



Salem Area Mass Transit District  
**BOARD OF DIRECTORS**

**~ VIRTUAL BOARD MEETING ~**

Thursday, November 18, 2021 at 6:30 PM

This Board meeting will be held virtually via ZoomGov in accordance with federal & state directives for public transit agencies to keep people safe and healthy during the Covid-19 pandemic.

ZoomGov Virtual Meeting Platform: Meeting ID: <b>160 519 4427</b>   Passcode: <b>512136</b>	
<a href="https://cherriots-org.zoomgov.com/j/1605194427?pwd=enJXS3ZIV1BUM3QvWEU3bnplbHYzZz09">https://cherriots-org.zoomgov.com/j/1605194427?pwd=enJXS3ZIV1BUM3QvWEU3bnplbHYzZz09</a>	
Landline ( <i>Long distance charges may apply</i> ) . . . . .	1 669 254 5252 US (San Jose)
One-Tap Mobile . . . . .	+16692545252,,1605194427#,,, *512136#
Comcast Cable . . . . .	Channel 21
Cherriots Facebook Live . . . . .	<a href="https://www.facebook.com/cherriots">https://www.facebook.com/cherriots</a>
YouTube through CC:Media . . . . .	<a href="https://www.capitalcommunitymedia.org/all">https://www.capitalcommunitymedia.org/all</a>

**AGENDA**

**A. CALL TO ORDER** (President Ian Davidson)

1. Note of Attendance for a Quorum
2. Pledge of Allegiance
3. Safety Moment

**B. ANNOUNCEMENTS & CHANGES TO AGENDA**

If any agenda item involves a potential conflict of interest, Board members should so note this before the adoption of the Consent Calendar.

**C. PRESENTATION**

1. The American Public Transportation Association’s Grand Awards . . . . .  
APTA honors members’ marketing and communications efforts annually with the AdWheel Awards.
2. South Salem Transit Center Project Update . . . . . **5**

**D. PUBLIC COMMENT**

To offer testimony on any Board business, send an email with your name and contact information to: [publictestimony@cherriots.org](mailto:publictestimony@cherriots.org) by 5:00 p.m., on the day of the Board meeting; or by mail to Cherriots Board of Directors, 555 Court Street NE, Suite 5230,

Salem, OR 97301. Testimony received will be acknowledged at the Board meeting and will be included in the minutes for public record.

**E. CONSENT CALENDAR**

Items on the Consent Calendar are considered routine business and are adopted as a group by a single motion unless a Board member requests to withdraw an item. Action on items pulled for discussion will be deferred until after adoption of the Consent Calendar to Agenda Item F.

**1. Approval of Minutes**

- a. October 28, 2021 Executive Session re: Potential Litigation ..... **13**
- b. October 28, 2021 Executive Session re: Labor Negotiations ..... **14**
- b. October 28, 2021 Work Session ..... **15**
- c. October 28, 2021 Board of Directors Meeting ..... **17**

**2. Routine Business - None**

**F. ITEMS DEFERRED FROM THE CONSENT CALENDAR**

**G. ACTION ITEMS**

- 1. Authorize the General Manager to execute a Contract Change Order with Gillig LLC for the purchase of on bus charging equipment ..... **27**
- 2. Authorize the General Manager to execute a Contract with Gillig LLC for the purchase of five (5) 40' battery electric buses to replace five 35' diesel buses ... **29**
- 3. Authorize the General Manager to execute a Contract with the Center for Transportation and the Environment (CTE) for BEB project management and technical services ..... **31**

**H. INFORMATIONAL REPORTS**

- 1. First Quarter Performance Report ..... **33**
- 2. First Quarter Transportation Options Report ..... **75**
- 3. First Quarter Finance Report ..... **87**
- 4. APTA TRANSform Conference & EXPO Report

**I. GENERAL MANAGER'S REPORT**

**J. BOARD OF DIRECTORS REPORTS**

- Board members report on their committee assignments ..... **93**

**K. ADJOURN BOARD MEETING**

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**Next Regular Board Meeting Date: Thursday, December 16, 2021**

Salem Area Mass Transit District  
Board of Directors Meeting Agenda  
November 18, 2021

- **Virtual Meetings:** The Board of Directors meeting is a public meeting; typically in a place that is ADA-accessible. However, this Board meeting will be held virtually via *ZoomGov* in accordance with federal and state directives for public transit agencies to keep people safe and healthy during the Covid-19 pandemic.
- **Closed Captioning (CC):** *ZoomGov's* live streaming platform includes Closed Captioning (CC). It is a good tool for aiding viewer participation in the meeting. However, CC does not always translate accurately.
- **Alternate Formats** This is a public meeting in a place that is ADA accessible. With 48 hours of notice, auxiliary hearing aids and services, and alternate formats for individuals with limited English proficiency are available. Requests can be made to the Clerk of the Board by phone at 503-588-2424 or with the assistance of TTY: Oregon Relay Services at 1-800-735-2900 (or 711). Cherriots administration office hours are Monday-Friday from 8:00 AM to 5:00 PM.
- **Electronic Copies** of the Board's meeting agenda packet are distributed by email 6-7 days prior to the meeting. The agenda packet is also included on the Cherriots website under Public Meetings and Notices at: <https://www.cherriots.org/meetings/>.
- **Email Distribution List:** To add your email address to the Board's meeting distribution list, please send your email address to the Clerk of the Board at [publictestimony@cherriots.org](mailto:publictestimony@cherriots.org).

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- **Reuniones virtuales:** La reunión de la Junta Directiva es una reunión pública; típicamente en un lugar que sea accesible según la ADA. Sin embargo, esta reunión de la Junta se llevará a cabo virtualmente a través de ZoomGov de acuerdo con las directivas federales y estatales para que las agencias de transporte público mantengan a las personas seguras y saludables durante la pandemia de Covid-19.
  - **Subtítulos ocultos (CC):** la plataforma de transmisión en vivo de ZoomGov incluye subtítulos ocultos (CC). Es una buena herramienta para ayudar a los espectadores a participar en la reunión. Sin embargo, CC no siempre se traduce con precisión.
  - **Formatos alternativos** Esta es una reunión pública en un lugar accesible a la ADA. Con 48 horas de anticipación, se encuentran disponibles audífonos y servicios auxiliares, y formatos alternativos para personas con dominio limitado del inglés. Las solicitudes se pueden hacer al Secretario de la Junta por teléfono al 503-588-2424 o con la ayuda de TTY: Oregon Relay Services al 1-800-735-2900 (o 711). El horario de oficina de la administración de Cherriots es de lunes a viernes de 8:00 a. M. A 5:00 p. M.
  - **Se distribuyen copias electrónicas** del paquete de la agenda de la reunión de la Junta por correo electrónico 6-7 días antes de la reunión. El paquete de la agenda también se incluye en el sitio web de Cherriots en Reuniones públicas y avisos en: <https://www.cherriots.org/meetings/>.
  - **Lista de distribución de correo electrónico:** para agregar su dirección de correo electrónico a la lista de distribución de reuniones de la Junta, envíe su dirección de correo electrónico al Secretario de la Junta a [publictestimony@cherriots.org](mailto:publictestimony@cherriots.org).

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**Next Regular Board Meeting Date: Thursday, December 16, 2021**



## **FY 2021 BOARD PRIORITIES AND PRINCIPLES**

Salem Area Mass Transit District, also known as Cherriots, has established priorities and principles that board members can use when representing the District on external committees.

### **Cherriots Board of Directors adopts the following priorities and principles:**

#### **Support of increased public transit funding**

*While Cherriots has seen an expansion of service in recent years, noticeable gaps in frequency and coverage remain in the existing service. As such, we are supportive of initiatives that could support the expansion of public transit in Marion and Polk counties. Funding sources could include federal, state, or local (city and county) revenues.*

#### **Pedestrian and bicyclist infrastructure**

*Transit riders and other community members depend on a strong, multi-modal network to reach their destinations. Large sections of the urban growth boundary do not have sidewalks, and bike infrastructure is inadequate. As Cherriots becomes a mobility integrator, we must advocate for strong “first mile/last mile” infrastructure.*

#### **Environmental justice**

*Decisions on how to allocate resources should be viewed through a lens of environmental justice. New projects should always consider historically underserved communities. For example, an area with higher levels of pollution should be the first to receive funding targeted to mitigate pollution.*

#### **Maintenance of existing travel lanes before building new infrastructure**

*Allocation of funding for automobile travel lanes should prioritize the maintenance of existing infrastructure before building new, costly-to-maintain infrastructure.*

#### **Unaccounted costs**

*Attention should be paid to policies that put the burden of costly infrastructure on the public when the number of individuals who would benefit is nominal. For example, parking minimums increase the cost of housing and commercial properties for everyone, but only drivers of automobiles benefit.*



# BOARD MEETING MEMO

Agenda Item C.2

**To:** Board of Directors

**From:** Stephen Dickey, Director of Technology and Program Management  
David Trimble, Deputy General Manager

**Thru:** Allan Pollock, General Manager

**Date:** November 18, 2021

**Subject:** South Salem Transit Center Site Selection Project Update

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## ISSUE

Shall the Board receive an update on the South Salem Transit Center project?

## BACKGROUND AND FINDINGS

During the June 24, 2021 meeting of the Board, a presentation was made providing an update on the South Salem Transit Center (SSTC) site selection project. This update provided an overview of what was learned in the first phase of the project in developing a current and future conditions technical memo that documented existing service levels and the developed environment where they currently operate. The memo also evaluated the anticipated development of the Salem-Keizer area over the next twenty years, and what service enhancements would be needed to adequately provide a level of public transportation services that keeps up with the growth. This portion of the study, helps to provide a framework for determining the preferred location for the SSTC.

The second phase is now complete, which involved the development of prototypical designs of a transit center. This process begins to clarify what will be included in the SSTC, an important part of the process as this information will help determine the size of parcel needed to construct the facility. The project team from Parametrix will make a presentation and lead discussion during the November board meeting. The presentation will include an update on the project, what was learned in the second phase, and explain the next steps toward selecting a site.

## **FINANCIAL IMPACT**

As of November 4, 2021, the project was on schedule and within budget. To date, \$224,189 has been invoiced against the overall total contract not to exceed amount of \$325,256.

## **RECOMMENDATION**

No action recommended, information item only.


## **PROPOSED MOTION**

**No action recommended, information item only.**

# South Salem Transit Center & Mobility Hub

## Project Update

November 2021



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## Purpose and Need

- Need for new transit center/mobility hub
- Facilitate better cross-town transit
- Serve growing neighborhoods
- Integrate “mobility options”



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## Work to Date

- Transit Market Analysis
  - Understanding of future growth
  - Reviewed transit needs of equity and social justice populations
  - Developed network assumptions to inform transit center siting
- Public outreach
  - Desired features of future service
  - Elements of transit center

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**CERRIOTS**

## Project Update

- Prototypical Designs
- Public Outreach
- Site Selection Screening
- Next Steps

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**CERRIOTS**

## Prototypical Designs

- Developed prototypical designs for transit center/mobility hub and “super stop”
- Designs are a starting point for selecting potential sites. Helps with understanding:
  - About how big a site do we need?
  - Where in South Salem is a transit center most feasible?
- Includes features based on:
  - Conversations with staff
  - CAC, Board, and public feedback

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**CERRIOTS**

**LEGEND:**

- 1. BUS SHELTER
- 2. BIKE SHELTER
- 3. BICYCLE AND PARKING & REPAIR STATION
- 4. BICYCLE MOBILITY FILLER SPACE
- 5. BICYCLE REPAIR/STATION / BICYCLE STATION
- 6. BICYCLE REPAIR FACILITY
- 7. BICYCLE
- 8. PASSENGER DROP OFF / PICK UP
- 9. TAXI / TAXI WAITING / CARRIAGE PARKING
- 10. PASSENGER / WAITING / WAITING
- 11. WAITING / WAITING
- 12. WAITING / WAITING
- 13. WAITING / WAITING
- 14. WAITING / WAITING
- 15. WAITING / WAITING
- 16. WAITING / WAITING
- 17. WAITING / WAITING
- 18. WAITING / WAITING
- 19. WAITING / WAITING
- 20. WAITING / WAITING

SCHEME 1 | DOUBLE-SIDED ACCESS  
SOUTH SALEM TRANSIT CENTER - PROTOTYPIC DESIGN, 07/16/2021

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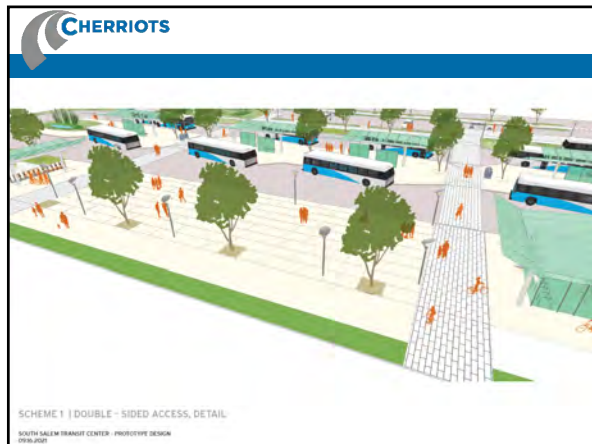
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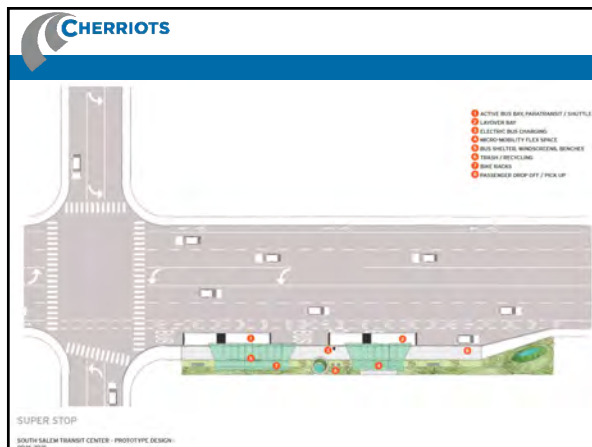
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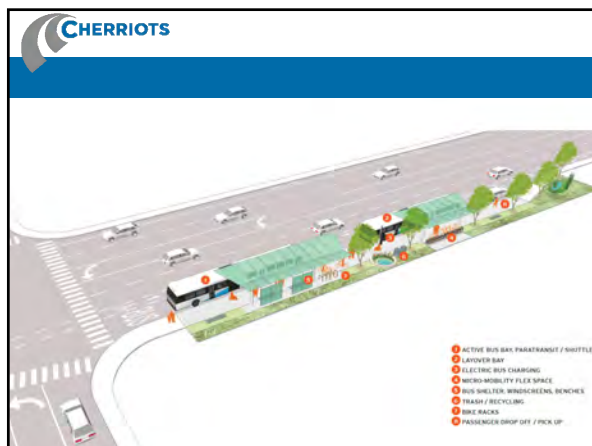
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**CERRIOTS**

## Public Outreach

- CAC update – September 21
  - Reviewed prototypical designs
- Online open house: September 27-October 17
  - Primarily informative of project status
  - Approximately 400 project website views and 6 comments
  - Included prototypical designs
  - Project website, social media, outreach emails, transit center monitors, printed folios

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**CERRIOTS**

## Social Media Activity

3 posts on each platform: 9/29, 10/6, 10/12

<b>Facebook</b>	<b>Twitter</b>
• One event: 10/6	Reach: 593
• Reach: 4,493	Engagements: 51
• Engagements: 302	
• Shares: 19	<b>LinkedIn</b>
	• Impressions: 124
<b>Instagram</b>	• Clicks: 3
• Reach: 687	• Reactions: 4
• Engagements: 107	

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**CERRIOTS**

## Site Selection Screening

- Multi-screen process
- Fatal flaw analysis
  - Reduced number of potential sites
  - Zoning, operational efficiency, site size
  - 9 sites to advance to initial screening
- Initial screening
- Design charrettes




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## Discussion & Next Steps

- Any comments or questions for the team?
- Next steps
  - Determine candidate sites
  - Assess site suitability
  - Narrow to preferred site(s), conduct concept design
  - Additional public outreach
  - Project completion: Spring 2022

**Thank you!**

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Salem Area Mass Transit District  
Board of Directors

~ **VIRTUAL EXECUTIVE SESSION** ~  
Thursday, October 28, 2021

Courthouse Square – Salem Conference Room  
555 Court Street NE, Salem, Oregon 97301  
Google Meet ID: [meet.google.com/ybg-pbkn-vtc](https://meet.google.com/ybg-pbkn-vtc)

**MINUTES**

**No information shall be disclosed by the Board, staff or media present in executive session except to state the general subject of the session pursuant to ORS 192.660(4)**

**MEETING CALLED TO ORDER -** 5:15 PM                      **ADJOURNED -** 5:27 PM

**PRESENT:**

Board

- X President Ian Davidson
- X Director Charles Richards
- X Director Chi Nguyen
- X Director Maria Hinojos Pressey
- X Director Sara Duncan
- X Director Sadie Carney
- 0 ~~Director Ramiro Navarro Jr.~~

Staff

- X Allan Pollock, General Manager
- X David Trimble, Deputy General Manager
- X Tom Dietz, Director of Transportation
- X Matthew Bathke, Safety & Loss Control Specialist
- X Ben Fetherston, SAMTD Legal Counsel
- X Adam Collier, SAMTD Labor Counsel
- X Ron Downs, SDAO General Counsel

**UNDER THE AUTHORITY OF:**

**192.660(2)(h)** Consult with legal counsel concerning the legal rights and duties of the District with regard to current litigation or litigation likely to be filed pursuant to ORS 192.660(2)(h);

**DISCUSSION:** The Board received a briefing from SDAO Counsel and District staff pertaining to current litigation.

Allan Pollock, General Manager

RECORDING SECRETARY



Salem Area Mass Transit District  
Board of Directors

~ **VIRTUAL EXECUTIVE SESSION** ~  
Thursday, October 28, 2021

Courthouse Square – Salem Conference Room  
555 Court Street NE, Salem, Oregon 97301  
[Google Meet ID: meet.google.com/ybg-pbkn-vtc](https://meet.google.com/ybg-pbkn-vtc)

**MINUTES**

**No information shall be disclosed by the Board, staff or media present in executive session except to state the general subject of the session pursuant to ORS 192.660(4)**

**MEETING CALLED TO ORDER -** 5:30 PM **ADJOURNED -** 6:03 PM

**PRESENT:**

Board

- X President Ian Davidson
- X Director Charles Richards
- X Director Chi Nguyen
- X Director Maria Hinojos Pressey
- X Director Sara Duncan
- X Director Sadie Carney
- 0 ~~Director Ramiro Navarro Jr.~~

Staff

- X Allan Pollock, General Manager
- X David Trimble, Deputy General Manager
- X Tom Dietz, Director of Transportation
- X Ben Fetherston, SAMTD Legal Counsel
- X Adam Collier, SAMTD Labor Counsel

**UNDER THE AUTHORITY OF:**

**192.660(2)(d)** To conduct deliberations with persons designated by the governing body to carry on labor negotiations pursuant to ORS 192.660(2)(d)

**DISCUSSION:** The Board received a briefing on the upcoming labor negotiation process. They then discussed various issues relating to the District’s proposal.

