0	359.0	446.3	395.4	611.3	638.0	700.5	649.0	64.1%
DD53	14.0	22.8	35.8	24.1	74.0	60.8	48.3	61.0	153.4%
<i>Cherriots LIFT Total</i>	<i>404.0</i>	<i>381.8</i>	<i>482.0</i>	<i>419.5</i>	<i>685.3</i>	<i>698.8</i>	<i>748.8</i>	<i>710.0</i>	<i>69.3%</i>
					*Route did not operate in FY20 Q4 due to COVID-19 related service reductions				

**Table 14. Saturday Total Boardings**

Route	FY20 Q4				FY21 Q4				Percent Change
	Apr 2020	May 2020	Jun 2020	Total	Apr 2021	May 2021	Jun 2021	Total	
(Service Days)	4	5	4	13	4	5	4	13	
<b>LOCAL BUS SERVICE</b>									
2 - Market / Brown	223	460	542	1,225	1,555	2,312	1,743	5,610	358.0%
3 - Portland Road	90	279	335	704	728	959	753	2,440	246.6%
4 - State Street	90	428	388	906	731	911	802	2,444	169.8%
5 - Center Street	210	408	462	1,080	1,403	1,902	1,424	4,729	337.9%
6 - Mission / Fairview Industrial	0	71	108	179	245	356	241	842	370.4%
7 - Mission / Hawthorne	85	172	207	464	442	564	469	1,475	217.9%
8 - 12th / Liberty via Red Leaf	147	390	445	982	600	861	621	2,082	112.0%
9 - Cherry / River Road	109	295	313	717	670	843	600	2,113	194.7%
11 - Lancaster / Verda	510	1,390	1,495	3,395	3,239	4,152	3,263	10,654	213.8%
13 - Silverton Road	136	386	368	890	516	706	580	1,802	102.5%
16 - Wallace Road	0	32	123	155	256	394	307	957	517.4%
17 - Edgewater / Gerth	144	314	348	806	692	1,007	783	2,482	207.9%
18 - 12th / Liberty via Lone Oak*	0	0	0	0	541	733	550	1,824	N/A
19 - Broadway / River Road	305	773	898	1,976	1,741	2,399	1,856	5,996	203.4%
21 - South Commercial	326	765	1,034	2,125	1,756	2,437	1,847	6,040	184.2%
<i>Cherriots Local Monthly Total</i>	<i>2,375</i>	<i>6,163</i>	<i>7,066</i>	<i>15,604</i>	<i>15,115</i>	<i>20,536</i>	<i>15,839</i>	<i>51,490</i>	<i>230.0%</i>
<b>REGIONAL EXPRESS ROUTES</b>									
10X - Woodburn / Salem Express	24	33	31	88	78	107	65	250	184.1%
20X - N. Marion Co. / Salem Express	13	31	26	70	51	59	34	144	105.7%
30X - Santiam / Salem Express	15	33	29	77	49	50	22	121	57.1%
40X - Polk County / Salem Express	49	113	108	270	194	263	261	718	165.9%
<i>Cherriots Regional Express Monthly Total</i>	<i>101</i>	<i>210</i>	<i>194</i>	<i>505</i>	<i>372</i>	<i>479</i>	<i>382</i>	<i>1,233</i>	<i>144.2%</i>
<b>LIFT</b>									
ADA	196	236	234	666	371	499	455	1,325	98.9%
DD53	8	11	12	31	22	25	18	65	109.7%
<i>Cherriots LIFT Total</i>	<i>204</i>	<i>247</i>	<i>246</i>	<i>697</i>	<i>393</i>	<i>524</i>	<i>473</i>	<i>1,390</i>	<i>99.4%</i>
<i>*Route did not operate in FY20 Q4 due to COVID-19 related service reductions</i>									

**Table 15. Saturday Average Boardings / Day**

Route	FY20 Q4				FY21 Q4				Percent Change
	Apr 2020	May 2020	Jun 2020	Total	Apr 2021	May 2021	Jun 2021	Total	
(Service Days)	4	5	4	13	4	5	4	13	
<b>LOCAL BUS SERVICE</b>									
2 - Market / Brown	55.8	92.0	135.5	94.2	388.8	462.4	435.8	431.5	358.0%
3 - Portland Road	22.5	55.8	83.8	54.2	182.0	191.8	188.3	187.7	246.6%
4 - State Street	22.5	85.6	97.0	69.7	182.8	182.2	200.5	188.0	169.8%
5 - Center Street	52.5	81.6	115.5	83.1	350.8	380.4	356.0	363.8	337.9%
6 - Mission / Fairview Industrial	0.0	14.2	27.0	13.8	61.3	71.2	60.3	64.8	370.4%
7 - Mission / Hawthorne	21.3	34.4	51.8	35.7	110.5	112.8	117.3	113.5	217.9%
8 - 12th / Liberty via Red Leaf	36.8	78.0	111.3	75.5	150.0	172.2	155.3	160.2	112.0%
9 - Cherry / River Road	27.3	59.0	78.3	55.2	167.5	168.6	150.0	162.5	194.7%
11 - Lancaster / Verda	127.5	278.0	373.8	261.2	809.8	830.4	815.8	819.5	213.8%
13 - Silverton Road	34.0	77.2	92.0	68.5	129.0	141.2	145.0	138.6	102.5%
16 - Wallace Road	0.0	6.4	30.8	11.9	64.0	78.8	76.8	73.6	517.4%
17 - Edgewater / Gerth	36.0	62.8	87.0	62.0	173.0	201.4	195.8	190.9	207.9%
18 - 12th / Liberty via Lone Oak*	0.0	0.0	0.0	0.0	135.3	146.6	137.5	140.3	N/A
19 - Broadway / River Road	76.3	154.6	224.5	152.0	435.3	479.8	464.0	461.2	203.4%
21 - South Commercial	81.5	153.0	258.5	163.5	439.0	487.4	461.8	464.6	184.2%
<i>Cherriots Local Monthly Total</i>	593.8	1,232.6	1,766.5	1,200.3	3,778.8	4,107.2	3,959.8	3,960.8	230.0%
<b>REGIONAL EXPRESS ROUTES</b>									
10X - Woodburn / Salem Express	6.0	6.6	7.8	6.8	19.5	21.4	16.3	19.2	184.1%
20X - N. Marion Co. / Salem Express	3.3	6.2	6.5	5.4	12.8	11.8	8.5	11.1	105.7%
30X - Santiam / Salem Express	3.8	6.6	7.3	5.9	12.3	10.0	5.5	9.3	57.1%
40X - Polk County / Salem Express	12.3	22.6	27.0	20.8	48.5	52.6	65.3	55.2	165.9%
<i>Cherriots Regional Express Monthly Total</i>	25.3	42.0	48.5	38.8	93.0	95.8	95.5	94.8	144.2%
<b>LIFT</b>									
ADA	49.0	47.2	58.5	51.2	92.8	99.8	113.8	101.9	98.9%
DD53	2.0	2.2	3.0	2.4	5.5	5.0	4.5	5.0	109.7%
<i>Cherriots LIFT Total</i>	51.0	49.4	61.5	53.6	98.3	104.8	118.3	106.9	99.4%