Allan Pollock, General Manager

RECORDING SECRETARY



Salem Area Mass Transit District  
 Board of Directors  
 ~ **VIRTUAL WORK SESSION** ~  
 October 28, 2021

This Work Session was held virtually via ZoomGov in accordance with federal & state directives for public transit agencies to keep people safe and healthy during the Covid-19 pandemic.

- <https://cherriots-org.zoomgov.com/j/1605194427?pwd=enjXS3ZIV1BUM3QvWEU3bnplbHYzZz09>
- Courthouse Square – Senator Hearing Room | 555 Court Street NE, Salem, Oregon 97301

**PRESENT:**

<b>Board</b>	President Ian Davidson; Directors Charles Richards, Chi Nguyen, Sadie Carney, Maria Hinojos Pressey, and Sara Duncan <b>ABSENT:</b> Director Navarro Jr.
<b>Staff</b>	Allan Pollock, General Manager; David Trimble, Deputy General Manager; Denise LaRue, Director of Finance/CFO; Patricia Feeny, Director of Communication; Steve Dickey, Director of Technology & Program Management; Tom Dietz, Director of Operations; Ted Stonecliffe, Transit Planner II (Programs); Ross Aguilar, Systems Administrator; Linda Galeazzi, Executive Assistant
<b>Guest</b>	Jamey Dempster, Project Manager for LRTP project; Jacobs Engineering Inc.

**MINUTES**

**1. CALL TO ORDER 6:04 PM**

President Ian Davidson called the work session to order at 6:04 p.m. A quorum was present with the absence of Director Navarro Jr.

Mr. Pollock provided safety tips for Halloween when trick or treating or for indoor parties.

**2. PRESENTATION – None**

**3. DISCUSSION**

**A. Long Range Transit Plan (LRTP) Public Involvement Discussion**

**Staff report:** PowerPoint Presentation and Staff Report on pages 3-22 of the agenda

**Presenter:** Ted Stonecliffe, Transit Planner II (Programs)  
 Jamey Dempster, Project Manager for LRTP project; Jacobs Engineering Inc.

Mr. Dempster reported that Jacobs Engineering has almost completed their second of seven tasks for the 2043 LRTP, a comprehensive 20-year planning document that provides a road map for transit and other mobility options in the District’s local and regional service area. Task 3 will be the project’s first engagement with the public shortly after Thanksgiving, 2021

to get feedback about the unmet needs perceived by transit riders and the community. A second round of public involvement will occur in the latter half of the project to get feedback on the future year scenarios developed by the consultant and District staff. The draft Public Involvement and Communication Plan was provided as Attachment A in the staff report. Mr. Dempster presented an overview of the plan and then engaged the board in a discussion on specific aspects of the plan to include the *Public Involvement Goals, Decision-making and Involvement, Audiences, Outreach Activities, and Organizations for Presentations and Coordination*.

**Follow-up:** Board members recommended stakeholders and other potential participants to include on the Citizens Advisory Committee's Technical Advisory Subcommittee and on the list of audiences to reach (on page 7 of the LRTP Public Involvement and Communication Plan).

#### 4. GENERAL MANAGER COMMENTS

**Staff report:** Pages 23-26 of the agenda

**Presenter:** Allan Pollock, General Manager

The Board received an update of upcoming agenda items and the Board's calendar of scheduled meetings in their agenda packet.

**Follow-up:** For Board review

#### 5. WORK SESSION ADJOURNED

**6:34 PM**

Submitted by:

Linda Galeazzi, CMC

Executive Assistant/Clerk of the Board





Salem Area Mass Transit District  
BOARD OF DIRECTORS  
VIRTUAL MEETING

October 28, 2021

Index of Board Actions

<u>Action</u>	<u>Page</u>
Moved to approve the Consent Calendar: .....	2-3
1. <u>Approval of Minutes</u>	
a. September 23, 2021 Executive Session re: G.M. Performance Evaluation	
b. September 23, 2021 Board of Directors Meeting	
2. <u>Routine Business</u>	
a. Approval of the FY 2023 Budget Calendar	
 Moved to authorize the General Manager to execute a contract with Gillig LLC for the purchase of five (5) fixed-route, Compressed Natural Gas transit vehicles for Cherriotics fixed-route service for a not-to-exceed amount of \$2,895,685?	3
 Moved to authorize the General Manager to execute a contract with NW Lift and Equipment for In-Ground Lift Construction Services for an amount not to exceed \$229,118?	4
 Moved to approve a project budget of \$228,600.00, which includes a 20% contingency, and direct the General Manager to enter into a contract with R&R Construction for the construction of Bus Stop Improvement Project Group 4.	4-5

SAMTD Board of Directors meetings are video recorded and are available for viewing on YouTube through the Capital Community Media website at <https://www.capitalcommunitymedia.org/all>





Salem Area Mass Transit District  
**BOARD OF DIRECTORS VIRTUAL MEETING**

October 28, 2021

**MINUTES**

**PRESENT:**

**Board** President Ian Davidson; Directors Charles Richards, Chi Nguyen, Sadie Carney, Maria Hinojos Pressey, and Sara Duncan **ABSENT:** Director Navarro Jr.

**Staff** Allan Pollock, General Manager; David Trimble, Deputy General Manager; Denise LaRue, Director of Finance/CFO; Patricia Feeny, Director of Communication; Steve Dickey, Director of Technology & Program Management; Tom Dietz, Director of Operations; Gregg Thompson, Maintenance Manager; Linda Galeazzi, Executive Assistant

**CALL TO ORDER**

**6:37 PM**

A. President Ian Davidson called the meeting to order. Attendance was noted and a quorum was present.

GM Pollock shared several safety tips to remember for Halloween when trick or treating or for attending Halloween parties

**ANNOUNCEMENTS AND CHANGES TO THE AGENDA**

B. GM Pollock reported that the District is waiting to receive federal vaccine mandate guidelines. The mandate will come to OR-OSHA from the federal government. When that occurs, the District will prepare for OR-OSHA directives.

**PRESENTATION** - None

**PUBLIC COMMENT** - None

**CONSENT CALENDAR**

E. Shall the Board approve the Consent Calendar?

Presenter: President Davidson

Staff Report: 5-18 of the agenda

1. Approval of Minutes

a. September 23, 2021 Executive Session re: G.M. Performance Evaluation

b. September 23, 2021 Board of Directors Meeting

2. Routine Business

a. Approval of the FY2023 Budget Calendar

Motion: **Moved to approve the Consent Calendar.**



Motion By: **Director Sadie Carney**  
 Second: **Director Sara Duncan**  
 Vote: **Motion passed: (6)**  
**Directors Davidson, Nguyen, Duncan, Hinojos Pressey, Carney, Richards**  
 Absent: **Director Navarro Jr. (1)**

**ITEMS DEFERRED FROM THE CONSENT CALENDAR - None**

**ACTION ITEMS**

G.1 Shall the Board authorize the General Manager to execute a contract with Gillig LLC for the purchase of five (5) fixed-route, Compressed Natural Gas transit vehicles for Cherriots local fixed-route service for a not-to-exceed amount of \$2,895,685?

Presenter: Gregg Thompson, Maintenance Manager

Staff Report: Pages 19-20 of the agenda

Mr. Thompson reported that the contract price was based upon a Washington State price agreement, procured under procedures set by the Washington Department of Transportation’s Public Transit Division. The order will be for five (5) 40-foot Compressed Natural Gas (CNG) vehicles. All vehicles will be for local fixed route service. Funding for this proposed contract was included in the Capital Projects Budget of SAMTD’s Adopted FY2021/22 Budget. Vehicle costs totaled \$2,895,685. Funding for the proposed contract will be covered through two grants using STBG Flex 5307 and ODOT 5339 funds with a general fund local match. Time was opened for questions and answers from the Board.

**Motion: Moved to authorize the General Manager to execute a contract with Gillig LLC for the purchase of five (5) fixed-route, Compressed Natural Gas transit vehicles for Cherriots fixed-route service for a not-to-exceed amount of \$2,895,685?**

**Motion By: Director Sara Duncan**

**Second: Director Sadie Carney**

**Vote: Motion passed (6)**

**Directors Davidson, Nguyen, Duncan, Hinojos Pressey, Carney, Richards**

**Absent: Director Navarro Jr. (1)**

G.2 Shall the Board authorize the General Manager to execute a contract with NW Lift and Equipment for In-Ground Lift Construction Services for an amount not to exceed \$229,118?

Presenter: Gregg Thompson, Maintenance Manager

Staff Report: Pages 21-22 of the agenda

Mr. Thompson provided his staff report; then opened up time for questions and answers. This is a sole source procurement. The Lift manufacturer (*Stertil-Koni*) requires the installation be conducted by a factory trained and authorized installer in order to keep



factory warranties in place. NW Lift and Equipment is the exclusive, authorized installer and service representative for Alaska, Idaho, Oregon, Washington, Western Montana and Western Wyoming. NW Lift and Equipment’s pricing is in line with the independent cost evaluation conducted prior to the solicitation. Funding for this proposed contract has been included in the Capital Projects Budget of SAMTD’s Adopted FY2021/22 Budget. The civil work costs totaled \$229,118. Funding for the proposed contract has been covered through a FY2019 5307 grant with a general fund local match.

**Motion: Moved to authorize the General Manager to execute a contract with NW Lift and Equipment for In-Ground Lift Construction Services for an amount not to exceed \$229,118?**

**Motion By: Director Sadie Carney**

**Second: Director Maria Hinojos Pressey**

**Vote: Motion passed (6)**  
**Directors Davidson, Nguyen, Duncan, Hinojos Pressey, Carney, Richards**  
**Director Navarro Jr. (1)**

G.3 Shall the Board approve a project budget of \$228,600, which includes a 20% contingency, and direct the General Manager to enter into a contract with R&R Construction for the construction of Bus Stop Improvement Project Group 4?

Presenter: Steve Dickey, Director of Technology and Program Management

Staff Report: Pages 23-30 of the agenda

After Mr. Dickey’s staff report, there was time for questions and answers from the Board. The Bus Stop Improvement Program (BSIP) Group 4 includes stops at 27 locations (that are noted in the staff report). There are twenty-three in Salem, three in Keizer, and one in Marion County. Funding for the proposed contract is included in the FY2021-22 Adopted Budget page 122, line 34, in the Capital Project Fund. The project is funded by federal grants with a local match, and the activities of this contract are covered in the grant agreement. The contract was awarded to the lowest bid, R&R Construction. In addition to awarding a contract, the proposed motion included approval of a project budget with a 20% contingency amount. In the current market, both labor and material costs are extremely volatile. While the contract is for a not-to-exceed amount, any unforeseen circumstance that would necessitate a change order could add a significant amount to the cost of improvement to a particular stop or stops. The contingency amount provides budget authority for the project, without granting that up front to the contractor. Change orders would be addressed through the change order process and a contract amendment.

**Motion: Moved to approve a project budget of \$228,600.00, which includes a 20% contingency, and direct the General Manager to enter into a contract with R&R Construction for the construction of Bus Stop Improvement Project Group 4.**



**Motion By:** Director Sadie Carney  
**Second:** Director Sara Duncan  
**Vote:** Motion passed (6)  
**Directors Davidson, Nguyen, Duncan, Hinojos Pressey, Carney, Richards**  
**Absent:** Director Navarro Jr. (1)

## **INFORMATION ITEMS - None**

## **GENERAL MANAGERS REPORT**

I.1 Mr. Pollock reminded the audience that November and December board meetings are held on the third Thursday of the month because of the holidays. November 11 is Veteran’s Day and for the first time, the buses will run on a holiday schedule. However, on Thanksgiving Day, there will be no bus service. Scheduled meetings for GM Pollock include the American Public Transportation Association’s Transform Conference from November 5 – 11. He reported that he completed his obligation to the Rules Advisory Committee for the STF and STIF program consolidation.

## **BOARD OF DIRECTORS REPORTS**

J.1 Directors reported on their committee assignments listed on page 31 of the agenda.

Director Nguyen reported on the Diversity, Equity and Inclusion Committee’s progress with their consultant, Keen. The consultant completed their analysis and met with GM Pollock and DGM Trimble to discuss next steps.

Director Carney provided a written, summarized list [Attachment A] of the meetings she attended and issues of substance from those meetings. She will meet with Mike Jaffe, the Transportation Planning Director for MWVCOG next week to get a better understanding of some of the issues covered during the Salem-Keizer Area Transportation Study (SKATS) September 28 and October 26 meetings. SKATS has a draft Public Participation Plan that is now available for public comment until November 18, 2021. The draft document will be reviewed for adoption at the November 23<sup>rd</sup> policy committee meeting to be held virtually by Zoom at noon.

Director Hinojos Pressey attended Salem’s Chamber luncheon with Director Duncan where they celebrated agriculture in Oregon and heard about the history of a labor shortage in the ‘40s.

President Davidson reported on the MWACT meeting and a discussion about changes recommended by ODOT and the Oregon Transportation Commission. President Davidson will find out what transit’s role will be. There was discussion about safety and



speed along Hwy 22 and 18 near the casino. MWACT will discuss how speed limits are determined at their December meeting. Wednesday is the final meeting for Salem's Climate Action Plan. There will be a comment period on November 6 from 11:00 a.m. to 6:00 p.m. President Davidson is also on the MWVCOG Legislative Committee. They held a learning session about affordable housing and learned that there is a 1,000 home deficit in the region.

Director Duncan spoke about an ODOT survey that is out for public comment on the issue of more bike lanes. She spoke about a proposed land use change by the new Costco on Kuebler to Commercial for a strip mall. She watched a SEDCOR webinar about the work that is in progress for commercial air service in Salem. They still need a local match. At the Morningside Neighborhood Association meeting, discussion included the new housing projects and sidewalks. Director Duncan spoke about the Brooks interchange where there is no transit service in that area. She noticed that every business has a sign out that they are hiring and there are lots of workers out there. She asked if the District could get data on the people in that area. She spoke about a group of scientists who meet to do a climate study. Their last presentation was on Greenland.

Director Richards reported that he had been in the hospital for eleven days after surgery and was able to recuperate at home last week.

## **ADJOURN**

K.1 The board meeting was adjourned.

**8:20 PM**

**Respectfully Submitted**

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**Ian Davidson, President**





## **SKATS**

- Two meetings since our last Board Meeting: September 28 and October 26.
- Meeting with Mike Jaffee, the Transportation Planning Director for MWVCOG next week to talk through some of these issues.

### **Issues discussed at the September 28 meeting:**

- LCDC rulemaking with a presentation by Amanda Peitz of ODOT.
- Cherriots Long-Range Transit Plan
- Draft SKATs PPP
- SKATS FY 2024-2029 Transportation Improvement Program Call for Projects
- CRRSAA Update
- TIP Modifications

### **Issues discussed at the October 26 meeting:**

- Marion Street Bridge improvements, ODOT project for almost 8M
- Allocation of Coronavirus Response and Relief Supplemental appropriations act (CRRSAA). Letters received from communities who have gotten funds, with high level detail.
- TIP Project prioritization
- Brooklake I-5 interchange area management plan – concept delivery and deliberation by Summer 2022
- Letter from SKATS to ODOT about ODOT Proposal
- TIP Modifications
- South Salem Transit Center

Issues of substance from those meeting that I want to bring to board attention are:

- DLCD rulemaking – may be appropriate for this board to consider submitting a letter on the draft rules.
- TIP Project Prioritization: The purpose of the Transportation Improvement Program is to serve as the mechanism for the incremental implementation of the Regional transportation and program priorities in the adopted Regional Transportation System Plan. Projects are selected for funding in the TIP should conform with the goals and objectives of the RTSP. In addition, federal rules require us to demonstrate that the projects in the TIP would help achieve the federal performance measure targets.

Page 34: [October 26 2021 PC Agenda.pdf](#)

**In other Policy Work for SKATS:**

The Salem-Keizer Area Transportation Study (SKATS) has a Public Participation Plan (PPP) which serves as a guide to ensure an ongoing opportunity for broad-based public participation in the development of regional transportation plans, programs, and projects.

- The draft document is now available for public comment. Comments will be received until November 18, 2021. It can be read [here](#), or contact [ksapunar@mwvcog.org](mailto:ksapunar@mwvcog.org) to be emailed a copy.
- The draft document will be discussed and reviewed for adoption at the November 23, 2021 Policy Committee meeting, held virtually by zoom at noon. Public comment may be given at that time as well.

More information is available on our [website](#) and [Facebook](#).



**To:** Board of Directors

**From:** Gregg Thompson, Maintenance Manager  
Tom Dietz, Director of Operations

**Thru:** Allan Pollock, General Manager

**Date:** November 18, 2021

**Subject:** Authorize the General Manager to execute a Contract Change Order with Gillig LLC for the purchase of On-Bus Charging Equipment

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## ISSUE

Shall the Board authorize the General Manager to execute a Contract Change Order with Gillig LLC for the purchase of On-Bus Charging Equipment for an amount not to exceed \$395,750?

## BACKGROUND AND FINDINGS

At the April 22, 2021 Board Meeting, the Board approved the purchase of five (5) battery electric buses using the 2020 Lo/No grant award. Since that time, the District was successful in being awarded a second Lo/No grant award for an additional five (5) battery electric buses.

During the planning phases to calculate the best use of all ten (10) battery electric buses on route 11, it was determined that adding inductive pick-up charging equipment onto the first five (5) buses would have several positive benefits to the local service. Buses that can charge throughout the day, can now stay in route all day, without the need for midday depot charging and labor intensive transporting buses back and forth to the Del Webb Maintenance Shop. The buses being purchased with the 2021 Lo/No grant have inductive pick-up charging equipment in their specifications.

On Bus Inductive Pick-Up Charging Equipment can only be installed at the time when buses are being built at the factory. Gillig will be using the purchase price based on the State of Virginia Commonwealth agreement that provides the lowest cost to the District.

## FINANCIAL IMPACT

Funding for this proposed contract will be included in the Capital Projects Budget of SAMTD's Adopted FY2022/23 Budget. Equipment costs are listed in Table 1 below:

**TABLE 1**

CATEGORY	PRICE	QUANTITY	TOTAL
Bus	\$ 79,150	5	\$395,750
<b>GRAND TOTAL:</b>			<b>\$395,750</b>

Funding for the proposed contract is covered from the FY 2021 FTA Lo/No 5307(a) grant.

Funds for the equipment purchases are listed in Table 2 below:

**TABLE 2**

FUND SOURCE	GRANT PERCENTAGE	MATCH PERCENTAGE	GRANT AMOUNT	MATCH AMOUNT	TOTAL
FTA 5307a	80%	20%	\$ 316,600	\$ 79,150	\$ 395,750
				<b>Grand Total</b>	<b>\$ 395,750</b>

## RECOMMENDATION

Staff recommends that the Board authorize the General Manager to execute a Contract Change Order with Gillig LLC for the purchase of On-Bus Charging Equipment for an amount not to exceed \$395,750.

## PROPOSED MOTION

**I move the Board authorize the General Manager to execute a Contract Change Order with Gillig LLC for the purchase of On-Bus Charging Equipment for an amount not to exceed \$395,750.**



**To:** Board of Directors

**From:** Gregg Thompson, Maintenance Manager  
Tom Dietz, Director of Operations

**Thru:** Allan Pollock, General Manager

**Date:** November 18, 2021

**Subject:** Authorize the General Manager to execute a Contract with Gillig LLC for the purchase of five (5) 40' battery electric buses.

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## ISSUE

Shall the Board authorize the General Manager to execute a contract with Gillig LLC for the purchase of five (5) 40' battery electric buses to replace five 35' diesel buses for an amount not exceed \$ 5,058,970?

## BACKGROUND AND FINDINGS

SAMTD's current fleet for delivery of Cherriots local service consists of sixty four (64) 35' and 40' buses. Regular replacement of these vehicles is necessary to ensure safe, efficient delivery of this service. In accordance with the District's Transit Asset Management Plan and State of Good Repair planning, SAMTD staff is committed to ensuring our vehicles are replaced at a schedule consistent with industry best practices. The five (5) vehicles scheduled to be replaced will reach 15 years of age and 510,000 miles at the time of replacement; which will exceed the 12-year 500,000 mile Useful Life Benchmark set by the Federal Transit Administration.

These buses will be procured under the provisions and guidance of the 2021 Low or No Emission Vehicle Program using 5339(c) funds. Eligible activities under this grant include the naming of bus manufacturers in the grant application which satisfy competitive procurement requirements. Research was conducted into the current manufacturers of battery electric buses. Information was obtained regarding successful deployments, delivery times, parts availability, charging and reliability. Independent cost evaluations were successfully completed. Gillig was named as our bus builder partner. Gillig offers

superior support for their buses and have had success in battery electric deployments. Partnering with Gillig ensures consistency among the current Cherriots Local fleet. Additionally, Gillig has partnered exclusively with Cummins for the electrification and propulsion of their buses.

## FINANCIAL IMPACT

Funding for this proposed contract will be included in the Capital Projects Budget of SAMTD’s Adopted FY2022/23 Budget. Vehicle costs are listed in Table 1 below:

**TABLE 1**

CATEGORY	PRICE	QUANTITY	TOTAL
Category A Bus	\$ 999,736	5	\$4,998,680
Contingency	\$ 12,058	5	\$ 60,290
<b>GRAND TOTAL:</b>			<b>\$5,058,970</b>

Funding for the proposed contract is covered from the FY 2021FTA Lo/No 5339(c) grant.

Funds for the bus purchase are listed in Table 2 below:

**TABLE 2**

FUND SOURCE	GRANT PERCENTAGE	MATCH PERCENTAGE	GRANT AMOUNT	MATCH AMOUNT	TOTAL
Lo/No 5339(c)	85%	15%	\$ 4,300,124	\$ 758,846	\$ 5,058,970
				<b>Grand Total</b>	<b>\$ 5,058,970</b>

## RECOMMENDATION

Staff recommends that the Board authorize the General Manager to execute a contract with Gillig LLC for the purchase of five (5) 40’ battery electric buses to replace five (5) 35’ diesel buses for an amount not exceed \$5,058,970

## PROPOSED MOTION

**I move the Board authorize the General Manager to execute a contract with Gillig LLC for the purchase of five (5) 40’ battery electric buses to replace five (5) 35’ diesel buses for an amount not exceed \$ 5,058,970**



**To:** Board of Directors

**From:** Gregg Thompson, Maintenance Manager  
Tom Dietz, Director of Operations

**Thru:** Allan Pollock, General Manager

**Date:** November 18, 2021

**Subject:** Authorize the General Manager to execute a Contract with the Center for Transportation and the Environment (CTE) for BEB project management services

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## ISSUE

Shall the Board authorize the General Manager to execute a Contract with the Center for Transportation and the Environment (CTE) for Battery Electric Bus (BEB) project management and technical services for an amount not to exceed \$145,000?

## BACKGROUND AND FINDINGS

In January 2021, the FTA published a Notice of Funding Opportunity (NOFO) for the Low or No Emission Grant Program. Funding from this grant program provides financial assistance for the purchase, or lease, of low or no emission vehicles that use advanced technologies, or related equipment, to be used for transportation services.

In March 2021, SAMTD submitted a grant application for \$6,305,422, and was awarded the fully-requested amount in June 2021. In the grant application, SAMTD proposed partnering with bus manufacturer GILLIG, for the purchase of five (5) electric buses, and with CTE for project management services necessary to incorporate the additional buses into revenue service, which also includes planning and initiation, design, engineering, and route development. This solution would authorize a contract with CTE in the amount of \$145,000 as detailed in the grant application.

CTE is a member-supported, non-profit organization that develops, promotes and implements advanced transportation technologies, vehicles, and fuels that reduce

environmental pollution and fossil fuel dependency. CTE works on many federally funded, green energy transportation projects. When submitting the grant application, SAMTD chose to partner with CTE and GILLIG; both parties were named in the application. Therefore, the requested contract with CTE will be classified as 'sole source' because SAMTD is not required to conduct a competitive solicitation in accordance with the FTA's NOFO. The NOFO specifically allowed for applications to include partnerships between eligible public agencies, and specific vehicle manufacturers, equipment vendors, and project consultants.

The term of the requested contract with CTE will begin after the date of execution and lasts through March 31, 2024. The total amount of the contract is \$145,000 over this period.

This contract must be approved in order for SAMTD to be in compliance with the grant application and thus remain eligible for the grant.

### FINANCIAL IMPACT

Funding for this proposed contract will be included in the Capital Projects Budget of SAMTD's Adopted FY2022/23 Budget.

Funding for the proposed contract is covered from the FY 2021 FTA Lo/No 5339(c) grant. Funds for the Management Services are listed in Table 2 below:

**TABLE 2**

FUND SOURCE	GRANT PERCENTAGE	MATCH PERCENTAGE	GRANT AMOUNT	MATCH AMOUNT	TOTAL
Lo/No 5339(c)	85%	15%	\$ 123,250	\$ 21,750	\$ 145,000
				<b>Grand Total</b>	<b>\$ 145,000</b>

### RECOMMENDATION

Staff recommends that the Board authorize the General Manager to execute a Contract with the Center for Transportation and the Environment (CTE) for BEB project management and technical services for an amount not to exceed \$145,000?

### PROPOSED MOTION

**I move the Board authorize the General Manager to execute a Contract with the Center for Transportation and the Environment (CTE) for BEB project management and technical services for an amount not to exceed \$145,000?**





# BOARD MEETING MEMO

Agenda Item No. H.1

**To:** Board of Directors

**From:** Chris French, Service Planning Manager  
David Trimble, Deputy General Manager

**Thru:** Allan Pollock, General Manager

**Date:** November 18, 2021

**Subject:** Performance Report – FY22 Q1

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## ISSUE

Shall the Board receive the quarterly information briefing on Cherriots services for the first quarter of FY22?

## BACKGROUND AND FINDINGS

Performance measures (daily average revenue hours, daily average revenue miles, daily average rides) for the first quarter of Fiscal Year 2022 (FY22 Q1) are included in Attachment A. FY22 Q1 began July 1, 2021, and ended September 30, 2021. Weekday and Saturday data are compared to the previous fiscal year, FY21 Q1. Year-to-date totals (total revenue hours, total revenue miles, and total rides) are also included in Attachment A and are gathered from FY22 Q1. Weekday and Saturday year-to-date totals are compared to those in the same time period of FY21. For these comparisons, please note that most routes operated at reduced levels during the majority of FY21 and no fares were collected. The data for these measures are derived from adjusted Trapeze schedules, vehicle fare boxes, rider counting systems, and reservation software (Route Match).

Data for this quarter reflects the changes to service made in response to the COVID-19 pandemic. The changes that took place have affected all areas of this report. Most notably, the daily average revenue hours, daily average revenue miles, daily average rides, and fares.

FY22 began with all service levels at 100% of pre-pandemic service and the reinstatement of fares. On August 30, 2021, weekday service was once again reduced, this time to 80% of pre-pandemic service due to staffing shortages related to the COVID-19 pandemic.

However, because the state was no longer under any stay-at-home orders, the cuts in service were made more strategically. For lower ridership routes, frequencies were reduced from 30 minutes to 60 minutes throughout the day. For higher ridership routes, frequencies were reduced only during off-peak times of the day. This approach allowed for the preservation of service span while also mitigating potential overcrowding on busier routes. Saturday service levels have been maintained at 100% of pre-pandemic service. Fare collection has also continued.

In September 2021, Cherriots implemented Sunday service for the first time in Cherriots history. Therefore, only the Sunday service revenue hours, revenue miles, and rides (totals and averages) from the month of September are included in Attachment A. Sunday service operated at 100% of planned service levels. All Sundays were fare-free for the month of September. Cherriots Regional, Cherriots Regional Deviated-Fixed Route, and Cherriots Shop and Ride services do not operate on Sundays.

## **Revenue Hours, Revenue Miles, Rides, and Fares**

### ***Cherriots Local***

Includes local bus service, local commuter express service, and Qualified Human Service Organization routes.

- *Revenue Hours* –
  - Weekday - Increased by 107.5 hours on average per day, (+19.7 %).
  - Saturday – Increased by 9.5 hours on average per day, (+2.9%).
  - Sunday – 192.8 total hours on average per day.
  
- *Revenue Miles* –
  - Weekday - Increased by 1,235.2 miles on average per day, (+18%).
  - Saturday – Increased by 110.3 miles on average per day, (+2.7%).
  - Sunday – 2,283.5 total miles on average per day.
  
- *Rides* –
  - Weekday - Increased by 1,650 rides per day, (+33%).
  - Saturday – Increased by 362 rides per day, (+11.7%).
  - Sunday – 1,100 total rides per day.
  - Total ridership between all three was 475,088.
  
- *Fares* – Year-over-year comparisons are not available for fares due to the fact that no fares were collected during FY21. Fare type and category usage for FY22 Q1 can be found in Table 9 of Attachment A.

### ***Cherriots Regional Express***

Includes regional commuter express routes.

- *Revenue Hours* –
  - Weekday – Increased by 3 hours on average per day, (+4.7%).
  - Saturday – Increased by 1.5 hours on average per day, (+4.6%).
- *Revenue Miles* –
  - Weekday – Increased by 95.5 miles on average per day, (+7.1%).
  - Saturday – Increased by 55.9 miles on average per day, (+7.9%).
- *Rides* –
  - Weekday – Increased by 7 rides on average per day, (+3.9%).
  - Saturday – Increased by 10 rides on average per day, (+15.6%).
  - Total Ridership between both was 13,566.
- *Fares* – Year-over-year comparisons are not available for fares due to the fact that no fares were collected during FY21. Fare type and category usage for FY22 Q1 can be found in Table 9 of Attachment A.

### ***Cherriots Regional Deviated-Fixed Route***

Includes Route 45 – Central Polk County (operates weekdays only; began operation on January 4, 2021)

- *Revenue Hours* –
  - Year-over-year comparisons are not available for this service at this time.
  - Total Revenue Hours were 615.
- *Revenue Miles* –
  - Year-over-year comparisons are not available for this service at this time.
  - Total Revenue Miles were 9,521.
- *Rides* –
  - Year-over-year comparisons are not available for this service at this time.
  - Total Ridership was 908.
- *Fares* – Year-over-year comparisons are not available for fares due to the fact that no fares were collected during FY21. Fare type and category usage for FY22 Q1 can be found in Table 9 of Attachment A.

### ***Cherriots Shop and Ride***

Includes Dial-a-ride and Shopper Shuttle.

- *Rides* –
  - Shopper Shuttle did operate during Q1.
  - Dial-a-ride – Increased by 1 ride per day on average, (+9.4%)

### ***Cherriots LIFT***

Paratransit

- *Rides* –
  - Weekday – Increased by 51 rides per day on average, (+31.4%).
  - Saturday – Increased by 19 rides per day on average, (+23.1%).
  - Total Ridership between both was 14,920.

## **FINANCIAL IMPACT**

Information item only.

## **RECOMMENDATION**

Information item only.

## **PROPOSED MOTION**

Information item only.