\*Route did not operate in FY20 Q4 due to COVID-19 related service reductions

**Table 16. Saturday Average Boardings / Revenue Hour**

Route	FY20 Q4				FY21 Q4				Percent Change
	Apr 2020	May 2020	Jun 2020	Total	Apr 2021	May 2021	Jun 2021	Total	
(Service Days)	4	5	4	13	4	5	4	13	
<b>LOCAL BUS SERVICE</b>									
2 - Market / Brown	6.2	7.7	11.3	8.5	14.3	17.0	16.0	15.8	86.3%
3 - Portland Road	2.5	4.7	7.0	4.9	12.1	12.8	12.6	12.5	155.9%
4 - State Street	2.4	6.9	7.8	6.1	12.0	11.8	13.1	12.3	102.0%
5 - Center Street	5.8	6.8	9.6	7.5	12.8	13.8	12.9	13.2	76.1%
6 - Mission / Fairview Industrial	0.0	1.4	1.6	1.5	2.9	3.4	2.9	3.1	106.8%
7 - Mission / Hawthorne	2.4	3.0	4.5	3.3	7.6	7.7	8.1	7.8	133.8%
8 - 12th / Liberty via Red Leaf	4.1	6.7	9.7	6.8	6.9	7.9	7.1	7.4	7.9%
9 - Cherry / River Road	2.9	4.8	6.3	4.8	10.8	10.9	9.7	10.5	118.5%
11 - Lancaster / Verda	3.8	6.1	8.1	6.2	14.6	15.0	14.7	14.8	138.5%
13 - Silverton Road	3.9	6.5	7.8	6.3	9.6	10.4	10.7	10.2	62.2%
16 - Wallace Road	0.0	1.5	4.4	3.2	7.3	9.2	8.8	8.5	167.7%
17 - Edgewater / Gerth	4.0	5.2	7.3	5.6	6.4	7.5	7.3	7.1	26.3%
18 - 12th / Liberty via Lone Oak*	0.0	0.0	0.0	0.0	6.2	6.7	6.3	6.4	N/A
19 - Broadway / River Road	8.2	8.3	9.9	8.9	16.3	18.0	17.3	17.3	93.3%
21 - South Commercial	9.1	8.2	11.2	9.6	16.4	18.2	17.3	17.4	80.5%
<i>Cherriots Local Monthly Total</i>	<i>4.5</i>	<i>6.0</i>	<i>7.9</i>	<i>6.4</i>	<i>11.2</i>	<i>12.2</i>	<i>11.7</i>	<i>11.7</i>	<i>84.6%</i>
<b>REGIONAL EXPRESS ROUTES</b>									
10X - Woodburn / Salem Express	1.1	0.9	1.1	1.0	2.7	3.0	2.2	2.7	153.9%
20X - N. Marion Co. / Salem Express	0.5	0.7	0.7	0.7	1.5	1.3	0.9	1.2	86.2%
30X - Santiam / Salem Express	0.7	0.9	1.0	0.9	1.8	1.5	0.8	1.3	46.7%
40X - Polk County / Salem Express	1.8	2.5	2.9	2.5	5.2	5.7	7.3	6.0	145.8%
<i>Cherriots Regional Express Monthly Total</i>	<i>1.1</i>	<i>1.3</i>	<i>1.5</i>	<i>1.3</i>	<i>2.9</i>	<i>3.0</i>	<i>3.0</i>	<i>2.9</i>	<i>123.2%</i>
<b>LIFT</b>									
ADA	1.3	1.2	1.3	1.3	1.6	1.7	1.8	1.7	32.5%
DD53	1.6	1.2	1.1	1.2	1.1	1.1	1.4	1.2	-6.4%
<i>Cherriots LIFT Total</i>	<i>1.4</i>	<i>1.2</i>	<i>1.3</i>	<i>1.3</i>	<i>1.6</i>	<i>1.6</i>	<i>1.8</i>	<i>1.7</i>	<i>29.9%</i>

\*Route did not operate in FY20 Q4 due to COVID-19 related service reductions

**Table 17.** Saturday Year-To-Date Total Revenue Hours, Revenue Miles, and Boardings

Route	Revenue Hours	Revenue Miles	Boardings
	FY21	FY21	FY21
<b>LOCAL BUS SERVICE</b>			
2 - Market / Brown	1,347	17,873	18,265
3 - Portland Road	747	8,719	8,336
4 - State Street	764	7,509	8,639
5 - Center Street	1,360	15,425	16,353
6 - Mission / Fairview Industrial	1,046	15,722	2,743
7 - Mission / Hawthorne	725	9,323	5,716
8 - 12th / Liberty via Red Leaf	1,080	14,673	7,305
9 - Cherry / River Road	769	11,284	7,157
11 - Lancaster / Verda	2,762	35,052	36,802
13 - Silverton Road	676	6,447	6,581
16 - Wallace Road	432	5,720	2,977
17 - Edgewater / Gerth	1,335	10,269	9,603
18 - 12th / Liberty via Lone Oak	1,067	14,319	6,387
19 - Broadway / River Road	1,330	17,221	23,251
21 - South Commercial	1,339	16,578	21,187
<i>Cherriots Local Y-T-D Total</i>	<i>16,779</i>	<i>206,134</i>	<i>181,302</i>
<b>REGIONAL EXPRESS ROUTES</b>			
10X - Woodburn / Salem Express	363	7,658	804
20X - N. Marion Co. / Salem Express	438	10,421	584
30X - Santiam / Salem Express	349	7,809	444
40X - Polk County / Salem Express	454	9,789	2,331
<i>Cherriots Regional Express Y-T-D Total</i>	<i>1,604</i>	<i>35,677</i>	<i>4,163</i>
<b>LIFT</b>			
ADA	2,646	28,845	4,434
DD53	165	2,292	227
<i>Cherriots LIFT Y-T-D Total</i>	<i>2,811</i>	<i>31,137</i>	<i>4,661</i>

**Table 18. Saturday Fare Type and Category Usage**

<b>Cherriots Local</b>												
<i>Fare Categories</i>												
	<i>Full Fare</i>			<i>Reduced Fare</i>			<i>Youth Fare</i>			<i>Free</i>		
<b>Fare Types</b>	<i>Q4 2020</i>	<i>Q4 2021</i>	<i>% Change</i>	<i>Q4 2020</i>	<i>Q4 2021</i>	<i>% Change</i>	<i>Q4 2020</i>	<i>Q4 2021</i>	<i>% Change</i>	<i>Q4 2020</i>	<i>Q4 2021</i>	<i>% Change</i>
30 Day Pass	0	0	#DIV/0!	0	0	#DIV/0!	0	0	#DIV/0!	-	-	-
Day Pass	0	0	#DIV/0!	0	0	#DIV/0!	0	0	#DIV/0!	-	-	-
Cash	0	0	#DIV/0!	0	0	#DIV/0!	0	0	#DIV/0!	-	-	-
Free	-	-	-	-	-	-	-	-	-	15,604	51,490	230.0%
<b>Cherriots Regional</b>												
<i>Fare Categories</i>												
	<i>Full Fare</i>			<i>Reduced Fare</i>			<i>Youth Fare</i>			<i>Free</i>		
<b>Fare Types</b>	<i>Q4 2020</i>	<i>Q4 2021</i>	<i>% Change</i>	<i>Q4 2020</i>	<i>Q4 2021</i>	<i>% Change</i>	<i>Q4 2020</i>	<i>Q4 2021</i>	<i>% Change</i>	<i>Q4 2020</i>	<i>Q4 2021</i>	<i>% Change</i>
Monthly Pass	0	0	#DIV/0!	0	0	#DIV/0!	0	0	#DIV/0!	-	-	-
Day Pass	0	0	#DIV/0!	0	0	#DIV/0!	0	0	#DIV/0!	-	-	-
Cash	0	0	#DIV/0!	0	0	#DIV/0!	0	0	#DIV/0!	-	-	-
Free	-	-	-	-	-	-	-	-	-	505	1,233	144.2%