## ATTACHMENT A

# FY22 Q1 Performance Measures

## July - September 2021\*

**Table 1.** Total Revenue Hours

**Table 2.** Average Revenue Hours / Day

**Table 3.** Total Revenue Miles

**Table 4.** Average Revenue Miles / Day

**Table 5.** Total Boardings

**Table 6.** Average Boardings / Day

**Table 7.** Average Boardings / Revenue Hour

**Table 8.** Year-to-Date Total Revenue Hours, Revenue Miles, and Boardings

**Table 9.** Fare Type and Category Usage

**Table 10.** Saturday Total Revenue Hours

**Table 11.** Saturday Average Revenue Hours / Day

**Table 12.** Saturday Total Revenue Miles

**Table 13.** Saturday Average Revenue Miles / Day

**Table 14.** Saturday Total Boardings

**Table 15.** Saturday Average Boardings / Day

**Table 16.** Saturday Average Boardings / Revenue Hour

**Table 17.** Saturday Year-To-Date Total Revenue Hours, Revenue Miles, and Boardings

**Table 18.** Saturday Fare Type and Category Usage

**Table 19.** Sunday Total Revenue Hours

**Table 20.** Sunday Average Revenue Hours / Day

**Table 21.** Sunday Total Revenue Miles

**Table 22.** Sunday Average Revenue Miles / Day

**Table 23.** Sunday Total Boardings

**Table 24.** Sunday Average Boardings / Day

**Table 25.** Sunday Average Boardings / Revenue Hour

**Table 26.** Sunday Year-To-Date Total Revenue Hours, Revenue Miles, and Boardings

**Table 27.** Sunday Fare Type and Category Usage

**Table 28.** Rides / Revenue Hour Comparison

**Table 1. Total Revenue Hours**

Route	FY21 Q1				FY22 Q1			
	Jul 2020	Aug 2020	Sept 2020	Total	Jul 2021	Aug 2021	Sept 2021	Total
(Service Days)	23	21	21	65	21	22	21	64
<b>LOCAL BUS SERVICE</b>								
2 - Market / Brown	1,015	1,119	1,132	3,266	1,252	1,288	992	3,532
3 - Portland Road	337	315	360	1,012	672	670	315	1,657
4 - State Street	346	323	369	1,038	688	686	323	1,697
5 - Center Street	972	1,058	1,077	3,107	1,223	1,256	952	3,431
6 - Fairview Industrial	478	445	449	1,372	474	496	471	1,441
7 - Mission Street	326	304	327	957	513	534	472	1,519
8 - 12th / Liberty	488	451	452	1,391	540	560	464	1,564
9 - Cherry / River Road	670	626	629	1,925	644	675	647	1,966
11 - Lancaster / Verda	1,867	2,009	2,028	5,904	2,288	2,379	2,146	6,813
12 - Hayesville Drive	309	290	293	892	310	325	310	945
13 - Silverton Road	310	290	338	938	676	673	310	1,659
14 - Windsor Island Road	322	302	303	927	320	336	320	976
16 - Wallace Road	194	182	184	560	210	219	200	629
17 - Edgewater Street	649	607	669	1,925	1,078	1,088	650	2,816
18 - 12th / Liberty	488	457	459	1,404	534	554	471	1,559
19 - Broadway / River Road	1,055	1,169	1,178	3,402	1,284	1,320	1,016	3,620
21 - South Commercial	976	1,066	1,079	3,121	1,214	1,247	947	3,408
23 - Lansing / Hawthorne	335	313	313	961	312	328	313	953
26 - Glen Creek / Orchard Heights	164	153	155	472	164	171	164	499
27 - Glen Creek / Eola	157	147	151	455	176	184	176	536
<i>Total</i>	<i>11,458</i>	<i>11,626</i>	<i>11,945</i>	<i>35,029</i>	<i>14,572</i>	<i>14,989</i>	<i>11,659</i>	<i>41,220</i>
<b>LOCAL COMMUTER EXPRESS ROUTES</b>								
1X - Wilsonville / Salem Express	183	167	179	529	250	254	167	671
<b>QUALIFIED HUMAN SERVICE ORGANIZATION ROUTES</b>								
9192 - Garten / Rockwest	0	0	0	0	0	0	0	0
<i>Cherriots Local Total</i>	<i>11,641</i>	<i>11,793</i>	<i>12,124</i>	<i>35,558</i>	<i>14,822</i>	<i>15,243</i>	<i>11,826</i>	<i>41,891</i>
<b>REGIONAL EXPRESS ROUTES</b>								
10X - Woodburn / Salem Express	348	343	346	1,037	367	386	367	1,120
20X - N. Marion Co. / Salem Express	278	254	258	790	297	247	301	845
30X - Santiam / Salem Express	283	260	235	778	258	270	256	784
40X - Polk County / Salem Express	418	398	387	1,203	396	408	392	1,196
50X - Dallas / Salem Express	134	122	122	378	123	128	120	371
<i>Cherriots Regional Express Monthly Total</i>	<i>1,461</i>	<i>1,377</i>	<i>1,348</i>	<i>4,186</i>	<i>1,441</i>	<i>1,439</i>	<i>1,436</i>	<i>4,316</i>
<b>REGIONAL DEVIATED FIXED ROUTE</b>								
45 - Central Polk County	0	0	0	0	202	212	201	615
<b>SHOP AND RIDE</b>								
Dial-a-Ride	251	253	231	735	236	244	254	734
Shopper Shuttle	0	0	0	0	0	0	0	0
<i>Cherriots Shop and Ride Total</i>	<i>251</i>	<i>253</i>	<i>231</i>	<i>735</i>	<i>236</i>	<i>244</i>	<i>254</i>	<i>734</i>
<b>LIFT</b>								
ADA	1,931	1,866	2,004	5,801	2,063	2,089	2,112	6,264
DD53	219	265	372	856	629	667	547	1,843
<i>Cherriots LIFT Total</i>	<i>2,150</i>	<i>2,131</i>	<i>2,376</i>	<i>6,657</i>	<i>2,692</i>	<i>2,756</i>	<i>2,659</i>	<i>8,107</i>

**Table 2. Average Revenue Hours / Day**

Route (Service Days)	FY21 Q1				FY22 Q1				Percent Change
	Jul 2020	Aug 2020	Sept 2020	Total	Jul 2021	Aug 2021	Sept 2021	Total	
(Service Days)	23	21	21	65	21	22	21	64	
<b>LOCAL BUS SERVICE</b>									
2 - Market / Brown	44.1	53.3	53.9	50.2	59.6	58.5	47.2	55.2	9.8%
3 - Portland Road	14.7	15.0	17.1	15.6	32.0	30.5	15.0	25.9	66.3%
4 - State Street	15.0	15.4	17.6	16.0	32.8	31.2	15.4	26.5	66.0%
5 - Center Street	42.3	50.4	51.3	47.8	58.2	57.1	45.3	53.6	12.2%
6 - Fairview Industrial	20.8	21.2	21.4	21.1	22.6	22.5	22.4	22.5	6.7%
7 - Mission Street	14.2	14.5	15.6	14.7	24.4	24.3	22.5	23.7	61.2%
8 - 12th / Liberty	21.2	21.5	21.5	21.4	25.7	25.5	22.1	24.4	14.2%
9 - Cherry / River Road	29.1	29.8	30.0	29.6	30.7	30.7	30.8	30.7	3.7%
11 - Lancaster / Verda	81.2	95.7	96.6	90.8	109.0	108.1	102.2	106.5	17.2%
12 - Hayesville Drive	13.4	13.8	14.0	13.7	14.8	14.8	14.8	14.8	7.6%
13 - Silverton Road	13.5	13.8	16.1	14.4	32.2	30.6	14.8	25.9	79.6%
14 - Windsor Island Road	14.0	14.4	14.4	14.3	15.2	15.3	15.2	15.3	6.9%
16 - Wallace Road	8.4	8.7	8.8	8.6	10.0	10.0	9.5	9.8	14.1%
17 - Edgewater Street	28.2	28.9	31.9	29.6	51.3	49.5	31.0	44.0	48.6%
18 - 12th / Liberty	21.2	21.8	21.9	21.6	25.4	25.2	22.4	24.4	12.8%
19 - Broadway / River Road	45.9	55.7	56.1	52.3	61.1	60.0	48.4	56.6	8.1%
21 - South Commercial	42.4	50.8	51.4	48.0	57.8	56.7	45.1	53.3	10.9%
23 - Lansing / Hawthorne	14.6	14.9	14.9	14.8	14.9	14.9	14.9	14.9	0.7%
26 - Glen Creek / Orchard Heights	7.1	7.3	7.4	7.3	7.8	7.8	7.8	7.8	7.4%
27 - Glen Creek / Eola	6.8	7.0	7.2	7.0	8.4	8.4	8.4	8.4	19.6%
<i>Total</i>	<i>498.2</i>	<i>553.6</i>	<i>568.8</i>	<i>538.9</i>	<i>693.9</i>	<i>681.3</i>	<i>555.2</i>	<i>644.1</i>	<i>19.5%</i>
<b>LOCAL COMMUTER EXPRESS ROUTES</b>									
1X - Wilsonville / Salem Express	8.0	8.0	8.5	8.1	11.9	11.5	8.0	10.5	28.8%
<b>QUALIFIED HUMAN SERVICE ORGANIZATION ROUTES</b>									
9192 - Garten / Rockwest	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	N/A
<i>Cherriots Local Total</i>	<i>506.1</i>	<i>561.6</i>	<i>577.3</i>	<i>547.0</i>	<i>705.8</i>	<i>692.9</i>	<i>563.1</i>	<i>654.5</i>	<i>19.7%</i>
<b>REGIONAL EXPRESS ROUTES</b>									
10X - Woodburn / Salem Express	15.1	16.3	16.5	16.0	17.5	17.5	17.5	17.5	9.7%
20X - N. Marion Co. / Salem Express	12.1	12.1	12.3	12.2	14.1	11.2	14.3	13.2	8.6%
30X - Santiam / Salem Express	12.3	12.4	11.2	12.0	12.3	12.3	12.2	12.3	2.3%
40X - Polk County / Salem Express	18.2	19.0	18.4	18.5	18.9	18.5	18.7	18.7	1.0%
50X - Dallas / Salem Express	5.8	5.8	5.8	5.8	5.9	5.8	5.7	5.8	-0.3%
<i>Cherriots Regional Express Monthly Total</i>	<i>63.5</i>	<i>65.6</i>	<i>64.2</i>	<i>64.4</i>	<i>68.6</i>	<i>65.4</i>	<i>68.4</i>	<i>67.4</i>	<i>4.7%</i>
<b>REGIONAL DEVIATED FIXED ROUTE</b>									
45 - Central Polk County	0.0	0.0	0.0	0.0	9.6	9.6	9.6	9.6	N/A
<b>SHOP AND RIDE</b>									
Dial-a-Ride	10.9	12.0	11.0	11.3	11.2	11.1	12.1	11.5	1.4%
Shopper Shuttle	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	N/A
<i>Cherriots Shop and Ride Total</i>	<i>0.0</i>	<i>0.0</i>	<i>11.0</i>	<i>11.3</i>	<i>11.2</i>	<i>11.1</i>	<i>12.1</i>	<i>11.5</i>	<i>1.4%</i>
<b>LIFT</b>									
ADA	84.0	88.9	95.4	89.2	98.2	95.0	100.6	97.9	9.7%
DD53	9.5	12.6	17.7	13.2	30.0	30.3	26.0	28.8	118.7%
<i>Cherriots LIFT Total</i>	<i>93.5</i>	<i>101.5</i>	<i>113.1</i>	<i>102.4</i>	<i>128.2</i>	<i>125.3</i>	<i>126.6</i>	<i>126.7</i>	<i>23.7%</i>

**Table 3. Total Revenue Miles**

Route (Service Days)	FY21 Q1				FY22 Q1			
	Jul 2020 23	Aug 2020 21	Sept 2020 21	Total 65	Jul 2021 21	Aug 2021 22	Sept 2021 21	Total 64
<b>LOCAL BUS SERVICE</b>								
2 - Market / Brown	12,573	13,798	13,984	40,355	15,585	15,978	11,733	43,296
3 - Portland Road	3,934	3,677	4,203	11,814	7,845	7,822	3,677	19,344
4 - State Street	3,391	3,167	3,619	10,177	6,740	6,720	3,167	16,627
5 - Center Street	11,048	12,027	12,245	35,320	13,916	14,287	10,848	39,051
6 - Fairview Industrial	7,095	6,626	6,692	20,413	7,065	7,402	7,065	21,532
7 - Mission Street	4,212	3,941	3,982	12,135	4,747	4,936	4,224	13,907
8 - 12th / Liberty	6,512	6,019	6,048	18,579	7,258	7,527	6,244	21,029
9 - Cherry / River Road	9,856	9,198	9,254	28,308	9,515	9,968	9,515	28,998
11 - Lancaster / Verda	24,350	26,492	26,727	77,569	30,495	31,680	28,255	90,430
12 - Hayesville Drive	4,214	3,989	4,027	12,230	4,259	4,449	4,133	12,841
13 - Silverton Road	2,900	2,715	3,142	8,757	6,310	6,283	2,859	15,452
14 - Windsor Island Road	4,760	4,453	4,489	13,702	4,760	4,986	4,760	14,506
16 - Wallace Road	2,580	2,412	2,435	7,427	2,747	2,862	2,583	8,192
17 - Edgewater Street	5,007	4,684	5,353	15,044	9,692	9,708	5,007	24,407
18 - 12th / Liberty	6,560	6,137	6,167	18,864	7,195	7,457	6,349	21,001
19 - Broadway / River Road	11,630	12,688	12,788	37,106	14,067	14,456	11,112	39,635
21 - South Commercial	12,081	13,184	13,368	38,633	15,128	15,533	11,763	42,424
23 - Lansing / Hawthorne	4,306	4,025	4,025	12,356	4,012	4,217	4,025	12,254
26 - Glen Creek / Orchard Heights	1,611	1,506	1,520	4,637	1,611	1,684	1,611	4,906
27 - Glen Creek / Eola	2,102	1,968	2,029	6,099	2,390	2,504	2,390	7,284
<i>Total</i>	<i>140,722</i>	<i>142,706</i>	<i>146,097</i>	<i>429,525</i>	<i>175,337</i>	<i>180,459</i>	<i>141,320</i>	<i>497,116</i>
<b>LOCAL COMMUTER EXPRESS ROUTES</b>								
1X - Wilsonville / Salem Express	5,874	5,363	5,746	16,983	8,045	8,173	5,363	21,581
<b>QUALIFIED HUMAN SERVICE ORGANIZATION ROUTES</b>								
9192 - Garten / Rockwest	0	0	0	0	0	0	0	0
<i>Cherriots Local Total</i>	<i>146,596</i>	<i>148,069</i>	<i>151,843</i>	<i>446,508</i>	<i>183,382</i>	<i>188,632</i>	<i>146,683</i>	<i>518,697</i>
<b>REGIONAL EXPRESS ROUTES</b>								
10X - Woodburn / Salem Express	7,064	6,946	6,979	20,989	7,417	7,898	7,454	22,769
20X - N. Marion Co. / Salem Express	6,232	5,686	5,791	17,709	6,676	5,622	6,776	19,074
30X - Santiam / Salem Express	6,085	5,457	3,739	15,281	5,314	5,559	5,361	16,234
40X - Polk County / Salem Express	8,889	8,466	8,030	25,385	8,498	8,937	8,599	26,034
50X - Dallas / Salem Express	3,065	2,824	2,757	8,646	2,838	2,976	2,841	8,655
<i>Cherriots Regional Express Monthly Total</i>	<i>31,335</i>	<i>29,379</i>	<i>27,296</i>	<i>88,010</i>	<i>30,743</i>	<i>30,992</i>	<i>31,031</i>	<i>92,766</i>
<b>REGIONAL DEVIATED FIXED ROUTE</b>								
45 - Central Polk County	0	0	0	0	3,125	3,307	3,089	9,521
<b>SHOP AND RIDE</b>								
Dial-a-Ride	2,277	2,494	2,403	7,174	2,156	2,491	2,569	7,216
Shopper Shuttle	0	0	0	0	0	0	0	0
<i>Cherriots Shop and Ride Total</i>	<i>2,277</i>	<i>2,494</i>	<i>2,403</i>	<i>7,174</i>	<i>2,156</i>	<i>2,491</i>	<i>2,569</i>	<i>7,216</i>
<b>LIFT</b>								
ADA	22,167	21,107	21,688	64,962	23,351	23,246	23,938	70,535
DD53	3,029	3,457	4,685	11,171	9,432	9,597	7,677	26,706
<i>Cherriots LIFT Total</i>	<i>25,196</i>	<i>24,564</i>	<i>26,373</i>	<i>76,133</i>	<i>32,783</i>	<i>32,843</i>	<i>31,615</i>	<i>97,241</i>



**Table 4. Average Revenue Miles / Day**

Route	FY21 Q1				FY22 Q1				Percent Change
	Jul 2020	Aug 2020	Sept 2020	Total	Jul 2021	Aug 2021	Sept 2021	Total	
(Service Days)	23	21	21	65	21	22	21	64	
<b>LOCAL BUS SERVICE</b>									
2 - Market / Brown	546.7	657.0	665.9	620.8	742.1	726.3	558.7	676.5	9.0%
3 - Portland Road	171.0	175.1	200.1	181.8	373.6	355.5	175.1	302.3	66.3%
4 - State Street	147.4	150.8	172.3	156.6	321.0	305.5	150.8	259.8	65.9%
5 - Center Street	480.3	572.7	583.1	543.4	662.7	649.4	516.6	610.2	12.3%
6 - Fairview Industrial	308.5	315.5	318.7	314.0	336.4	336.5	336.4	336.4	7.1%
7 - Mission Street	183.1	187.7	189.6	186.7	226.0	224.4	201.1	217.3	16.4%
8 - 12th / Liberty	283.1	286.6	288.0	285.8	345.6	342.1	297.3	328.6	15.0%
9 - Cherry / River Road	428.5	438.0	440.7	435.5	453.1	453.1	453.1	453.1	4.0%
11 - Lancaster / Verda	1,058.7	1,261.5	1,272.7	1,193.4	1,452.1	1,440.0	1,345.5	1,413.0	18.4%
12 - Hayesville Drive	183.2	190.0	191.8	188.2	202.8	202.2	196.8	200.6	6.6%
13 - Silvertown Road	126.1	129.3	149.6	134.7	300.5	285.6	136.1	241.4	79.2%
14 - Windsor Island Road	207.0	212.0	213.8	210.8	226.7	226.6	226.7	226.7	7.5%
16 - Wallace Road	112.2	114.9	116.0	114.3	130.8	130.1	123.0	128.0	12.0%
17 - Edgewater Street	217.7	223.0	254.9	231.4	461.5	441.3	238.4	381.4	64.8%
18 - 12th / Liberty	285.2	292.2	293.7	290.2	342.6	339.0	302.3	328.1	13.1%
19 - Broadway / River Road	505.7	604.2	609.0	570.9	669.9	657.1	529.1	619.3	8.5%
21 - South Commercial	525.3	627.8	636.6	594.4	720.4	706.0	560.1	662.9	11.5%
23 - Lansing / Hawthorne	187.2	191.7	191.7	190.1	191.0	191.7	191.7	191.5	0.7%
26 - Glen Creek / Orchard Heights	70.0	71.7	72.4	71.3	76.7	76.5	76.7	76.7	7.5%
27 - Glen Creek / Eola	91.4	93.7	96.6	93.8	113.8	113.8	113.8	113.8	21.3%
<i>Total</i>	<i>6,118.3</i>	<i>6,795.5</i>	<i>6,957.0</i>	<i>6,608.1</i>	<i>8,349.4</i>	<i>8,202.7</i>	<i>6,729.5</i>	<i>7,767.4</i>	<i>17.5%</i>
<b>LOCAL COMMUTER EXPRESS ROUTES</b>									
1X - Wilsonville / Salem Express	255.4	255.4	273.6	261.3	383.1	371.5	255.4	337.2	29.1%
<b>QUALIFIED HUMAN SERVICE ORGANIZATION ROUTES</b>									
9192 - Garten / Rockwest	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	N/A
<i>Cherriots Local Total</i>	<i>6,373.7</i>	<i>7,050.9</i>	<i>7,230.6</i>	<i>6,869.4</i>	<i>8,732.5</i>	<i>8,574.2</i>	<i>6,984.9</i>	<i>8,104.6</i>	<i>18.0%</i>
<b>REGIONAL EXPRESS ROUTES</b>									
10X - Woodburn / Salem Express	307.1	330.8	332.3	322.9	353.2	359.0	355.0	355.8	10.2%
20X - N. Marion Co. / Salem Express	271.0	270.8	275.8	272.4	317.9	255.5	322.7	298.0	9.4%
30X - Santiam / Salem Express	264.6	259.9	178.0	235.1	253.0	252.7	255.3	253.7	7.9%
40X - Polk County / Salem Express	386.5	403.1	382.4	390.5	404.7	406.2	409.5	406.8	4.2%
50X - Dallas / Salem Express	133.3	134.5	131.3	133.0	135.1	135.3	135.3	135.2	1.7%
<i>Cherriots Regional Express Monthly Total</i>	<i>1,362.4</i>	<i>1,399.0</i>	<i>1,299.8</i>	<i>1,354.0</i>	<i>1,464.0</i>	<i>1,408.7</i>	<i>1,477.7</i>	<i>1,449.5</i>	<i>7.1%</i>
<b>REGIONAL DEVIATED FIXED ROUTE</b>									
45 - Central Polk County	0.0	0.0	0.0	0.0	148.8	150.3	147.1	148.8	N/A
<b>SHOP AND RIDE</b>									
Dial-a-Ride	99.0	118.8	114.4	110.4	102.7	113.2	122.3	112.8	2.2%
Shopper Shuttle	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	N/A
<i>Cherriots Shop and Ride Total</i>	<i>99.0</i>	<i>118.8</i>	<i>114.4</i>	<i>110.4</i>	<i>102.7</i>	<i>113.2</i>	<i>122.3</i>	<i>112.8</i>	<i>2.2%</i>
<b>LIFT</b>									
ADA	963.8	1,005.1	1,032.8	999.4	1,112.0	1,056.6	1,139.9	1,102.1	10.3%
DD53	131.7	164.6	223.1	171.9	449.1	436.2	365.6	417.3	142.8%
<i>Cherriots LIFT Total</i>	<i>1,095.5</i>	<i>1,169.7</i>	<i>1,255.9</i>	<i>1,171.3</i>	<i>1,561.1</i>	<i>1,492.9</i>	<i>1,505.5</i>	<i>1,519.4</i>	<i>29.7%</i>

**Table 5. Total Boardings**

Route (Service Days)	FY21 Q1				FY22 Q1			
	Jul 2020 23	Aug 2020 21	Sept 2020 21	Total 65	Jul 2021 21	Aug 2021 22	Sept 2021 21	Total 64
<b>LOCAL BUS SERVICE</b>								
2 - Market / Brown	9,155	10,569	10,520	30,244	13,510	13,701	14,732	41,943
3 - Portland Road	3,978	3,892	3,927	11,797	7,290	7,231	6,882	21,403
4 - State Street	4,578	4,676	4,579	13,833	7,737	7,394	6,363	21,494
5 - Center Street	8,873	10,706	9,756	29,335	13,069	12,855	13,341	39,265
6 - Fairview Industrial	2,127	2,207	1,854	6,188	2,325	2,383	2,404	7,112
7 - Mission Street	2,931	3,689	3,864	10,484	3,667	3,740	3,153	10,560
8 - 12th / Liberty	3,482	3,587	3,555	10,624	4,823	5,175	5,329	15,327
9 - Cherry / River Road	4,513	5,121	4,792	14,426	6,116	5,838	6,217	18,171
11 - Lancaster / Verda	18,817	21,430	20,765	61,012	26,305	25,585	28,145	80,035
12 - Hayesville Drive	824	938	766	2,528	1,102	1,055	1,090	3,247
13 - Silverton Road	4,076	4,167	3,996	12,239	5,428	5,081	5,481	15,990
14 - Windsor Island Road	1,148	1,295	923	3,366	1,194	1,298	1,594	4,086
16 - Wallace Road	1,262	1,556	1,224	4,042	1,698	1,631	2,038	5,367
17 - Edgewater Street	5,609	5,797	5,755	17,161	8,081	7,839	6,998	22,918
18 - 12th / Liberty	3,403	3,734	3,454	10,591	4,406	4,531	4,545	13,482
19 - Broadway / River Road	12,748	14,450	14,187	41,385	16,274	15,817	15,244	47,335
21 - South Commercial	12,114	13,897	13,021	39,032	15,814	15,799	15,937	47,550
23 - Lansing / Hawthorne	1,237	1,321	1,100	3,658	1,562	1,569	2,357	5,488
26 - Glen Creek / Orchard Heights	226	300	298	824	466	397	457	1,320
27 - Glen Creek / Eola	310	376	322	1,008	705	793	635	2,133
<i>Total</i>	<i>101,411</i>	<i>113,708</i>	<i>108,658</i>	<i>323,777</i>	<i>141,572</i>	<i>139,712</i>	<i>142,942</i>	<i>424,226</i>
<b>LOCAL COMMUTER EXPRESS ROUTES</b>								
1X - Wilsonville / Salem Express	419	463	503	1,385	603	552	403	1,558
<b>QUALIFIED HUMAN SERVICE ORGANIZATION ROUTES</b>								
9192 - Garten / Rockwest	0	0	0	0	0	0	0	0
<i>Cherriots Local Total</i>	<i>101,830</i>	<i>114,171</i>	<i>109,161</i>	<i>325,162</i>	<i>142,175</i>	<i>140,264</i>	<i>143,345</i>	<i>425,784</i>
<b>REGIONAL EXPRESS ROUTES</b>								
10X - Woodburn / Salem Express	600	788	628	2,016	880	836	991	2,707
20X - N. Marion Co. / Salem Express	484	459	485	1,428	445	445	465	1,355
30X - Santiam / Salem Express	726	662	411	1,799	700	674	661	2,035
40X - Polk County / Salem Express	2,001	2,118	2,128	6,247	2,024	2,062	1,957	6,043
50X - Dallas / Salem Express	269	260	318	847	185	165	132	482
<i>Cherriots Regional Express Monthly Total</i>	<i>4,080</i>	<i>4,287</i>	<i>3,970</i>	<i>12,337</i>	<i>4,234</i>	<i>4,182</i>	<i>4,206</i>	<i>12,622</i>
<b>REGIONAL DEVIATED FIXED ROUTE</b>								
45 - Central Polk County	0	0	0	0	260	305	343	908
<b>SHOP AND RIDE</b>								
Dial-a-Ride	283	322	329	934	330	343	333	1,006
Shopper Shuttle	0	0	0	0	0	0	0	0
<i>Cherriots Shop and Ride Total</i>	<i>283</i>	<i>322</i>	<i>329</i>	<i>934</i>	<i>330</i>	<i>343</i>	<i>333</i>	<i>1,006</i>
<b>LIFT</b>								
ADA	2,968	2,939	3,387	9,294	3,623	3,601	3,649	10,873
DD53	307	376	557	1,240	968	930	858	2,756
<i>Cherriots LIFT Total</i>	<i>3,275</i>	<i>3,315</i>	<i>3,944</i>	<i>10,534</i>	<i>4,591</i>	<i>4,531</i>	<i>4,507</i>	<i>13,629</i>

**Table 6. Average Boardings / Day**

Route	FY21 Q1				FY22 Q1				Percent Change
	Jul 2020	Aug 2020	Sept 2020	Total	Jul 2021	Aug 2021	Sept 2021	Total	
(Service Days)	23	21	21	65	21	22	21	64	
<b>LOCAL BUS SERVICE</b>									
2 - Market / Brown	398.0	503.3	501.0	465.3	643.3	622.8	701.5	655.4	40.8%
3 - Portland Road	173.0	185.3	187.0	181.5	347.1	328.7	327.7	334.4	84.3%
4 - State Street	199.0	222.7	218.0	212.8	368.4	336.1	303.0	335.8	57.8%
5 - Center Street	385.8	509.8	464.6	451.3	622.3	584.3	635.3	613.5	35.9%
6 - Fairview Industrial	92.5	105.1	88.3	95.2	110.7	108.3	114.5	111.1	16.7%
7 - Mission Street	127.4	175.7	184.0	161.3	174.6	170.0	150.1	165.0	2.3%
8 - 12th / Liberty	151.4	170.8	169.3	163.4	229.7	235.2	253.8	239.5	46.5%
9 - Cherry / River Road	196.2	243.9	228.2	221.9	291.2	265.4	296.0	283.9	27.9%
11 - Lancaster / Verda	818.1	1,020.5	988.8	938.6	1,252.6	1,163.0	1,340.2	1,250.5	33.2%
12 - Hayesville Drive	35.8	44.7	36.5	38.9	52.5	48.0	51.9	50.7	30.4%
13 - Silverton Road	177.2	198.4	190.3	188.3	258.5	231.0	261.0	249.8	32.7%
14 - Windsor Island Road	49.9	61.7	44.0	51.8	56.9	59.0	75.9	63.8	23.3%
16 - Wallace Road	54.9	74.1	58.3	62.2	80.9	74.1	97.0	83.9	34.9%
17 - Edgewater Street	243.9	276.0	274.0	264.0	384.8	356.3	333.2	358.1	35.6%
18 - 12th / Liberty	148.0	177.8	164.5	162.9	209.8	206.0	216.4	210.7	29.3%
19 - Broadway / River Road	554.3	688.1	675.6	636.7	775.0	719.0	725.9	739.6	16.2%
21 - South Commercial	526.7	661.8	620.0	600.5	753.0	718.1	758.9	743.0	23.7%
23 - Lansing / Hawthorne	53.8	62.9	52.4	56.3	74.4	71.3	112.2	85.8	52.4%
26 - Glen Creek / Orchard Heights	9.8	14.3	14.2	12.7	22.2	18.0	21.8	20.6	62.7%
27 - Glen Creek / Eola	13.5	17.9	15.3	15.5	33.6	36.0	30.2	33.3	114.9%
<i>Total</i>	<i>4,409.2</i>	<i>5,414.7</i>	<i>5,174.2</i>	<i>4,981.2</i>	<i>6,741.5</i>	<i>6,350.5</i>	<i>6,806.8</i>	<i>6,628.5</i>	<i>33.1%</i>
<b>LOCAL COMMUTER EXPRESS ROUTES</b>									
1X - Wilsonville / Salem Express	18.2	22.0	24.0	21.3	28.7	25.1	19.2	24.3	14.2%
<b>QUALIFIED HUMAN SERVICE ORGANIZATION ROUTES</b>									
9192 - Garten / Rockwest	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	N/A
<i>Cherriots Local Total</i>	<i>4,427.4</i>	<i>5,436.7</i>	<i>5,198.1</i>	<i>5,002.5</i>	<i>6,770.2</i>	<i>6,375.6</i>	<i>6,826.0</i>	<i>6,652.9</i>	<i>33.0%</i>
<b>REGIONAL EXPRESS ROUTES</b>									
10X - Woodburn / Salem Express	26.1	37.5	29.9	31.0	41.9	38.0	47.2	42.3	36.4%
20X - N. Marion Co. / Salem Express	21.0	21.9	23.1	22.0	21.2	20.2	22.1	21.2	-3.6%
30X - Santiam / Salem Express	31.6	31.5	19.6	27.7	33.3	30.6	31.5	31.8	14.9%
40X - Polk County / Salem Express	87.0	100.9	101.3	96.1	96.4	93.7	93.2	94.4	-1.8%
50X - Dallas / Salem Express	11.7	12.4	15.1	13.0	8.8	7.5	6.3	7.5	-42.2%
<i>Cherriots Regional Express Monthly Total</i>	<i>177.4</i>	<i>204.1</i>	<i>189.0</i>	<i>189.8</i>	<i>201.6</i>	<i>190.1</i>	<i>200.3</i>	<i>197.2</i>	<i>3.9%</i>
<b>REGIONAL DEVIATED FIXED ROUTE</b>									
45 - Central Polk County	0.0	0.0	0.0	0.0	12.4	13.9	16.3	14.2	N/A
<b>SHOP AND RIDE</b>									
Dial-a-Ride	12.3	15.3	15.7	14.4	15.7	15.6	15.9	15.7	9.4%
Shopper Shuttle	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	N/A
<i>Cherriots Shop and Ride Total</i>	<i>12.3</i>	<i>15.3</i>	<i>15.7</i>	<i>14.4</i>	<i>15.7</i>	<i>15.6</i>	<i>15.9</i>	<i>15.7</i>	<i>9.4%</i>
<b>LIFT</b>									
ADA	129.0	140.0	161.3	143.0	172.5	163.7	173.8	169.9	18.8%
DD53	13.3	17.9	26.5	19.1	46.1	42.3	40.9	43.1	125.7%
<i>Cherriots LIFT Total</i>	<i>142.4</i>	<i>157.9</i>	<i>187.8</i>	<i>162.1</i>	<i>218.6</i>	<i>206.0</i>	<i>214.6</i>	<i>213.0</i>	<i>31.4%</i>

**Table 7. Average Boardings / Revenue Hour**

Route	FY21 Q1				FY22 Q1				Percent Change
	Jul 2020	Aug 2020	Sept 2020	Total	Jul 2021	Aug 2021	Sept 2021	Total	
(Service Days)	23	21	21	65	21	22	21	64	
<b>LOCAL BUS SERVICE</b>									
2 - Market / Brown	9.0	9.4	9.3	9.3	10.8	10.6	14.9	11.9	28.2%
3 - Portland Road	11.8	12.4	10.9	11.7	10.8	10.8	21.8	12.9	10.8%
4 - State Street	13.2	14.5	12.4	13.3	11.2	10.8	19.7	12.7	-5.0%
5 - Center Street	9.1	10.1	9.1	9.4	10.7	10.2	14.0	11.4	21.2%
6 - Fairview Industrial	0.0	5.0	4.1	4.5	4.9	4.8	5.1	4.9	9.4%
7 - Mission Street	9.0	12.1	11.8	11.0	7.1	7.0	6.7	7.0	-36.5%
8 - 12th / Liberty	7.1	11.8	10.9	7.6	8.9	9.2	11.5	9.8	28.3%
9 - Cherry / River Road	6.7	8.2	7.6	7.5	9.5	8.6	9.6	9.2	23.3%
11 - Lancaster / Verda	10.1	10.7	10.2	10.3	11.5	10.8	13.1	11.7	13.7%
12 - Hayesville Drive	0.0	3.2	2.6	2.8	3.6	3.2	3.5	3.4	21.2%
13 - Silverton Road	13.1	14.4	11.8	13.0	8.0	7.5	17.7	9.6	-26.1%
14 - Windsor Island Road	0.0	4.3	3.0	3.6	3.7	3.9	5.0	4.2	15.3%
16 - Wallace Road	0.0	8.5	6.7	7.2	8.1	7.4	10.2	8.5	18.2%
17 - Edgewater Street	8.6	9.6	8.6	8.9	7.5	7.2	10.8	8.1	-8.7%
18 - 12th / Liberty	0.0	8.2	7.5	7.5	8.3	8.2	9.6	8.6	14.6%
19 - Broadway / River Road	12.1	12.4	12.0	12.2	12.7	12.0	15.0	13.1	7.5%
21 - South Commercial	12.4	13.0	12.1	12.5	13.0	12.7	16.8	14.0	11.6%
23 - Lansing / Hawthorne	0.0	4.2	3.5	10.4	5.0	4.8	7.5	5.8	-44.6%
26 - Glen Creek / Orchard Heights	0.0	2.0	1.9	1.7	2.8	2.3	2.8	2.6	51.5%
27 - Glen Creek / Eola	0.0	2.6	2.1	2.2	4.0	4.3	3.6	4.0	79.6%
<i>Total</i>	8.9	9.8	9.1	9.2	9.7	9.3	12.3	10.3	11.3%
<b>LOCAL COMMUTER EXPRESS ROUTES</b>									
1X - Wilsonville / Salem Express	0.0	2.8	2.8	2.6	2.4	2.2	2.4	2.3	-11.3%
<b>QUALIFIED HUMAN SERVICE ORGANIZATIONAL ROUTES</b>									
9192 - Garten / Rockwest	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	N/A
<i>Cherriots Local Total</i>	8.7	9.7	9.0	9.1	9.6	9.2	12.1	10.2	11.1%
<b>REGIONAL EXPRESS ROUTES</b>									
10X - Woodburn / Salem Express	1.7	2.3	1.8	1.9	2.4	2.2	2.7	2.4	24.3%
20X - N. Marion Co. / Salem Express	1.7	1.8	1.9	1.8	1.5	1.8	1.5	1.6	-11.3%
30X - Santiam / Salem Express	2.6	2.5	1.7	2.3	2.7	2.5	2.6	2.6	12.3%
40X - Polk County / Salem Express	4.8	5.3	5.5	5.2	5.1	5.1	5.0	5.1	-2.7%
50X - Dallas / Salem Express	2.0	2.1	2.6	2.2	1.5	1.3	1.1	1.3	-42.0%
<i>Cherriots Regional Express Monthly Total</i>	2.8	3.1	2.9	2.9	2.9	2.9	2.9	2.9	-0.8%
<b>REGIONAL DEVIATED FIXED ROUTE</b>									
45 - Central Polk County	0.0	0.0	0.0	0.0	1.3	1.4	1.7	1.5	N/A
<b>SHOP AND RIDE</b>									
Dial-a-Ride	0.0	0.0	1.4	1.3	1.4	1.4	1.3	1.4	7.9%
Shopper Shuttle	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	N/A
<i>Cherriots Shop and Ride Total</i>	0.0	0.0	1.4	1.3	0.0	0.0	1.3	1.4	7.9%
<b>LIFT</b>									
ADA	1.5	1.6	1.7	1.6	1.8	1.7	1.7	1.7	8.3%
DD53	1.4	1.4	1.5	1.4	1.5	1.4	1.6	1.5	3.2%
<i>Cherriots LIFT Total</i>	1.5	1.6	1.7	1.6	1.7	1.6	1.7	1.7	6.2%