**Table 19. Rides / Revenue Hour Comparison**

<b>LOCAL WEEKDAY</b>				<b>REGIONAL/LOCAL EXPRESS WEEKDAY</b>			<b>DEMAND-RESPONSE</b>			
		<b>Route</b>	<b>FY21 Q3</b>	<b>FY21 Q4</b>		<b>FY21 Q3</b>	<b>FY21 Q4</b>		<b>FY21 Q3</b>	<b>FY21 Q4</b>
1	Corridor Routes	<b>Route 21</b>	12.7	14.7						
1	Corridor Routes	<b>Route 19</b>	12.2	13.4						
1	Corridor Routes	<b>Route 11</b>	11.3	12.7						
1	Corridor Routes	<b>Route 2</b>	10.1	12.3	<b>Route 40X</b>	5.2	3.7	<b>Route 45</b>	1.3	1.9
1	Corridor Routes	<b>Route 3</b>	10.9	11.9	<b>Route 1X</b>	2.0	2.4	<b>LIFT ADA</b>	1.6	1.8
1	Corridor Routes	<b>Route 4</b>	10.0	11.6	<b>Route 50X</b>	1.5	2.1	<b>LIFT DD53</b>	1.5	1.6
1	Corridor Routes	<b>Route 5</b>	9.3	11.3	<b>Route 30X</b>	2.5	1.7	<b>Shop and Ride Dial-a-Ride</b>	1.4	1.5
1	Corridor Routes	<b>Route 9</b>	8.6	9.6	<b>Route 10X</b>	2.4	1.7	<b>Shop and Ride Shopper Shuttle</b>		
1	Corridor Routes	<b>Route 8</b>	8.9	9.4	<b>Route 20X</b>	2.0	1.6			
1	Corridor Routes	<b>Route 18</b>	8.1	8.5						
1	Corridor Routes	<b>Route 13</b>	7.3	8.0						
1	Corridor Routes	<b>Route 17</b>	7.2	7.8						
2	Coverage Routes	<b>Route 16</b>	8.2	9.1						
2	Coverage Routes	<b>Route 7</b>	7.7	8.0						
2	Coverage Routes	<b>Route 6</b>	4.3	5.0						
2	Coverage Routes	<b>Route 23</b>	3.8	4.7						
2	Coverage Routes	<b>Route 14</b>	3.5	3.9						
2	Coverage Routes	<b>Route 27</b>	2.1	3.5						
2	Coverage Routes	<b>Route 12</b>	2.4	3.5						
2	Coverage Routes	<b>Route 26</b>	1.7	2.9						

<b>LOCAL SATURDAY</b>				<b>REGIONAL EXPRESS SATURDAY</b>			<b>CHERRIOTS LIFT</b>			
		<b>Route</b>	<b>FY21 Q3</b>	<b>FY21 Q4</b>		<b>FY21 Q3</b>	<b>FY21 Q4</b>		<b>FY21 Q3</b>	<b>FY21 Q4</b>
1	Corridor Routes	<b>Route 21</b>	15.7	17.4	<b>Route 40X</b>	5.7	6.0	<b>LIFT ADA</b>	1.7	1.7
1	Corridor Routes	<b>Route 19</b>	18.1	17.3	<b>Route 10X</b>	2.7	2.7	<b>LIFT DD53</b>	1.6	1.2
1	Corridor Routes	<b>Route 2</b>	13.9	15.8	<b>Route 30X</b>	1.3	1.3			
1	Corridor Routes	<b>Route 11</b>	14.2	14.8	<b>Route 20X</b>	1.4	1.2			
1	Corridor Routes	<b>Route 5</b>	12.3	13.2						
1	Corridor Routes	<b>Route 3</b>	12.8	12.5						
1	Corridor Routes	<b>Route 4</b>	11.2	12.3						
1	Corridor Routes	<b>Route 9</b>	9.4	10.5						
1	Corridor Routes	<b>Route 13</b>	10.2	10.2						
1	Corridor Routes	<b>Route 8</b>	6.4	7.4						
1	Corridor Routes	<b>Route 17</b>	7.8	7.1						
1	Corridor Routes	<b>Route 18</b>	6.0	6.4						
2	Coverage Routes	<b>Route 16</b>	7.5	8.5						
2	Coverage Routes	<b>Route 7</b>	7.8	7.8						
2	Coverage Routes	<b>Route 6</b>	2.7	3.1						

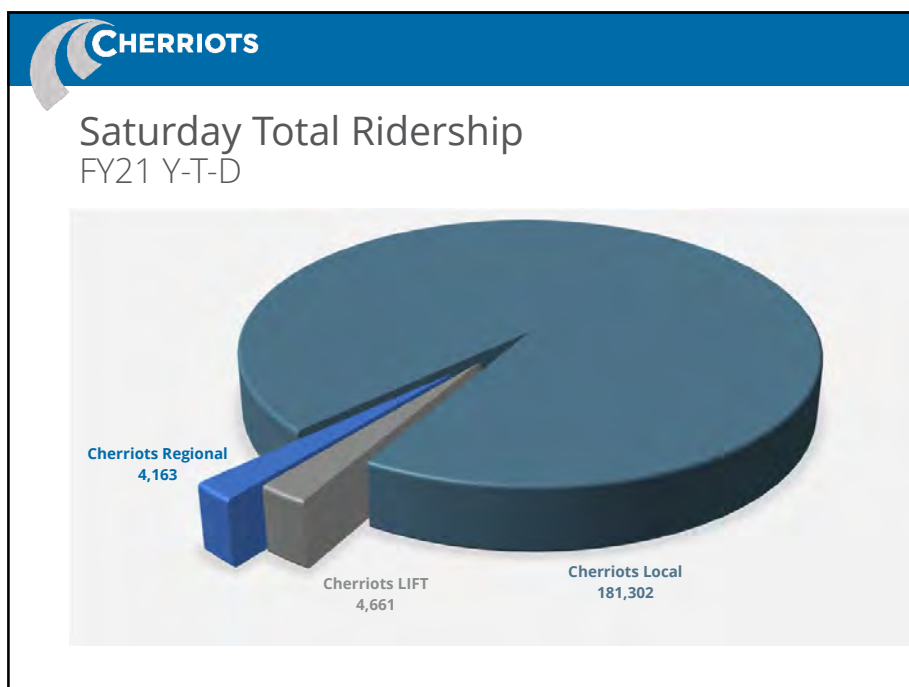
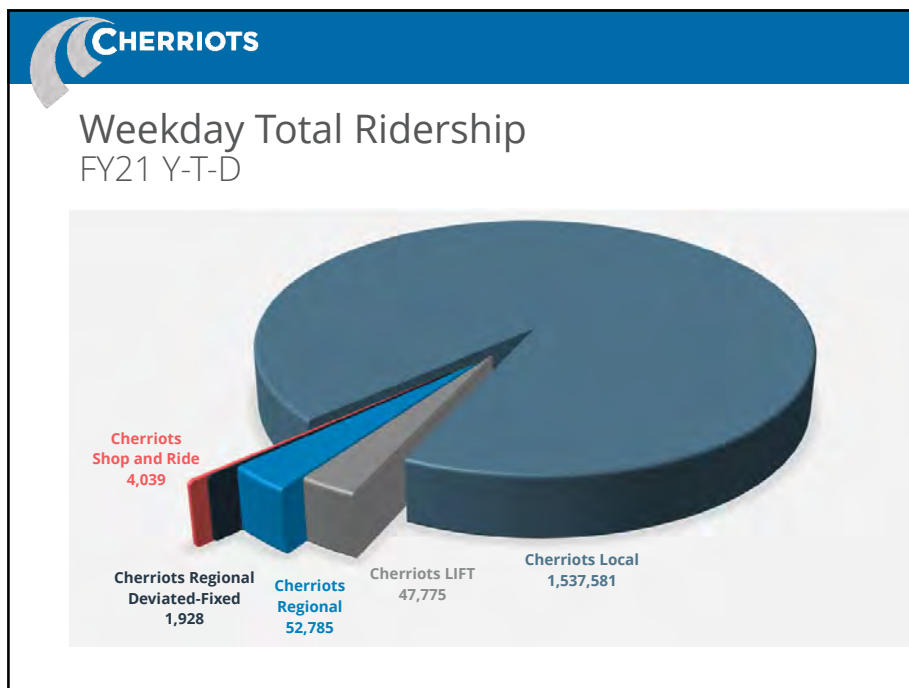
# FY21 Q4 Performance Report

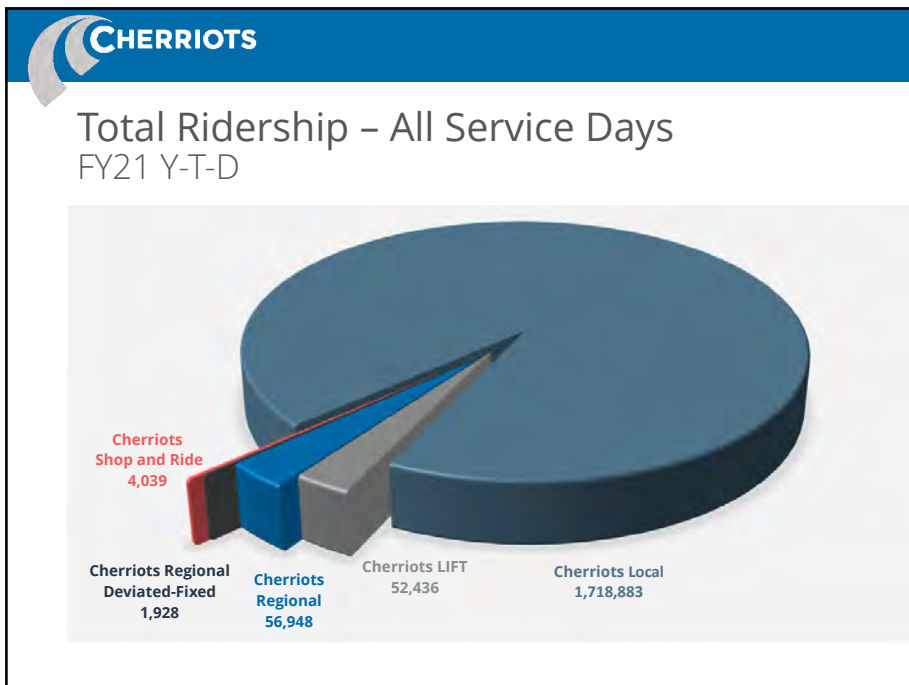
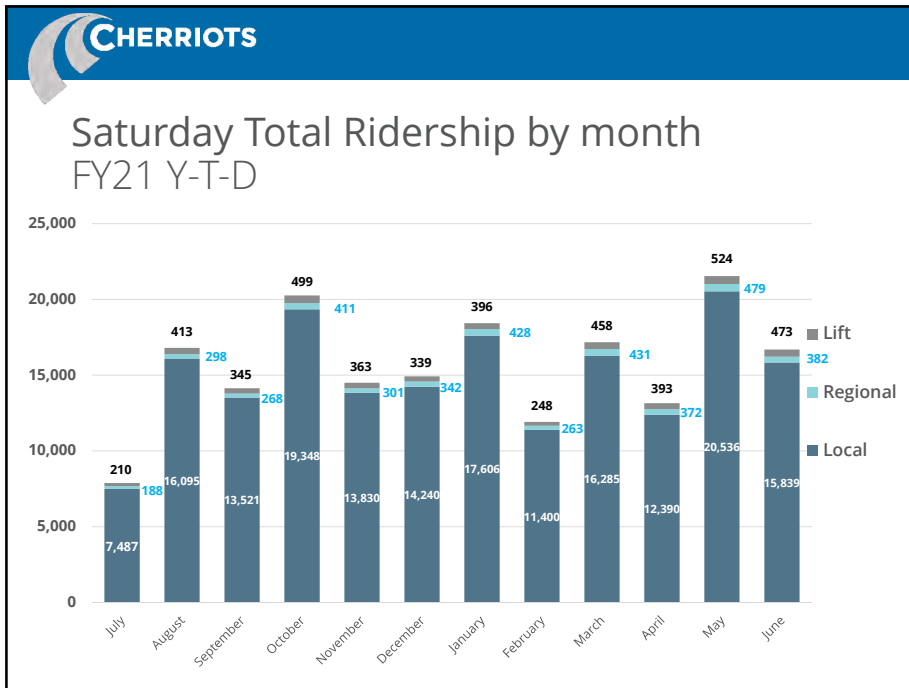
April – June 2021