**Table 8.** Year-To-Date Total Revenue Hours, Revenue Miles, and Boardings

	Revenue Hours		Percent Change	Revenue Miles		Percent Change	Boardings		Percent Change
	FY21	FY22		FY21	FY22		FY21	FY22	
<b>LOCAL BUS SERVICE</b>									
2 - Market / Brown	3,266	3,532	8.1%	40,355	43,296	7.3%	30,244	41,943	38.7%
3 - Portland Road	1,012	1,657	63.7%	11,814	19,344	63.7%	11,797	21,403	81.4%
4 - State Street	1,038	1,697	63.5%	10,177	16,627	63.4%	13,833	21,494	55.4%
5 - Center Street	3,107	3,431	10.4%	35,320	39,051	10.6%	29,335	39,265	33.9%
6 - Fairview Industrial	1,372	1,441	5.0%	20,413	21,532	5.5%	6,188	7,112	14.9%
7 - Mission Street	957	1,519	58.7%	12,135	13,907	14.6%	10,484	10,560	0.7%
8 - 12th / Liberty	1,391	1,564	12.4%	18,579	21,029	13.2%	10,624	15,327	44.3%
9 - Cherry / River Road	1,925	1,966	2.1%	28,308	28,998	2.4%	14,426	18,171	26.0%
11 - Lancaster / Verda	5,904	6,813	15.4%	77,569	90,430	16.6%	61,012	80,035	31.2%
12 - Hayesville Drive	892	945	5.9%	12,230	12,841	5.0%	2,528	3,247	28.4%
13 - Silverton Road	938	1,659	76.9%	8,757	15,452	76.5%	12,239	15,990	30.6%
14 - Windsor Island Road	927	976	5.3%	13,702	14,506	5.9%	3,366	4,086	21.4%
16 - Wallace Road	560	629	12.3%	7,427	8,192	10.3%	4,042	5,367	32.8%
17 - Edgewater Street	1,925	2,816	46.3%	15,044	24,407	62.2%	17,161	22,918	33.5%
18 - 12th / Liberty	1,404	1,559	11.0%	18,864	21,001	11.3%	10,591	13,482	27.3%
19 - Broadway / River Road	3,402	3,620	6.4%	37,106	39,635	6.8%	41,385	47,335	14.4%
21 - South Commercial	3,121	3,408	9.2%	38,633	42,424	9.8%	39,032	47,550	21.8%
23 - Lansing / Hawthorne	961	953	-0.8%	12,356	12,254	-0.8%	3,658	5,488	50.0%
26 - Glen Creek / Orchard Heights	472	499	5.7%	4,637	4,906	5.8%	824	1,320	60.2%
27 - Glen Creek / Eola	455	536	17.8%	6,099	7,284	19.4%	1,008	2,133	111.6%
<i>Total</i>	<i>35,029</i>	<i>41,220</i>	<i>17.7%</i>	<i>429,525</i>	<i>497,116</i>	<i>15.7%</i>	<i>323,777</i>	<i>424,226</i>	<i>31.0%</i>
<b>LOCAL COMMUTER EXPRESS ROUTES</b>									
1X - Wilsonville / Salem Express	529	671	26.8%	16,983	21,581	27.1%	1,385	1,558	12.5%
<b>QUALIFIED HUMAN SERVICE ORGANIZATIONAL ROUTES</b>									
9192 - Garten / Rockwest	0	0	N/A	0	0	N/A	0	0	N/A
<i>Cherriots Local Y-T-D Total</i>	<i>35,558</i>	<i>41,891</i>	<i>17.8%</i>	<i>446,508</i>	<i>518,697</i>	<i>16.2%</i>	<i>325,162</i>	<i>425,784</i>	<i>30.9%</i>
<b>REGIONAL EXPRESS ROUTES</b>									
10X - Woodburn / Salem Express	1,037	1,120	8.0%	20,989	22,769	8.5%	2,016	2,707	34.3%
20X - N. Marion Co. / Salem Express	790	845	7.0%	17,709	19,074	7.7%	1,428	1,355	-5.1%
30X - Santiam / Salem Express	778	784	0.8%	15,281	16,234	6.2%	1,799	2,035	13.1%
40X - Polk County / Salem Express	1,203	1,196	-0.6%	25,385	26,034	2.6%	6,247	6,043	-3.3%
50X - Dallas / Salem Express	378	371	-1.9%	8,646	8,655	0.1%	847	482	-43.1%
<i>Cherriots Regional Express Y-T-D Total</i>	<i>4,186</i>	<i>4,316</i>	<i>3.1%</i>	<i>88,010</i>	<i>92,766</i>	<i>5.4%</i>	<i>12,337</i>	<i>12,622</i>	<i>2.3%</i>
<b>REGIONAL DEVIATED FIXED ROUTE</b>									
45 - Central Polk County	0	615	N/A	0	9,521	N/A	0	908	N/A
<i>Cherriots Regional Y-T-D Total</i>	<i>4,186</i>	<i>4,931</i>	<i>17.8%</i>	<i>88,010</i>	<i>102,287</i>	<i>16.2%</i>	<i>12,337</i>	<i>13,530</i>	<i>9.7%</i>
<b>SHOP AND RIDE</b>									
Dial-a-Ride	735	734	-0.1%	7,174	7,216	0.6%	934	1,006	7.7%
Shopper Shuttle	0	0	N/A	0	0	N/A	0	0	N/A
<i>Cherriots Shop and Ride Y-T-D Total</i>	<i>735</i>	<i>734</i>	<i>-0.1%</i>	<i>7,174</i>	<i>7,216</i>	<i>0.6%</i>	<i>934</i>	<i>1,006</i>	<i>7.7%</i>
<b>LIFT</b>									
ADA	5,801	6,264	8.0%	64,962	70,535	8.6%	9,294	10,873	17.0%
DD53	856	1,843	115.3%	11,171	26,706	139.1%	1,240	2,756	122.3%
<i>Cherriots LIFT Y-T-D Total</i>	<i>6,657</i>	<i>8,107</i>	<i>21.8%</i>	<i>76,133</i>	<i>97,241</i>	<i>27.7%</i>	<i>10,534</i>	<i>13,629</i>	<i>29.4%</i>

**Table 9. Fare Type and Category Usage\***

<b>Cherriots Local</b>												
<i>Fare Categories</i>												
<b>Fare Types</b>	<i>Full Fare</i>			<i>Reduced Fare</i>			<i>Youth Fare</i>			<i>Free</i>		
	<i>Q1 2021</i>	<i>Q1 2022</i>	<i>% Change</i>	<i>Q1 2021</i>	<i>Q1 2022</i>	<i>% Change</i>	<i>Q1 2021</i>	<i>Q1 2022</i>	<i>% Change</i>	<i>Q1 2021</i>	<i>Q1 2022</i>	<i>% Change</i>
30 Day Pass	0	61,643	N/A	0	79,148	N/A	0	17,512	N/A	-	-	-
Day Pass	0	65,178	N/A	0	57,500	N/A	0	49,771	N/A	-	-	-
Cash	0	16,334	N/A	0	3,880	N/A	0	5,101	N/A	-	-	-
Free	-	-	-	-	-	-	-	-	-	325,162	34,211	-89.5%
<b>Cherriots Regional</b>												
<i>Fare Categories</i>												
<b>Fare Types</b>	<i>Full Fare</i>			<i>Reduced Fare</i>			<i>Youth Fare</i>			<i>Free</i>		
	<i>Q1 2021</i>	<i>Q1 2022</i>	<i>% Change</i>	<i>Q1 2021</i>	<i>Q1 2022</i>	<i>% Change</i>	<i>Q1 2021</i>	<i>Q1 2022</i>	<i>% Change</i>	<i>Q1 2021</i>	<i>Q1 2022</i>	<i>% Change</i>
Monthly Pass	0	699	N/A	0	460	N/A	0	126	N/A	-	-	-
Day Pass	0	3,197	N/A	0	1,438	N/A	0	377	N/A	-	-	-
Cash	0	4,064	N/A	0	1,100	N/A	0	1,185	N/A	-	-	-
Free	-	-	-	-	-	-	-	-	-	12,557	884	-93.0%

\*Fare collection was suspended in mid-March 2020 due to COVID-19 safety precautions; fares were reinstated in July 2021

**Table 10.** Saturday Total Revenue Hours

Route	FY21 Q1				FY22 Q1			
	Jul 2020	Aug 2020	Sept 2020	Total	Jul 2021	Aug 2021	Sept 2021	Total
(Service Days)	3	5	4	12	5	4	4	13
<b>LOCAL BUS SERVICE</b>								
2 - Market / Brown	67	136	109	312	136	109	109	354
3 - Portland Road	42	75	60	177	75	60	60	195
4 - State Street	43	77	61	181	77	61	61	199
5 - Center Street	67	137	110	314	138	110	110	358
6 - Mission / Fairview Industrial	59	105	84	248	105	84	84	273
7 - Mission / Hawthorne	41	73	58	172	73	58	58	189
8 - 12th / Liberty via Red Leaf	56	109	87	252	109	87	87	283
9 - Cherry / River Road	43	77	62	182	77	62	62	201
11 - Lancaster / Verda	156	277	222	655	277	222	222	721
13 - Silverton Road	39	68	54	161	68	54	54	176
16 - Wallace Road	24	43	35	102	43	35	35	113
17 - Edgewater / Gerth	66	135	108	309	135	108	108	351
18 - 12th / Liberty via Lone Oak	44	109	87	240	109	87	87	283
19 - Broadway / River Road	76	133	107	316	133	107	107	347
21 - South Commercial	77	135	107	319	134	107	107	348
<i>Cherriots Local Monthly Total</i>	900	1,689	1,351	3,940	1,689	1,351	1,351	4,391
<b>REGIONAL EXPRESS ROUTES</b>								
10X - Woodburn / Salem Express	22	36	29	87	36	29	29	94
20X - N. Marion Co. / Salem Express	26	43	32	101	45	36	32	113
30X - Santiam / Salem Express	21	35	28	84	35	28	28	91
40X - Polk County / Salem Express	27	46	37	110	46	37	52	135
<i>Cherriots Regional Express Monthly Total</i>	96	160	126	382	162	130	141	433
<b>LIFT</b>								
ADA	138	245	201	584	283	218	206	707
DD53	8	17	11	36	25	19	22	66
<i>Cherriots LIFT Total</i>	146	262	212	620	308	237	228	773

**Table 11. Saturday Average Revenue Hours / Day**

Route	FY21 Q1				FY22 Q1				Percent Change
	Jul 2020	Aug 2020	Sept 2020	Total	Jul 2021	Aug 2021	Sept 2021	Total	
(Service Days)	3	5	4	12	5	4	4	13	
<b>LOCAL BUS SERVICE</b>									
2 - Market / Brown	22.3	27.2	27.3	26.0	27.2	27.3	27.3	27.2	4.7%
3 - Portland Road	14.0	15.0	15.0	14.8	15.0	15.0	15.0	15.0	1.7%
4 - State Street	14.3	15.4	15.3	15.1	15.4	15.3	15.3	15.3	1.5%
5 - Center Street	22.3	27.4	27.5	26.2	27.6	27.5	27.5	27.5	5.2%
6 - Mission / Fairview Industrial	19.7	21.0	21.0	20.7	21.0	21.0	21.0	21.0	1.6%
7 - Mission / Hawthorne	13.7	14.6	14.5	14.3	14.6	14.5	14.5	14.5	1.4%
8 - 12th / Liberty via Red Leaf	18.7	21.8	21.8	21.0	21.8	21.8	21.8	21.8	3.7%
9 - Cherry / River Road	14.3	15.4	15.5	15.2	15.4	15.5	15.5	15.5	1.9%
11 - Lancaster / Verda	52.0	55.4	55.5	54.6	55.4	55.5	55.5	55.5	1.6%
13 - Silverton Road	13.0	13.6	13.5	13.4	13.6	13.5	13.5	13.5	0.9%
16 - Wallace Road	8.0	8.6	8.8	8.5	8.6	8.8	8.8	8.7	2.3%
17 - Edgewater / Gerth	22.0	27.0	27.0	25.8	27.0	27.0	27.0	27.0	4.9%
18 - 12th / Liberty via Lone Oak	14.7	21.8	21.8	20.0	21.8	21.8	21.8	21.8	8.8%
19 - Broadway / River Road	25.3	26.6	26.8	26.3	26.6	26.8	26.8	26.7	1.4%
21 - South Commercial	25.7	27.0	26.8	26.6	26.8	26.8	26.8	26.8	0.7%
<i>Cherriots Local Monthly Total</i>	<i>300.0</i>	<i>337.8</i>	<i>337.8</i>	<i>328.3</i>	<i>337.8</i>	<i>337.8</i>	<i>337.8</i>	<i>337.8</i>	<i>2.9%</i>
<b>REGIONAL EXPRESS ROUTES</b>									
10X - Woodburn / Salem Express	7.3	7.2	7.3	7.3	7.2	7.3	7.3	7.2	-0.3%
20X - N. Marion Co. / Salem Express	8.7	8.6	8.0	8.4	9.0	9.0	8.0	8.7	3.3%
30X - Santiam / Salem Express	7.0	7.0	7.0	7.0	7.0	7.0	7.0	7.0	0.0%
40X - Polk County / Salem Express	9.0	9.2	9.3	9.2	9.2	9.3	13.0	10.4	13.3%
<i>Cherriots Regional Express Monthly Total</i>	<i>32.0</i>	<i>32.0</i>	<i>31.5</i>	<i>31.8</i>	<i>32.4</i>	<i>32.5</i>	<i>35.3</i>	<i>33.3</i>	<i>4.6%</i>
<b>LIFT</b>									
ADA	46.0	49.0	50.3	48.7	56.6	54.5	51.5	54.4	11.7%
DD53	2.7	3.4	2.8	3.0	5.0	4.8	5.5	5.1	69.2%
<i>Cherriots LIFT Total</i>	<i>48.7</i>	<i>52.4</i>	<i>53.0</i>	<i>51.7</i>	<i>61.6</i>	<i>59.3</i>	<i>57.0</i>	<i>59.5</i>	<i>15.1%</i>



**Table 12. Saturday Total Revenue Miles**

Route	FY21 Q1				FY22 Q1			
	Jul 2020	Aug 2020	Sept 2020	Total	Jul 2021	Aug 2021	Sept 2021	Total
(Service Days)	3	5	4	12	5	4	4	13
<b>LOCAL BUS SERVICE</b>								
2 - Market / Brown	874	1,808	1,447	4,129	1,808	1,447	1,381	4,636
3 - Portland Road	490	876	700	2,066	876	700	700	2,276
4 - State Street	423	754	603	1,780	754	603	603	1,960
5 - Center Street	761	1,560	1,248	3,569	1,560	1,248	1,248	4,056
6 - Mission / Fairview Industrial	885	1,578	1,263	3,726	1,578	1,263	1,263	4,104
7 - Mission / Hawthorne	524	938	751	2,213	926	741	741	2,408
8 - 12th / Liberty via Red Leaf	746	1,482	1,185	3,413	1,482	1,185	1,185	3,852
9 - Cherry / River Road	636	1,133	906	2,675	1,133	906	906	2,945
11 - Lancaster / Verda	1,991	3,517	2,814	8,322	3,517	2,813	2,814	9,144
13 - Silverton Road	369	647	517	1,533	647	517	517	1,681
16 - Wallace Road	321	574	459	1,354	576	461	461	1,498
17 - Edgewater / Gerth	508	1,038	831	2,377	1,038	831	831	2,700
18 - 12th / Liberty via Lone Oak	584	1,461	1,169	3,214	1,461	1,169	1,169	3,799
19 - Broadway / River Road	985	1,727	1,382	4,094	1,727	1,382	1,382	4,491
21 - South Commercial	948	1,663	1,330	3,941	1,663	1,330	1,330	4,323
<i>Cherriots Local Monthly Total</i>	<i>11,045</i>	<i>20,756</i>	<i>16,605</i>	<i>48,406</i>	<i>20,746</i>	<i>16,596</i>	<i>16,531</i>	<i>53,873</i>
<b>REGIONAL EXPRESS ROUTES</b>								
10X - Woodburn / Salem Express	465	786	603	1,854	774	629	620	2,023
20X - N. Marion Co. / Salem Express	615	1,022	777	2,414	1,100	895	797	2,792
30X - Santiam / Salem Express	527	880	438	1,845	835	683	631	2,149
40X - Polk County / Salem Express	588	992	798	2,378	1,009	826	1,127	2,962
<i>Cherriots Regional Express Monthly Total</i>	<i>2,195</i>	<i>3,680</i>	<i>2,616</i>	<i>8,491</i>	<i>3,718</i>	<i>3,033</i>	<i>3,175</i>	<i>9,926</i>
<b>LIFT</b>								
ADA	1,497	2,655	2,215	6,367	3,093	2,490	2,118	7,701
DD53	88	246	120	454	429	280	340	1,049
<i>Cherriots LIFT Total</i>	<i>1,585</i>	<i>2,901</i>	<i>2,335</i>	<i>6,821</i>	<i>3,522</i>	<i>2,770</i>	<i>2,458</i>	<i>8,750</i>