## Ridership Totals

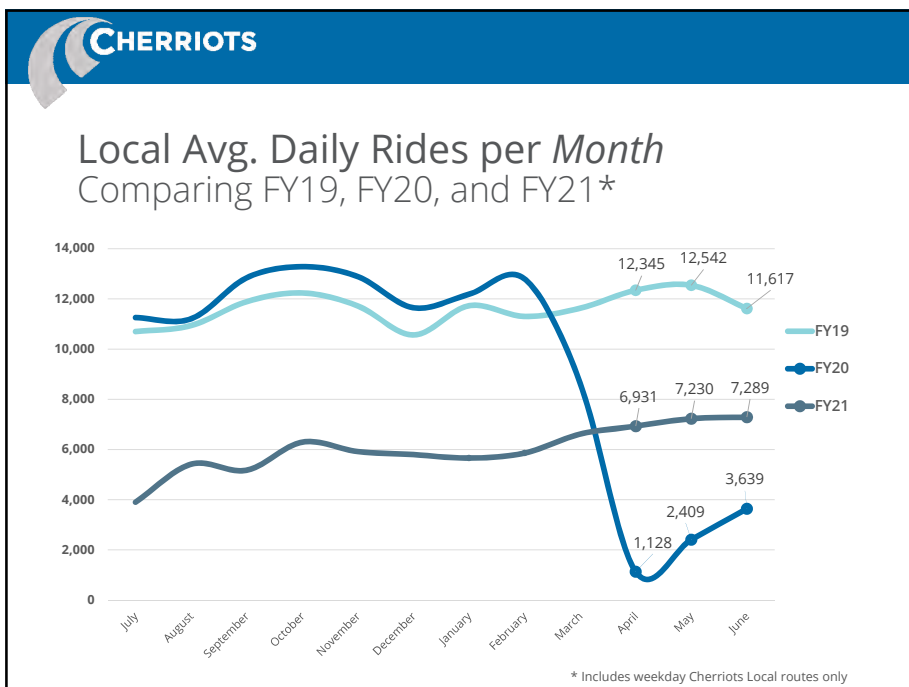


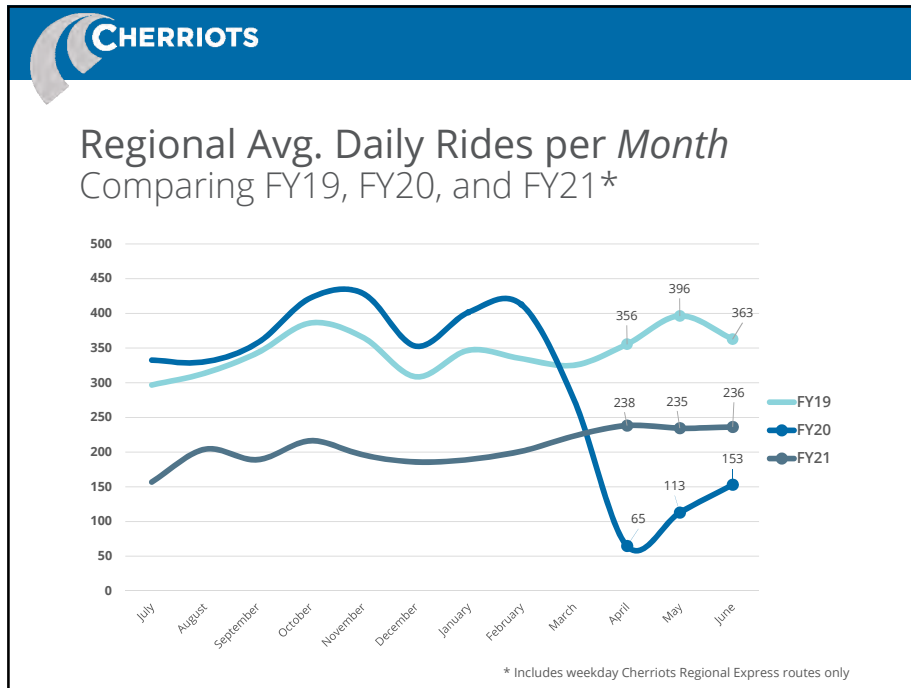






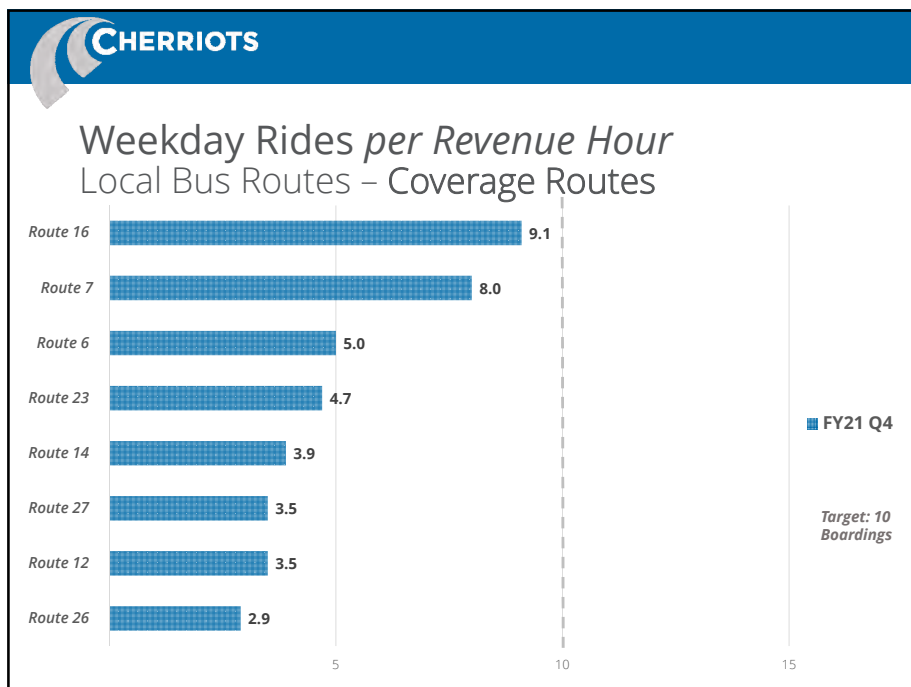
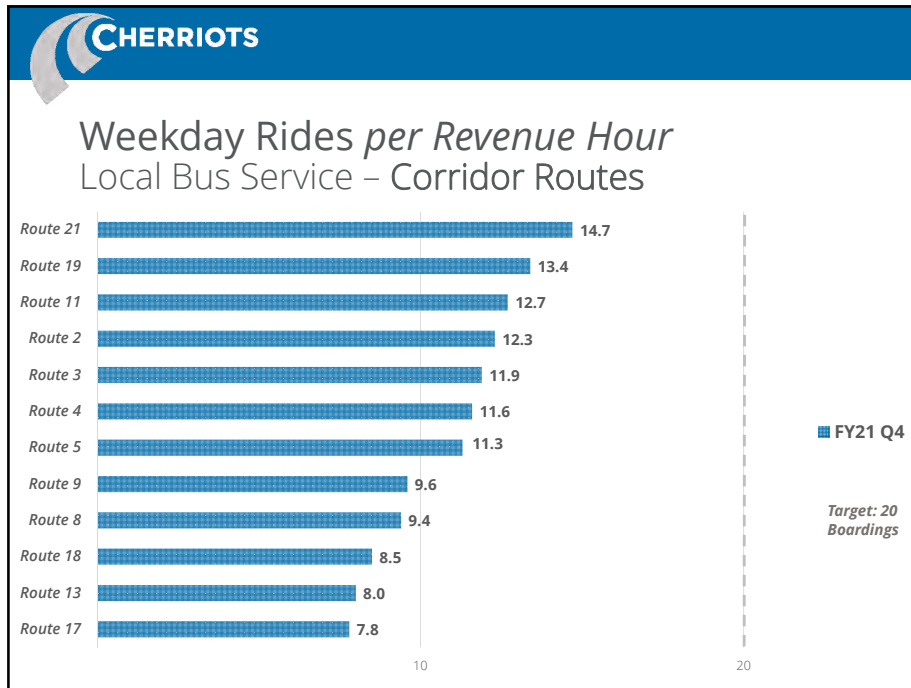
# Ridership Averages

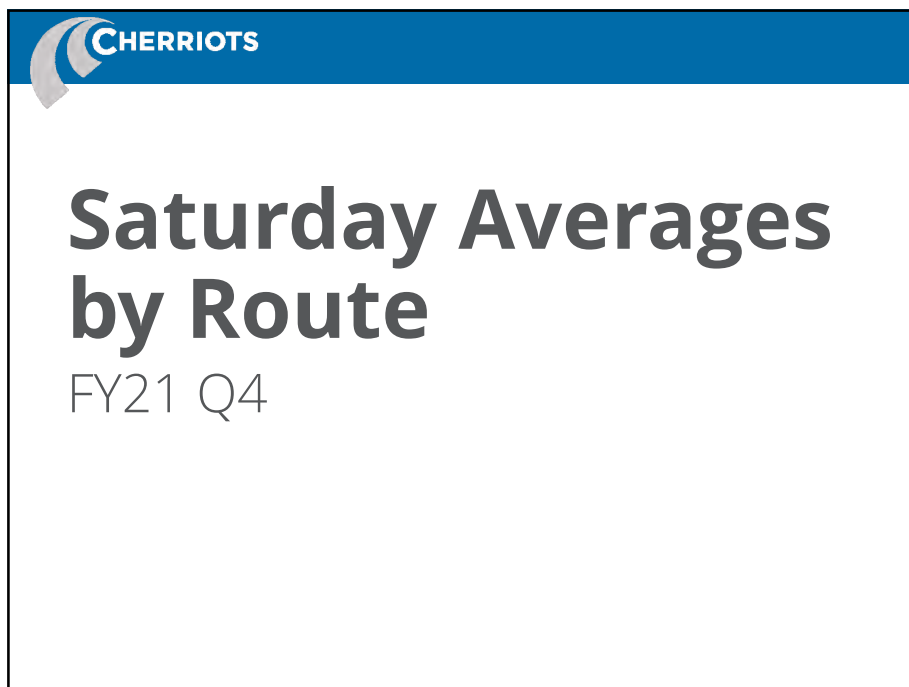
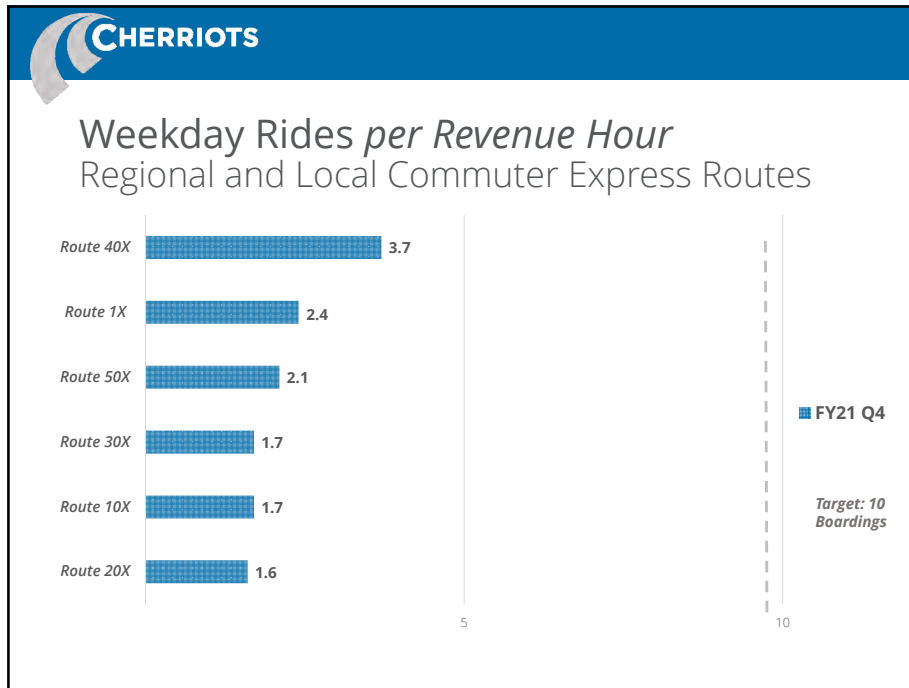


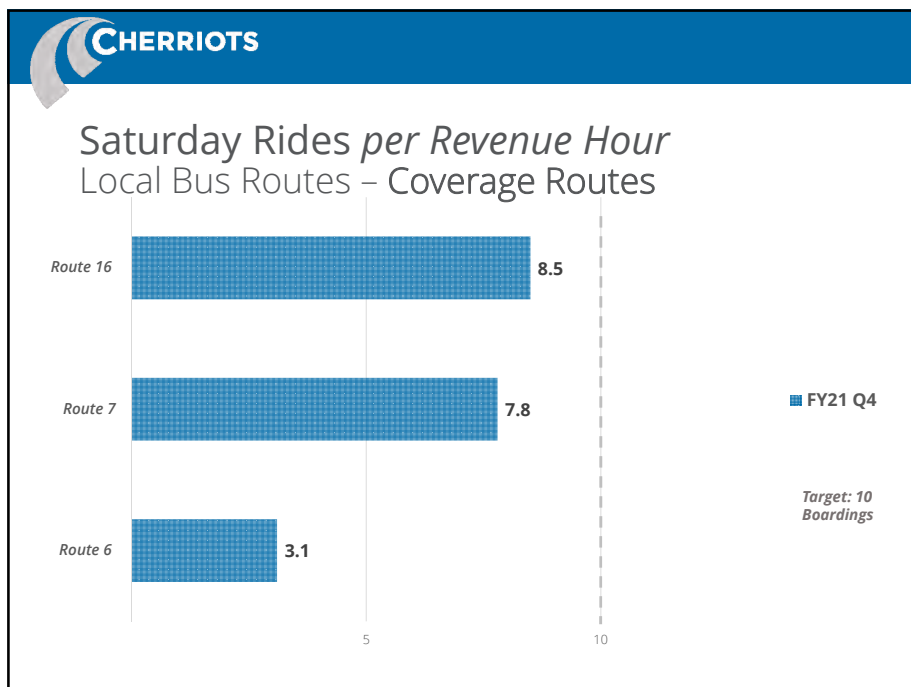
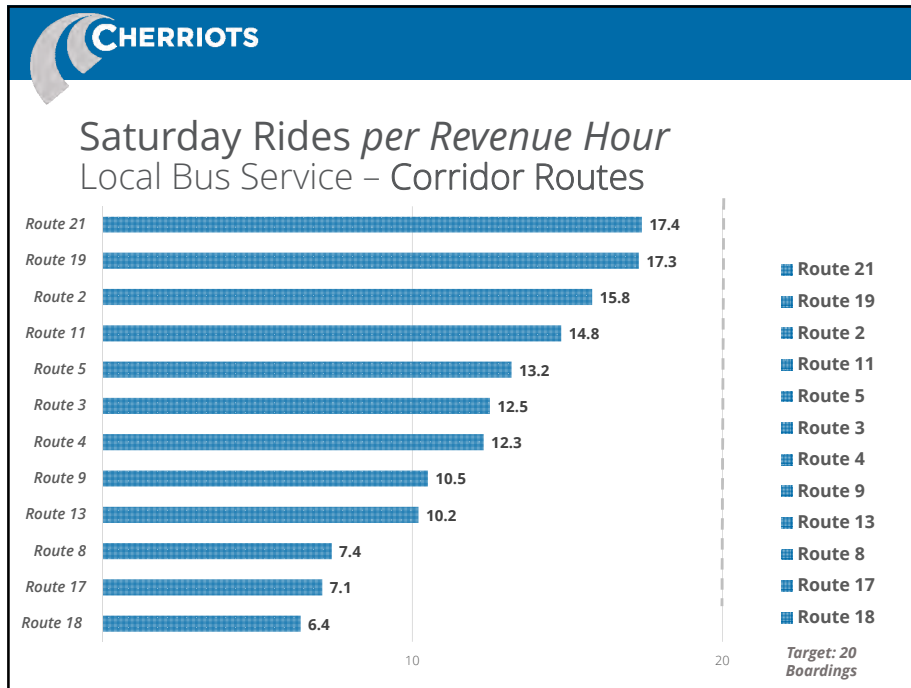


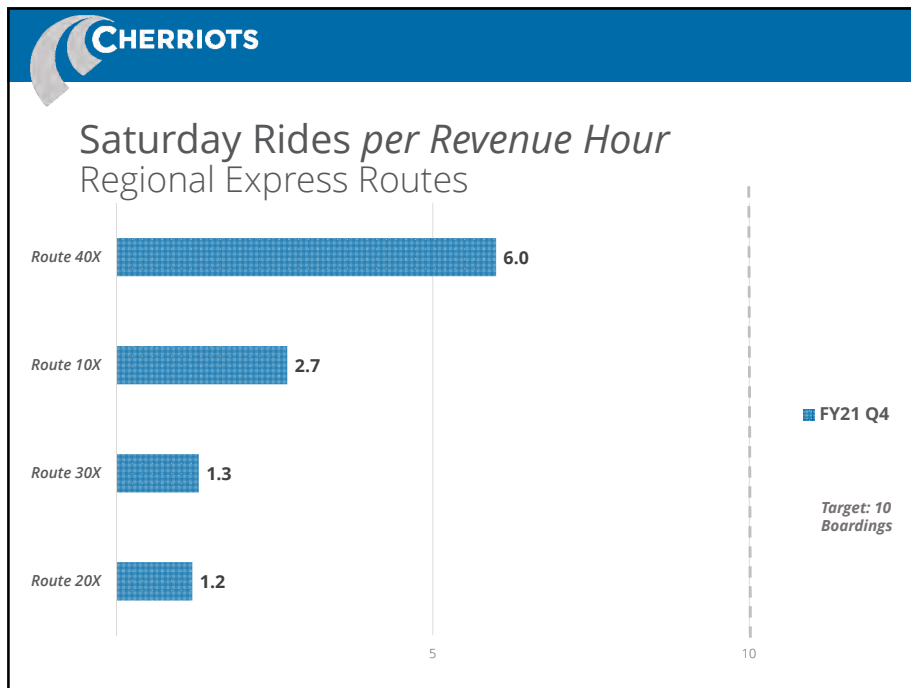
# Weekday Averages by Route

## FY21 Q4













**To:** Board of Directors

**From:** Roxanne Beltz, Transportation Options Coordinator  
Patricia Feeny, Director of Communication

**Thru:** Allan Pollock, General Manager

**Date:** August 26, 2021

**Subject:** FY 2021 Fourth Quarter Transportation Options Report

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## **ISSUE**

The FY 2021 Fourth Quarter Transportation Options Report

## **BACKGROUND AND FINDINGS**

The activities, goals, and metrics of the Cherrriots Transportation Options (TO) program are structured around the Oregon Department of Transportation's 2020-2021 approved work plan, which details specific goals and activities to be accomplished during the year.

## **FINANCIAL IMPACT**

None

## **RECOMMENDATION**

None

## **PROPOSED MOTION**

Information only

## **TRANSPORTATION OPTIONS**

Fourth Quarter Report - FY 2021

April, May and June 2021

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This quarter, as meetings began being offered in-person, Cherriots management left it to the staff member's discretion whether to attend in person or continue virtually. Most meetings will continue to be offered as a hybrid and staff will attend based on their comfort level.

### **GOAL: AWARENESS AND UNDERSTANDING**

#### **Community outreach**

During the quarter, staff engaged with the community by supporting and promoting activities such as bicycling, walking, and teleworking. In June (as the pandemic restrictions began lifting) staff started to look ahead to what carpooling and vanpooling promotion would look like. With the success of the "Get There Games," in-person meetings being planned and new projects underway, staff is looking forward to more in-person outreach and events.

Staff presented Cherriots updates at 19 Service Integration Team (SIT) meetings and five chamber greeters/meetings attended by more than 525 people. Attendance at SIT meetings and greeters was lower than typically this quarter because of staff vacations.

Staff are scheduled to attend several outreach events in the coming months and are looking forward to sharing updated information about Cherriots with the community face-to-face.

#### **Employee Transportation Coordinators**

The Employee Transportation Coordinators (ETCs) played an essential role in the outreach for *The Get There Games: Teams Edition*. Cherriots staff held several one-on-one meetings so that the ETCs felt comfortable with the *Get There* tool and could then serve as the point of contact for their own worksites.

Staff transitioned the ETC news recipients to the Cherriots ENews mailing list to minimize redundancies and prepare for the return of in-person ETC networking meetings starting in September.