**Table 13. Saturday Average Revenue Miles / Day**

Route	FY21 Q1				FY22 Q1				Percent Change
	Jul 2020	Aug 2020	Sept 2020	Total	Jul 2021	Aug 2021	Sept 2021	Total	
(Service Days)	3	5	4	12	5	4	4	13	
<b>LOCAL BUS SERVICE</b>									
2 - Market / Brown	291.3	361.6	361.8	344.1	361.6	361.8	345.3	356.6	3.6%
3 - Portland Road	163.3	175.2	175.0	172.2	175.2	175.0	175.0	175.1	1.7%
4 - State Street	141.0	150.8	150.8	148.3	150.8	150.8	150.8	150.8	1.6%
5 - Center Street	253.7	312.0	312.0	297.4	312.0	312.0	312.0	312.0	4.9%
6 - Mission / Fairview Industrial	295.0	315.6	315.8	310.5	315.6	315.8	315.8	315.7	1.7%
7 - Mission / Hawthorne	174.7	187.6	187.8	184.4	185.2	185.3	185.3	185.2	0.4%
8 - 12th / Liberty via Red Leaf	248.7	296.4	296.3	284.4	296.4	296.3	296.3	296.3	4.2%
9 - Cherry / River Road	212.0	226.6	226.5	222.9	226.6	226.5	226.5	226.5	1.6%
11 - Lancaster / Verda	663.7	703.4	703.5	693.5	703.4	703.3	703.5	703.4	1.4%
13 - Silverton Road	123.0	129.4	129.3	127.8	129.4	129.3	129.3	129.3	1.2%
16 - Wallace Road	107.0	114.8	114.8	112.8	115.2	115.3	115.3	115.2	2.1%
17 - Edgewater / Gerth	169.3	207.6	207.8	198.1	207.6	207.8	207.8	207.7	4.9%
18 - 12th / Liberty via Lone Oak	194.7	292.2	292.3	267.8	292.2	292.3	292.3	292.2	9.1%
19 - Broadway / River Road	328.3	345.4	345.5	341.2	345.4	345.5	345.5	345.5	1.3%
21 - South Commercial	316.0	332.6	332.5	328.4	332.6	332.5	332.5	332.5	1.3%
<i>Cherriots Local Monthly Total</i>	<i>3,681.7</i>	<i>4,151.2</i>	<i>4,151.3</i>	<i>4,033.8</i>	<i>4,149.2</i>	<i>4,149.0</i>	<i>4,132.8</i>	<i>4,144.1</i>	<i>2.7%</i>
<b>REGIONAL EXPRESS ROUTES</b>									
10X - Woodburn / Salem Express	155.0	157.2	150.8	154.5	154.8	157.3	155.0	155.6	0.7%
20X - N. Marion Co. / Salem Express	205.0	204.4	194.3	201.2	220.0	223.8	199.3	214.8	6.8%
30X - Santiam / Salem Express	175.7	176.0	109.5	153.8	167.0	170.8	157.8	165.3	7.5%
40X - Polk County / Salem Express	196.0	198.4	199.5	198.2	201.8	206.5	281.8	227.8	15.0%
<i>Cherriots Regional Express Monthly Total</i>	<i>731.7</i>	<i>736.0</i>	<i>654.0</i>	<i>707.6</i>	<i>743.6</i>	<i>758.3</i>	<i>793.8</i>	<i>763.5</i>	<i>7.9%</i>
<b>LIFT</b>									
ADA	499.0	531.0	553.8	530.6	618.6	622.5	529.5	592.4	11.6%
DD53	29.3	49.2	30.0	37.8	85.8	70.0	85.0	80.7	113.3%
<i>Cherriots LIFT Total</i>	<i>528.3</i>	<i>580.2</i>	<i>583.8</i>	<i>568.4</i>	<i>704.4</i>	<i>692.5</i>	<i>614.5</i>	<i>673.1</i>	<i>18.4%</i>

**Table 14. Saturday Total Boardings**

Route	FY21 Q1				FY22 Q1			
	Jul 2020	Aug 2020	Sept 2020	Total	Jul 2021	Aug 2021	Sept 2021	Total
(Service Days)	3	5	4	12	5	4	4	13
<b>LOCAL BUS SERVICE</b>								
<b>2 - Market / Brown</b>	613	1,556	1,263	3,432	1,940	1,399	1,273	4,612
<b>3 - Portland Road</b>	332	688	570	1,590	905	639	649	2,193
<b>4 - State Street</b>	446	778	600	1,824	840	641	729	2,210
<b>5 - Center Street</b>	623	1,440	1,216	3,279	1,693	1,383	1,307	4,383
<b>6 - Mission / Fairview Industrial</b>	139	257	217	613	310	237	233	780
<b>7 - Mission / Hawthorne</b>	216	526	559	1,301	477	380	362	1,219
<b>8 - 12th / Liberty via Red Leaf</b>	365	694	562	1,621	817	644	598	2,059
<b>9 - Cherry / River Road</b>	296	734	511	1,541	682	494	442	1,618
<b>11 - Lancaster / Verda</b>	1,446	3,112	2,633	7,191	3,485	2,536	2,433	8,454
<b>13 - Silverton Road</b>	358	683	494	1,535	677	580	517	1,774
<b>16 - Wallace Road</b>	105	246	191	542	319	277	267	863
<b>17 - Edgewater / Gerth</b>	390	911	715	2,016	862	612	701	2,175
<b>18 - 12th / Liberty via Lone Oak</b>	207	589	458	1,254	691	573	551	1,815
<b>19 - Broadway / River Road</b>	962	2,098	1,885	4,945	2,298	1,595	1,587	5,480
<b>21 - South Commercial</b>	989	1,783	1,647	4,419	1,995	1,596	1,678	5,269
<i>Cherriots Local Monthly Total</i>	<i>7,487</i>	<i>16,095</i>	<i>13,521</i>	<i>37,103</i>	<i>17,991</i>	<i>13,586</i>	<i>13,327</i>	<i>44,904</i>
<b>REGIONAL EXPRESS ROUTES</b>								
<b>10X - Woodburn / Salem Express</b>	34	39	45	118	83	51	60	194
<b>20X - N. Marion Co. / Salem Express</b>	33	43	38	114	57	40	41	138
<b>30X - Santiam / Salem Express</b>	18	32	25	75	36	24	35	95
<b>40X - Polk County / Salem Express</b>	103	184	160	447	212	129	176	517
<i>Cherriots Regional Express Monthly Total</i>	<i>188</i>	<i>298</i>	<i>268</i>	<i>754</i>	<i>388</i>	<i>244</i>	<i>312</i>	<i>944</i>
<b>LIFT</b>								
<b>ADA</b>	202	387	323	912	484	392	320	1,196
<b>DD53</b>	8	26	22	56	40	28	27	95
<i>Cherriots LIFT Total</i>	<i>210</i>	<i>413</i>	<i>345</i>	<i>968</i>	<i>524</i>	<i>420</i>	<i>347</i>	<i>1,291</i>

**Table 15. Saturday Average Boardings / Day**

Route	FY21 Q1				FY22 Q1				Percent Change
	Jul 2020	Aug 2020	Sept 2020	Total	Jul 2021	Aug 2021	Sept 2021	Total	
(Service Days)	3	5	4	12	5	4	4	13	
<b>LOCAL BUS SERVICE</b>									
2 - Market / Brown	204.3	311.2	315.8	286.0	388.0	349.8	318.3	354.8	24.0%
3 - Portland Road	110.7	137.6	142.5	132.5	181.0	159.8	162.3	168.7	27.3%
4 - State Street	148.7	155.6	150.0	152.0	168.0	160.3	182.3	170.0	11.8%
5 - Center Street	207.7	288.0	304.0	273.3	338.6	345.8	326.8	337.2	23.4%
6 - Mission / Fairview Industrial	46.3	51.4	54.3	51.1	62.0	59.3	58.3	60.0	17.5%
7 - Mission / Hawthorne	72.0	105.2	139.8	108.4	95.4	95.0	90.5	93.8	-13.5%
8 - 12th / Liberty via Red Leaf	121.7	138.8	140.5	135.1	163.4	161.0	149.5	158.4	17.2%
9 - Cherry / River Road	98.7	146.8	127.8	128.4	136.4	123.5	110.5	124.5	-3.1%
11 - Lancaster / Verda	482.0	622.4	658.3	599.3	697.0	634.0	608.3	650.3	8.5%
13 - Silverton Road	119.3	136.6	123.5	127.9	135.4	145.0	129.3	136.5	6.7%
16 - Wallace Road	35.0	49.2	47.8	45.2	63.8	69.3	66.8	66.4	47.0%
17 - Edgewater / Gerth	130.0	182.2	178.8	168.0	172.4	153.0	175.3	167.3	-0.4%
18 - 12th / Liberty via Lone Oak	69.0	117.8	114.5	104.5	138.2	143.3	137.8	139.6	33.6%
19 - Broadway / River Road	320.7	419.6	471.3	412.1	459.6	398.8	396.8	421.5	2.3%
21 - South Commercial	329.7	356.6	411.8	368.3	399.0	399.0	419.5	405.3	10.1%
<i>Cherriots Local Monthly Total</i>	<i>2,495.7</i>	<i>3,219.0</i>	<i>3,380.3</i>	<i>3,091.9</i>	<i>3,598.2</i>	<i>3,396.5</i>	<i>3,331.8</i>	<i>3,454.2</i>	<i>11.7%</i>
<b>REGIONAL EXPRESS ROUTES</b>									
10X - Woodburn / Salem Express	11.3	7.8	11.3	9.8	16.6	12.8	15.0	14.9	51.8%
20X - N. Marion Co. / Salem Express	11.0	8.6	9.5	9.5	11.4	10.0	10.3	10.6	11.7%
30X - Santiam / Salem Express	6.0	6.4	6.3	6.3	7.2	6.0	8.8	7.3	16.9%
40X - Polk County / Salem Express	34.3	36.8	40.0	37.3	42.4	32.3	44.0	39.8	6.8%
<i>Cherriots Regional Express Monthly Total</i>	<i>62.7</i>	<i>59.6</i>	<i>67.0</i>	<i>62.8</i>	<i>77.6</i>	<i>61.0</i>	<i>78.0</i>	<i>72.6</i>	<i>15.6%</i>
<b>LIFT</b>									
ADA	67.3	77.4	80.8	76.0	96.8	98.0	80.0	92.0	21.1%
DD53	2.7	5.2	5.5	4.7	8.0	7.0	6.8	7.3	56.6%
<i>Cherriots LIFT Total</i>	<i>70.0</i>	<i>82.6</i>	<i>86.3</i>	<i>80.7</i>	<i>104.8</i>	<i>105.0</i>	<i>86.8</i>	<i>99.3</i>	<i>23.1%</i>

**Table 16. Saturday Average Boardings / Revenue Hour**

Route	FY21 Q1				FY22 Q1				Percent Change
	Jul 2020	Aug 2020	Sept 2020	Total	Jul 2021	Aug 2021	Sept 2021	Total	
(Service Days)	3	5	4	12	5	4	4	13	
<b>LOCAL BUS SERVICE</b>									
2 - Market / Brown	9.1	11.4	11.6	11.0	14.3	12.8	11.7	13.0	18.4%
3 - Portland Road	7.9	9.2	9.5	9.0	12.1	10.7	10.8	11.2	25.2%
4 - State Street	10.4	10.1	9.8	10.1	10.9	10.5	12.0	11.1	10.2%
5 - Center Street	9.3	10.5	11.1	10.4	12.3	12.6	11.9	12.2	17.2%
6 - Mission / Fairview Industrial	0.0	2.4	2.6	2.5	3.0	2.8	2.8	2.9	15.6%
7 - Mission / Hawthorne	5.3	7.2	9.6	7.6	6.5	6.6	6.2	6.4	-14.7%
8 - 12th / Liberty via Red Leaf	6.5	9.5	9.7	6.4	7.5	7.4	6.9	7.3	13.1%
9 - Cherry / River Road	6.9	9.5	8.2	8.5	8.9	8.0	7.1	8.0	-4.9%
11 - Lancaster / Verda	9.3	11.2	11.9	11.0	12.6	11.4	11.0	11.7	6.8%
13 - Silverton Road	9.2	10.0	9.1	9.5	10.0	10.7	9.6	10.1	5.7%
16 - Wallace Road	0.0	5.7	5.5	5.3	7.4	7.9	7.6	7.6	43.7%
17 - Edgewater / Gerth	5.9	6.7	6.6	6.5	6.4	5.7	6.5	6.2	-5.0%
18 - 12th / Liberty via Lone Oak	4.7	5.4	5.3	5.2	6.3	6.6	6.3	6.4	22.7%
19 - Broadway / River Road	12.7	15.8	17.6	15.6	17.3	14.9	14.8	15.8	0.9%
21 - South Commercial	12.8	13.2	15.4	13.9	14.9	14.9	15.7	15.1	9.3%
<i>Cherriots Local Monthly Total</i>	8.3	9.5	10.0	9.4	10.7	10.1	9.9	10.2	8.6%
<b>REGIONAL EXPRESS ROUTES</b>									
10X - Woodburn / Salem Express	1.5	1.1	1.6	1.4	2.3	1.8	2.1	2.1	52.2%
20X - N. Marion Co. / Salem Express	1.3	1.0	1.2	1.1	1.3	1.1	1.3	1.2	8.2%
30X - Santiam / Salem Express	0.9	0.9	0.9	0.9	1.0	0.9	1.3	1.0	16.9%
40X - Polk County / Salem Express	3.8	4.0	4.3	4.1	4.6	3.5	3.4	3.8	-5.8%
<i>Cherriots Regional Express Monthly Total</i>	2.0	1.9	2.1	2.0	2.4	1.9	2.2	2.2	10.5%
<b>LIFT</b>									
ADA	1.5	1.6	1.6	1.6	1.7	1.8	1.6	1.7	8.3%
DD53	1.0	1.5	2.0	1.6	1.6	1.5	1.2	1.4	-7.5%
<i>Cherriots LIFT Total</i>	1.4	1.6	1.6	1.6	1.7	1.8	1.5	1.7	7.0%

**Table 17.** Saturday Year-To-Date Total Revenue Hours, Revenue Miles, and Boardings

Route	Revenue Hours		Percent Change	Revenue Miles		Percent Change	Boardings		Percent Change
	FY21	FY22		FY21	FY22		FY21	FY22	
<b>LOCAL BUS SERVICE</b>									
2 - Market / Brown	312	354	13.5%	4,129	4,636	12.3%	3,432	4,612	34.4%
3 - Portland Road	177	195	10.2%	2,066	2,276	10.2%	1,590	2,193	37.9%
4 - State Street	181	199	9.9%	1,780	1,960	10.1%	1,824	2,210	21.2%
5 - Center Street	314	358	14.0%	3,569	4,056	13.6%	3,279	4,383	33.7%
6 - Mission / Fairview Industrial	248	273	10.1%	3,726	4,104	10.1%	613	780	27.2%
7 - Mission / Hawthorne	172	189	9.9%	2,213	2,408	8.8%	1,301	1,219	-6.3%
8 - 12th / Liberty via Red Leaf	252	283	12.3%	3,413	3,852	12.9%	1,621	2,059	27.0%
9 - Cherry / River Road	182	201	10.4%	2,675	2,945	10.1%	1,541	1,618	5.0%
11 - Lancaster / Verda	655	721	10.1%	8,322	9,144	9.9%	7,191	8,454	17.6%
13 - Silverton Road	161	176	9.3%	1,533	1,681	9.7%	1,535	1,774	15.6%
16 - Wallace Road	102	113	10.8%	1,354	1,498	10.6%	542	863	59.2%
17 - Edgewater / Gerth	309	351	13.6%	2,377	2,700	13.6%	2,016	2,175	7.9%
18 - 12th / Liberty via Lone Oak	240	283	17.9%	3,214	3,799	18.2%	1,254	1,815	44.7%
19 - Broadway / River Road	316	347	9.8%	4,094	4,491	9.7%	4,945	5,480	10.8%
21 - South Commercial	319	348	9.1%	3,941	4,323	9.7%	4,419	5,269	19.2%
<i>Cherriots Local Y-T-D Total</i>	<i>3,940</i>	<i>4,391</i>	<i>11.4%</i>	<i>48,406</i>	<i>53,873</i>	<i>11.3%</i>	<i>37,103</i>	<i>44,904</i>	<i>21.0%</i>
<b>REGIONAL EXPRESS ROUTES</b>									
10X - Woodburn / Salem Express	87	94	8.0%	1,854	2,023	9.1%	118	194	64.4%
20X - N. Marion Co. / Salem Express	101	113	11.9%	2,414	2,792	15.7%	114	138	21.1%
30X - Santiam / Salem Express	84	91	8.3%	1,845	2,149	16.5%	75	95	26.7%
40X - Polk County / Salem Express	110	135	22.7%	2,378	2,962	24.6%	447	517	15.7%
<i>Cherriots Regional Express Y-T-D Total</i>	<i>382</i>	<i>433</i>	<i>13.4%</i>	<i>8,491</i>	<i>9,926</i>	<i>16.9%</i>	<i>754</i>	<i>944</i>	<i>25.2%</i>
<b>LIFT</b>									
ADA	584	707	21.1%	6,367	7,701	21.0%	912	1,196	31.1%
DD53	36	66	83.3%	454	1,049	131.1%	56	95	69.6%
<i>Cherriots LIFT Y-T-D Total</i>	<i>620</i>	<i>773</i>	<i>24.7%</i>	<i>6,821</i>	<i>8,750</i>	<i>28.3%</i>	<i>968</i>	<i>1,291</i>	<i>33.4%</i>

**Table 18. Saturday Fare Type and Category Usage\***

<b>Cherriots Local</b>												
<i>Fare Categories</i>												
<b>Fare Types</b>	<i>Full Fare</i>			<i>Reduced Fare</i>			<i>Youth Fare</i>			<i>Free</i>		
	<i>Q1 2021</i>	<i>Q1 2022</i>	<i>% Change</i>	<i>Q1 2021</i>	<i>Q1 2022</i>	<i>% Change</i>	<i>Q1 2021</i>	<i>Q1 2022</i>	<i>% Change</i>	<i>Q1 2021</i>	<i>Q1 2022</i>	<i>% Change</i>
30 Day Pass	0	5,757	N/A	0	7,764	N/A	0	1,453	N/A	-	-	-
Day Pass	0	6,756	N/A	0	5,567	N/A	0	4,554	N/A	-	-	-
Cash	0	1,865	N/A	0	435	N/A	0	448	N/A	-	-	-
Free	-	-	-	-	-	-	-	-	-	37,103	6,294	-83.0%
<b>Cherriots Regional</b>												
<i>Fare Categories</i>												
<b>Fare Types</b>	<i>Full Fare</i>			<i>Reduced Fare</i>			<i>Youth Fare</i>			<i>Free</i>		
	<i>Q1 2021</i>	<i>Q1 2022</i>	<i>% Change</i>	<i>Q1 2021</i>	<i>Q1 2022</i>	<i>% Change</i>	<i>Q1 2021</i>	<i>Q1 2022</i>	<i>% Change</i>	<i>Q1 2021</i>	<i>Q1 2022</i>	<i>% Change</i>
Monthly Pass	0	44	N/A	0	29	N/A	0	8	N/A	-	-	-
Day Pass	0	210	N/A	0	60	N/A	0	11	N/A	-	-	-
Cash	0	317	N/A	0	81	N/A	0	74	N/A	-	-	-
Free	-	-	-	-	-	-	-	-	-	754	110	-85.4%