### **GOAL: EXPANDED MARKETS**

#### **The *Get There Games: Teams Edition***

The Oregon Department of Transportation approached the transportations options team with spearheading a pilot campaign that will test the 'teams challenge' feature in the *Get There* tool. This feature, which has not been used by *Get There* regional or

statewide network administrators to date, allows users to create and join teams and compete as teams. This Challenge will inform the use of this feature in future regional and statewide challenges.

As staff and the consultant team continue to analyze the data, here are some highlights from the Challenge:

- 20 teams were formed
- 1,099 trips were logged
- 10,047 miles were saved by using transportation options
- Four local sponsors were secured (Bike Peddler, Santiam Bicycle, Commute with Enterprise, and Kettle Brand)

Challenge Details:

- Dates: June 1-30
- Eligibility:
  - Members of the Cherriots parent network (e.g., individuals and networks such as the Department of Energy, State Capitol, etc.) will be eligible to participate
  - Members must be at least 18 years of age at the time of entry
- Participation Requirements:
  - Participants must sign in or create an account at [GetThereOregon.org](http://GetThereOregon.org) and create or join a team
  - Participants will work as a team to earn points by logging trips in *Get There*
  - Eligible trips include: Bike, walk, carpool, vanpool, telework, skate, and electric scooter
  - Eligible trip purposes include: Commute, recreational, errands, and school

### **Group Pass Program**

With fares resuming in July, staff reached out to previously enrolled employers to inform them of the relaunch of the Group Pass Program (GPP). While most employers are working on their return-to-office plan, two employers renewed their contracts (Salem Health and Book Bin).

### **Vanpool**

Cherriots entered into a new five-year contract with Commute with Enterprise.

Currently, Cherriots supports and subsidizes 15 vanpools – two vans were terminated due to low ridership. With many employees considering returning to the office in the fall, vanpool ridership is expected to increase. Valley Vanpool Partners (VVP) are regrouping with both ODOT and Commute with Enterprise to reassess the program's priorities and

develop an intentional outreach plan to maximize efforts. A meeting is scheduled for July 22, 2021, to strategize next steps.

**LEP Advisory Statewide Group**

Staff was approached by ODOT to participate on this statewide advisory group that is learning more about the barriers that Spanish-speaking communities, with limited English proficiency (LEP), face using transportation options and how TO/TDM practitioners can help address these barriers with programs and communication strategies. This group is focused on barriers to commuting and transportation in general (not solely during the COVID-19 pandemic). Interviews with several local community partners (as well as throughout the state) were conducted to bring perspective and identify specific needs.

Next steps: develop a core principles document for TO/TDM partners throughout the state to follow.

**Get There Oregon (Self-reported data)**

<b>Total statewide users</b>	<b>8,821</b>	Carpool trips	253
<b>Total regional users</b>	<b>1,381</b>	Walking trips	389
New users	66	Telework trips	1,038
Bike trips	308	No trips reported for skate, scooter, train, or vanpool.	
Bus trips	314		

In the fourth quarter, we saw an uptick in the overall number of users (including regionally) as well as self-reported trips.

**GOAL: SAFETY**

**Roadway Safety Video**

Staff is also working on a video project promoting the idea of road equity, including the needs of roadway users (bicyclists, walkers, and drivers) in a way that is encouraging and engaging. The project is in the planning stages and is slated to be completed in the first quarter of 2021-2022.

**PROGRAM WORK AND ACTIVITIES**

**Western Oregon University Student Poster Contest**

Cherriots Transportation Options Program Coordinator Roxanne Beltz went back to her program roots by being part of a student poster contest, but this time it was for the Polk County Tourism Office. Students in one of Jen Bracy’s advanced graphic arts courses at

Western Oregon University were tasked with creating tourism posters. The posters needed to convey an activity or represent a landmark or historic icon within Polk County.

After the posters were submitted to the chamber, board members voted for their favorites and the top four winners received compensation for their work. The posters are displayed in the tourism office and will be used on postcards and promotional products for sale in the chamber office, as well as on a variety of printed publications.

### **Bicycling and Walking**

Ride Salem resumed operation this quarter. The station at the Downtown Transit Center is sponsored by Transportation Options and staff is working on ways to promote it.

### ***Bird e-Scooter* to start in Monmouth in late summer**

The Monmouth City Council voted to allow *Bird e-Scooter* to operate in the city and city staff are in the process of issuing licenses for operation. Cherriots staff have been in contact with Bird to offer help in promoting this “first mile, last mile” option to students and residents. Bird has indicated that (after the initial launch) they would like to look at a similar arrangement with the cities of Independence, Dallas, and Salem.

### **Involvement with ACT**

In the beginning of 2021, Cherriots Transportation Options team member Kiki Dohman, was appointed to be the chair of ACT’s Diversity, Equity, and Inclusion (DEI) Committee. This group is ACT’s largest national working committee. With only five meetings to date, it has already developed a comprehensive charter and a thorough work plan with action-oriented focus groups. The DEI Committee is also sponsoring a panel session at the ACT International Conference where Kiki will be moderating the discussion. In addition to this new leadership role, Kiki also serves as the vice president of the ACT Cascade Chapter, vice chair for the Professional Development Committee, and is in her third term on the National Board of Directors.

### **TDM training (internal staff)**

Staff is currently working on an internal training video for customer service staff, receptionists, and new Cherriots employees to explain the purpose and need for Transportation Options outreach and education.

### **Virtual conferences and webinars**

Staff attended the Statewide Transportation Options Group of Oregon meeting held virtually in April.

Staff attended a variety of professional development, industry specific, and educational sessions, including:

Webinars and training:

- Future of Commuting Summit
- Federal Transit Administration's Increasing Vaccine Confidence Among Transit Workers
- Building Inclusive Brands from the Inside Out

Staff continues to attend virtual meetings or provide support for the following organizations:

- Association for Commuter Transportation (ACT) – Board member
- ACT National Diversity, Equity, and Inclusion Committee -- Chair
- ACT National Professional Development Committee -- Vice Chair
- ACT Cascade Chapter – Board member
- Chehalem Valley Chamber of Commerce
- Dallas Area Chamber of Commerce
- McMinnville Chamber of Commerce
- Monmouth/Independence Chamber of Commerce
- Polk County Leadership Breakfast
- Safe Routes to School – Steering Committee
- Salem for Refugees – Transportation Action Committee
- Salem-Keizer Active Transportation Networking Group
- SEDCOR
- Statewide TDM quarterly meetings
- Transportation Options Group of Oregon – Board members
- Valley Vanpool Partnership
- Willamette University Sustainability Networking Group

# **Transportation Options**

## **FY 21 – Fourth Quarter Report**

**Roxanne Beltz**  
Transportation Options Program Coordinator



# **Awareness and Understanding**





## Awareness and understanding

- Community meetings

- ✓ Attended 24 during the quarter
- ✓ 525 people per quarter



## Employee Transportation Coordinators





## Expanded Markets



**June 1-30**

- 20 teams were formed
- 1,099 trips logged
- 10,047 miles saved
- Four local business partners/sponsors
  - ✓ Bike Peddler, Santiam Bicycle, Commute with Enterprise, and Kettle Brand



## Community Outreach

### Group Pass

- Salem Health
- Book Bin

### Limited English Proficiency (LEP) advisory group

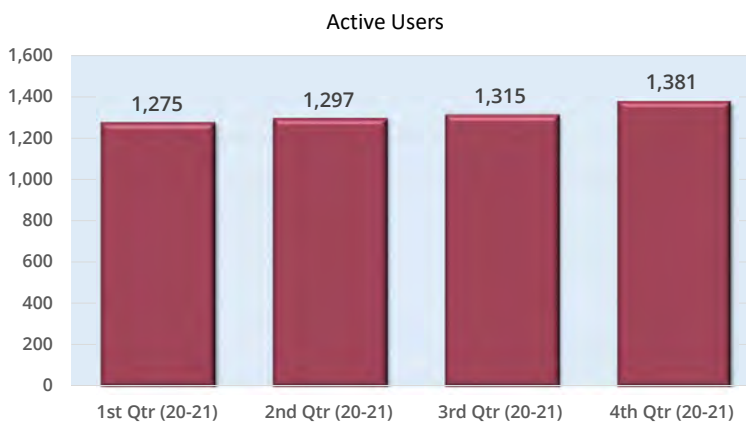
- ODOT Lead


### Vanpool

- 15 vans
- Polk and Yamhill activity



## Get There Oregon Users





**Safety**

**Safe Routes to School program**

- Poster Contest
- Get There “School Pool” module for SRTS

**Roadway safety video**

- Road equity
- Drivers
- Bicyclists
- Pedestrians

# Program activities



## Program activities



— RIDE SALEM —



## Program activities



## Program activities





## **Program activities**

### **ACT - Diversity, Equity, and Inclusion**

- ✓ Developed charter
- ✓ Work plan
- ✓ Sponsored panel at ACT National Conference



## **Program activities**

- **Producing Transportation Options Training**
- **Attended training and webinars**
  - ✓ Future of Commuting Summit
  - ✓ Federal Transit Administration's (FTA) Increasing Vaccine Confidence Among Transit Workers
  - ✓ Building Inclusive Brands from the Inside Out

# Questions or comments









**To:** Board of Directors  
**From:** Allan Pollock, General Manager  
**Date:** August 26, 2021  
**Subject:** Board Member Committee Appointments

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## **ISSUE**

Shall the President appoint Board Members to serve on standing or special committees?

## **BACKGROUND AND FINDINGS**

According to Rule 22(a) Committees in the Board Bylaws, "The President, from time to time, or the Board, by majority vote of its members at any meeting, may appoint Board members and other interested private citizens and representatives of groups and organizations to serve on standing or special committees.

At the time of appointment of such members, the President shall state the purpose and duties of the committee. Any committee authorized by the Board shall perform the duties prescribed by the Board at the time the committee was created and shall be subject to the direction and control of the Board ..." In addition, the President appoints Board members to represent the District at various local, regional, and state committees.

The Board was provided a list of the available committee assignments, their typical meeting schedules, and a description of the roles on the committees at the July 22, 2021 board meeting. Board members were to let President Davidson know of their interest and availability in serving on one or more of these assignments.

Attachment A includes the Board committee assignments.

## **FINANCIAL IMPACT:**

None

## **RECOMMENDATION:**

The President will appoint representatives for each committee.

## **PROPOSED MOTION:**

None

**TRANSIT BOARD COMMITTEE MEMBERSHIP**

Updated 8/18/2021 10:17 AM

Group	Role	Board Rep
Executive Committee	The president, vice-president, and treasurer serve on the Executive Committee. In the absence of any member, the secretary may attend. The Executive Committee may meet at the discretion of the president to resolve any emergency policy or legislative issue that requires immediate action between regularly scheduled Board meetings. The Executive Committee is subject to the authority of the Board, and none of the acts of the Executive Committee shall conflict with action previously taken by the Board regarding the same subject. To the extent possible, such emergency actions are deferred to a special meeting of the Board.	President Vice President Treasurer (a) Secretary
Diversity, Equity, and Inclusion (DEI) Subcommittee	Leads the Board's diversity, equity, and inclusion efforts.	Chair: Director Chi Nguyen Director Ian Davidson Director Maria Hinojos Pressey
Mid-Willamette Valley Council of Governments (MWVCOG) Board of Directors	A voluntary association of local governments - Marion, Polk, and Yamhill Counties, cities within those counties, several special districts, and the Confederated Tribes of Grand Ronde. MWVCOG coordinates regional planning and development activities; and provides technical assistance and local services tailored to member governments. Meetings are the 3 <sup>rd</sup> Tuesday of March, June, October and December from 3:30-5:30 p.m. The SAMTD Board President typically fills this role.	P: Director Ian Davidson A: Director Sadie Carney
Salem/Keizer Area Transportation Study (SKATS) Policy Committee	SKATS is the designated Metropolitan Planning Organization (MPO) for the Salem-Keizer area; and is directed by a Policy Committee. SKATS focuses on transportation planning activities, plans, and studies within the Salem-Keizer urban area for transportation facilities of regional significance. The Policy Committee adopts the long-range regional transportation plan and decides how the federal transportation funds available to the urban area will be spent on transportation projects and programs. Meets the 4th Tuesday of every month from 12:00-1:30 p.m.	P: Director Sadie Carney A: Director Sara Duncan
Mid-Willamette Area Commission on Transportation (MWACT)	Advisory to the Oregon Transportation Commission (OTC) on the Statewide Transportation Improvement Program (STIP); prioritizes STIP projects; conducts highway safety studies; hears presentations on issues and developments on all modes of transportation. Meetings are held on the 1st Thursday of the month from 3:30-5:30 p.m., as needed.	P: Director Ian Davidson A:

# TRANSIT BOARD COMMITTEE MEMBERSHIP

Updated 8/18/2021 10:17 AM

Group	Role	Board Rep
Statewide Transportation Improvement Fund Advisory Committee (STIFAC) Liaison	The STIFAC prioritizes and recommends projects to the Board acting as the qualified entity for Marion and Polk Counties to be funded by STIF revenues. No set meeting schedule.	P: Director Ramiro Navarro
Citizens Advisory Committee (CAC) Liaison	Advisory committee to the Board on transit-related issues, and makes recommendations for transit service improvements. Meetings are at 5:30 p.m. on the 3 <sup>rd</sup> Tuesday of the months of March, June, September, and December.	P: Director Maria Hinojos Pressey A: Director Ramiro Navarro
Salem Chamber of Commerce Monthly Forum	The forum features speakers that cover a wide variety of topics designed to build awareness, foster understanding, and spark conversation in the community. It runs from September through May - 2 <sup>nd</sup> Monday of the month at 12:00 p.m. (except for October and November - 1 <sup>st</sup> Monday of the month)	P: Director Chi Nguyen A: Director Maria Hinojos Pressey
Salem Chamber Public Policy Committee	The committee works with community partners to promote investments in the future economic health of the region. Meetings are held on the 1st Thursday of the month from 7:00-8:30 a.m.	P: Director Ian Davidson
Keizer Chamber of Commerce Forum	The Luncheon Forum features a different speaker each month, focusing on issues vital to the success of business and allows members to meet the local business community. Scheduled the 2nd Tuesday of the month from 11:30AM-1PM in January, March, May, July, August and December.	P: Director Ramiro Navarro
Keizer Chamber Government Affairs Committee	Meetings are held on the 3rd Wednesday of the month at 12:00 p.m. at the Keizer Chamber Office.	P: Director Ramiro Navarro
Salem Economic Development Corporation (SEDCOR)	Experts speak about timely topics pertinent to business leaders across the spectrum of industries. This is a monthly business lunch held on the 2nd Wednesday at Broadway Commons.	P: Director Sara Duncan A: Director Charles Richards
West Salem Business Association (WSBA)	Meetings provide members an opportunity to network, exchange ideas and information, and get updates on association activities. Meetings are held on the 4 <sup>th</sup> Thursday of the month from 11:45 a.m. - 1:00 p.m. at West Salem Roth's.	P: Director Chi Nguyen A: Director Sara Duncan



**To:** Board of Directors  
**From:** Allan Pollock, General Manager  
**Date:** August 26, 2021  
**Subject:** Board Member Committee Report

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**ISSUE**

Shall the Board report on their activities and committee assignments as representatives of Salem Area Mass Transit District?

**BACKGROUND AND FINDINGS**

Board members are appointed to local, regional, or national committees. Board members also present testimony at public hearings on specific issues as the need arises on behalf of SAMTD. Board members may take this opportunity to report committee updates or on any meetings or items of note relating to District business.

Subdistrict 1 Director Nguyen	Diversity, Equity, and Inclusion Committee
Subdistrict 2 Director Ramiro Navarro Jr.	
Subdistrict 3 Director Carney	Salem-Keizer Area Transportation Study (SKATS)
Subdistrict 4 Director Hinojos Pressey	Citizens Advisory Committee
Subdistrict 5 Director Davidson	Mid-Willamette Valley Council of Governments (MWCOG) Mid-Willamette Area Commission on Transportation (MWACT)
Subdistrict 6 Director Sara Duncan	
Subdistrict 7 Director Richards	State Transportation Improvement Fund Advisory Committee Special Transportation Fund Advisory Committee