\*Fare collection was suspended in March 2020 due to COVID-19 safety precautions; fares were reinstated in July of 2021

**Table 19.** Sunday Total Revenue Hours

Route	FY22 Q1			
	Jul 2021	Aug 2021	Sept 2021	Total
(Service Days)	0	0	4	4
<b>LOCAL BUS SERVICE</b>				
<b>2 - Market / Brown</b>	0	0	52	52
<b>3 - Portland Road</b>	0	0	52	52
<b>4 - State Street</b>	0	0	53	53
<b>5 - Center Street</b>	0	0	52	52
<b>7 - Mission / Hawthorne</b>	0	0	50	50
<b>8 - 12th / Liberty via Red Leaf</b>	0	0	52	52
<b>9 - Cherry / River Road</b>	0	0	53	53
<b>11 - Lancaster / Verda</b>	0	0	200	200
<b>13 - Silverton Road</b>	0	0	51	51
<b>17 - Edgewater / Gerth</b>	0	0	52	52
<b>19 - Broadway / River Road</b>	0	0	52	52
<b>21 - South Commercial</b>	0	0	52	52
<i>Cherritots Local Monthly Total</i>	<i>0</i>	<i>0</i>	<i>771</i>	<i>771</i>
<b>LIFT</b>				
<b>ADA</b>	0	0	137	137
<b>DD53</b>	0	0	1	1
<i>Cherriots LIFT Total</i>	<i>0</i>	<i>0</i>	<i>138</i>	<i>138</i>



**Table 20.** Sunday Average Revenue Hours / Day

Route	FY22 Q1			
	Jul 2021	Aug 2021	Sept 2021	Total
(Service Days)	0	0	4	4
<b>LOCAL BUS SERVICE</b>				
<b>2 - Market / Brown</b>	N/A	N/A	13.0	13.0
<b>3 - Portland Road</b>	N/A	N/A	13.0	13.0
<b>4 - State Street</b>	N/A	N/A	13.3	13.3
<b>5 - Center Street</b>	N/A	N/A	13.0	13.0
<b>7 - Mission / Hawthorne</b>	N/A	N/A	12.5	12.5
<b>8 - 12th / Liberty via Red Leaf</b>	N/A	N/A	13.0	13.0
<b>9 - Cherry / River Road</b>	N/A	N/A	13.3	13.3
<b>11 - Lancaster / Verda</b>	N/A	N/A	50.0	50.0
<b>13 - Silverton Road</b>	N/A	N/A	12.8	12.8
<b>17 - Edgewater / Gerth</b>	N/A	N/A	13.0	13.0
<b>19 - Broadway / River Road</b>	N/A	N/A	13.0	13.0
<b>21 - South Commercial</b>	N/A	N/A	13.0	13.0
<i>Cherriots Local Monthly Total</i>	<i>N/A</i>	<i>N/A</i>	<i>192.8</i>	<i>192.8</i>
<b>LIFT</b>				
<b>ADA</b>	N/A	N/A	34.3	34.3
<b>DD53</b>	N/A	N/A	0.3	0.3
<i>Cherriots LIFT Total</i>	<i>N/A</i>	<i>N/A</i>	<i>34.5</i>	<i>34.5</i>

**Table 21.** Sunday Total Revenue Miles

Route	FY22 Q1			
	Jul 2021	Aug 2021	Sept 2021	Total
(Service Days)	0	0	4	4
<b>LOCAL BUS SERVICE</b>				
<b>2 - Market / Brown</b>	0	0	653	653
<b>3 - Portland Road</b>	0	0	607	607
<b>4 - State Street</b>	0	0	526	526
<b>5 - Center Street</b>	0	0	591	591
<b>7 - Mission / Hawthorne</b>	0	0	639	639
<b>8 - 12th / Liberty via Red Leaf</b>	0	0	665	665
<b>9 - Cherry / River Road</b>	0	0	790	790
<b>11 - Lancaster / Verda</b>	0	0	2,478	2,478
<b>13 - Silverton Road</b>	0	0	480	480
<b>17 - Edgewater / Gerth</b>	0	0	400	400
<b>19 - Broadway / River Road</b>	0	0	665	665
<b>21 - South Commercial</b>	0	0	640	640
<i>Cherriots Local Monthly Total</i>	<i>0</i>	<i>0</i>	<i>9,134</i>	<i>9,134</i>
<b>LIFT</b>				
<b>ADA</b>	0	0	1,565	1,565
<b>DD53</b>	0	0	18	18
<i>Cherriots LIFT Total</i>	<i>0</i>	<i>0</i>	<i>1,583</i>	<i>1,583</i>

**Table 22.** Sunday Average Revenue Miles / Day

Route	FY22 Q1			
	Jul 2021	Aug 2021	Sept 2021	Total
(Service Days)	0	0	4	4
<b>LOCAL BUS SERVICE</b>				
<b>2 - Market / Brown</b>	N/A	N/A	163.3	163.3
<b>3 - Portland Road</b>	N/A	N/A	151.8	151.8
<b>4 - State Street</b>	N/A	N/A	131.5	131.5
<b>5 - Center Street</b>	N/A	N/A	147.8	147.8
<b>7 - Mission / Hawthorne</b>	N/A	N/A	159.8	159.8
<b>8 - 12th / Liberty via Red Leaf</b>	N/A	N/A	166.3	166.3
<b>9 - Cherry / River Road</b>	N/A	N/A	197.5	197.5
<b>11 - Lancaster / Verda</b>	N/A	N/A	619.5	619.5
<b>13 - Silverton Road</b>	N/A	N/A	120.0	120.0
<b>17 - Edgewater / Gerth</b>	N/A	N/A	100.0	100.0
<b>19 - Broadway / River Road</b>	N/A	N/A	166.3	166.3
<b>21 - South Commercial</b>	N/A	N/A	160.0	160.0
<i>Cherriots Local Monthly Total</i>	<i>N/A</i>	<i>N/A</i>	<i>2,283.5</i>	<i>2,283.5</i>
<b>LIFT</b>				
<b>ADA</b>	N/A	N/A	391.3	391.3
<b>DD53</b>	N/A	N/A	4.5	4.5
<i>Cherriots LIFT Total</i>	<i>N/A</i>	<i>N/A</i>	<i>395.8</i>	<i>395.8</i>

**Table 23.** Sunday Total Boardings

Route	FY22 Q1			
	Jul 2021	Aug 2021	Sept 2021	Total
(Service Days)	0	0	4	4
<b>LOCAL BUS SERVICE</b>				
<b>2 - Market / Brown</b>	0	0	466	466
<b>3 - Portland Road</b>	0	0	360	360
<b>4 - State Street</b>	0	0	281	281
<b>5 - Center Street</b>	0	0	497	497
<b>7 - Mission / Hawthorne</b>	0	0	162	162
<b>8 - 12th / Liberty via Red Leaf</b>	0	0	292	292
<b>9 - Cherry / River Road</b>	0	0	227	227
<b>11 - Lancaster / Verda</b>	0	0	742	742
<b>13 - Silverton Road</b>	0	0	183	183
<b>17 - Edgewater / Gerth</b>	0	0	266	266
<b>19 - Broadway / River Road</b>	0	0	314	314
<b>21 - South Commercial</b>	0	0	610	610
<i>Cherriots Local Monthly Total</i>	<i>0</i>	<i>0</i>	<i>4,400</i>	<i>4,400</i>
<b>LIFT</b>				
<b>ADA</b>	0	0	252	252
<b>DD53</b>	0	0	1	1
<i>Cherriots LIFT Total</i>	<i>0</i>	<i>0</i>	<i>253</i>	<i>253</i>

**Table 24.** Sunday Average Boardings / Day

Route	FY22 Q1			
	Jul 2021	Aug 2021	Sept 2021	Total
(Service Days)	0	0	4	4
<b>LOCAL BUS SERVICE</b>				
<b>2 - Market / Brown</b>	N/A	N/A	116.5	116.5
<b>3 - Portland Road</b>	N/A	N/A	90.0	90.0
<b>4 - State Street</b>	N/A	N/A	70.3	70.3
<b>5 - Center Street</b>	N/A	N/A	124.3	124.3
<b>7 - Mission / Hawthorne</b>	N/A	N/A	40.5	40.5
<b>8 - 12th / Liberty via Red Leaf</b>	N/A	N/A	73.0	73.0
<b>9 - Cherry / River Road</b>	N/A	N/A	56.8	56.8
<b>11 - Lancaster / Verda</b>	N/A	N/A	185.5	185.5
<b>13 - Silverton Road</b>	N/A	N/A	45.8	45.8
<b>17 - Edgewater / Gerth</b>	N/A	N/A	66.5	66.5
<b>19 - Broadway / River Road</b>	N/A	N/A	78.5	78.5
<b>21 - South Commercial</b>	N/A	N/A	152.5	152.5
<i>Cherriots Local Monthly Total</i>	<i>N/A</i>	<i>N/A</i>	<i>1,100.0</i>	<i>1,100.0</i>
<b>LIFT</b>				
<b>ADA</b>	N/A	N/A	63.0	63.0
<b>DD53</b>	N/A	N/A	0.3	0.3
<i>Cherriots LIFT Total</i>	<i>N/A</i>	<i>N/A</i>	<i>63.3</i>	<i>63.3</i>

**Table 25.** Sunday Average Boardings / Revenue Hour

Route	FY22 Q1			
	Jul 2021	Aug 2021	Sept 2021	Total
(Service Days)	0	0	4	4
<b>LOCAL BUS SERVICE</b>				
<b>2 - Market / Brown</b>	N/A	N/A	9.0	9.0
<b>3 - Portland Road</b>	N/A	N/A	6.9	6.9
<b>4 - State Street</b>	N/A	N/A	5.3	5.3
<b>5 - Center Street</b>	N/A	N/A	9.6	9.6
<b>7 - Mission / Hawthorne</b>	N/A	N/A	3.2	3.2
<b>8 - 12th / Liberty via Red Leaf</b>	N/A	N/A	5.6	5.6
<b>9 - Cherry / River Road</b>	N/A	N/A	4.3	4.3
<b>11 - Lancaster / Verda</b>	N/A	N/A	3.7	3.7
<b>13 - Silverton Road</b>	N/A	N/A	3.6	3.6
<b>17 - Edgewater / Gerth</b>	N/A	N/A	5.1	5.1
<b>19 - Broadway / River Road</b>	N/A	N/A	6.0	6.0
<b>21 - South Commercial</b>	N/A	N/A	11.7	11.7
<i>Cherriots Local Monthly Total</i>	<i>N/A</i>	<i>N/A</i>	<i>5.7</i>	<i>5.7</i>
<b>LIFT</b>				
<b>ADA</b>	N/A	N/A	1.8	1.8
<b>DD53</b>	N/A	N/A	1.0	1.0
<i>Cherriots LIFT Total</i>	<i>N/A</i>	<i>N/A</i>	<i>1.8</i>	<i>1.8</i>

**Table 26.** Sunday Year-To-Date Total Revenue Hours, Revenue Miles, and Boardings

Route	Revenue Hours	Revenue Miles	Boardings
	FY22	FY22	FY22
<b>LOCAL BUS SERVICE</b>			
<b>2 - Market / Brown</b>	52	653	466
<b>3 - Portland Road</b>	52	607	360
<b>4 - State Street</b>	53	526	281
<b>5 - Center Street</b>	52	591	497
<b>7 - Mission / Hawthorne</b>	50	639	162
<b>8 - 12th / Liberty via Red Leaf</b>	52	665	292
<b>9 - Cherry / River Road</b>	53	790	227
<b>11 - Lancaster / Verda</b>	200	2,478	742
<b>13 - Silverton Road</b>	51	480	183
<b>17 - Edgewater / Gerth</b>	52	400	266
<b>19 - Broadway / River Road</b>	52	665	314
<b>21 - South Commercial</b>	52	640	610
<i>Cherriots Local Y-T-D Total</i>	<i>771</i>	<i>9,134</i>	<i>4,400</i>
<b>LIFT</b>			
<b>ADA</b>	137	1,565	252
<b>DD53</b>	1	18	1
<i>Cherriots LIFT Y-T-D Total</i>	<i>138</i>	<i>1,583</i>	<i>253</i>

<b>Table 27.</b> Sunday Fare Type and Category Usage				
<b>Cherriots Local</b>	<i>Fare Categories</i>			
	<i>Full Fare</i>	<i>Reduced Fare</i>	<i>Youth Fare</i>	<i>Free</i>
<b>Fare Types</b>	Q1 2022	Q1 2022	Q1 2022	Q1 2022
30 Day Pass	0	0	0	-
Day Pass	0	0	0	-
Cash	0	0	0	-
Free	-	-	-	4,400



**Table 28.** Rides / Revenue Hour Comparison

<b>LOCAL WEEKDAY</b>		<b>Route</b>	<b>FY21 Q3</b>	<b>FY21 Q4</b>	<b>REGIONAL/LOCAL EXPRESS WEEKDAY</b>			<b>DEMAND-RESPONSE</b>		
						<b>FY21 Q3</b>	<b>FY21 Q4</b>		<b>FY21 Q3</b>	<b>FY21 Q4</b>
1	Corridor Routes	<b>Route 21</b>	12.7	14.7						
1	Corridor Routes	<b>Route 19</b>	12.2	13.4	<b>Route 40X</b>	5.2	3.7	<b>Route 45</b>	1.3	1.9
1	Corridor Routes	<b>Route 11</b>	11.3	12.7	<b>Route 1X</b>	2.0	2.4	<b>LIFT ADA</b>	1.6	1.8
1	Corridor Routes	<b>Route 2</b>	10.1	12.3	<b>Route 50X</b>	1.5	2.1	<b>LIFT DD53</b>	1.5	1.6
1	Corridor Routes	<b>Route 3</b>	10.9	11.9	<b>Route 30X</b>	2.5	1.7	<b>Shop and Ride Dial-a-Ride</b>	1.4	1.5
1	Corridor Routes	<b>Route 4</b>	10.0	11.6	<b>Route 10X</b>	2.4	1.7	<b>Shop and Ride Shopper Shuttle</b>		
1	Corridor Routes	<b>Route 5</b>	9.3	11.3	<b>Route 20X</b>	2.0	1.6			
1	Corridor Routes	<b>Route 9</b>	8.6	9.6						
1	Corridor Routes	<b>Route 8</b>	8.9	9.4						
1	Corridor Routes	<b>Route 18</b>	8.1	8.5						
1	Corridor Routes	<b>Route 13</b>	7.3	8.0						
1	Corridor Routes	<b>Route 17</b>	7.2	7.8						
2	Coverage Routes	<b>Route 16</b>	8.2	9.1						
2	Coverage Routes	<b>Route 7</b>	7.7	8.0						
2	Coverage Routes	<b>Route 6</b>	4.3	5.0						
2	Coverage Routes	<b>Route 23</b>	3.8	4.7						
2	Coverage Routes	<b>Route 14</b>	3.5	3.9						
2	Coverage Routes	<b>Route 27</b>	2.1	3.5						
2	Coverage Routes	<b>Route 12</b>	2.4	3.5						
2	Coverage Routes	<b>Route 26</b>	1.7	2.9						

<b>LOCAL SATURDAY</b>		<b>Route</b>	<b>FY21 Q3</b>	<b>FY21 Q4</b>
1	Corridor Routes	<b>Route 21</b>	15.7	17.4
1	Corridor Routes	<b>Route 19</b>	18.1	17.3
1	Corridor Routes	<b>Route 2</b>	13.9	15.8
1	Corridor Routes	<b>Route 11</b>	14.2	14.8
1	Corridor Routes	<b>Route 5</b>	12.3	13.2
1	Corridor Routes	<b>Route 3</b>	12.8	12.5
1	Corridor Routes	<b>Route 4</b>	11.2	12.3
1	Corridor Routes	<b>Route 9</b>	9.4	10.5
1	Corridor Routes	<b>Route 13</b>	10.2	10.2
1	Corridor Routes	<b>Route 8</b>	6.4	7.4
1	Corridor Routes	<b>Route 17</b>	7.8	7.1
1	Corridor Routes	<b>Route 18</b>	6.0	6.4
2	Coverage Routes	<b>Route 16</b>	7.5	8.5
2	Coverage Routes	<b>Route 7</b>	7.8	7.8
2	Coverage Routes	<b>Route 6</b>	2.7	3.1

<b>REGIONAL EXPRESS SATURDAY</b>		
	<b>FY21 Q3</b>	<b>FY21 Q4</b>
<b>Route 40X</b>	5.7	6.0
<b>Route 10X</b>	2.7	2.7
<b>Route 30X</b>	1.3	1.3
<b>Route 20X</b>	1.4	1.2

<b>CHERRIOTS LIFT</b>		
	<b>FY21 Q3</b>	<b>FY21 Q4</b>
<b>LIFT ADA</b>	1.7	1.7
<b>LIFT DD53</b>	1.6	1.2



# FY22 Q1 Performance Report

July- September 2021



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# Ridership Totals

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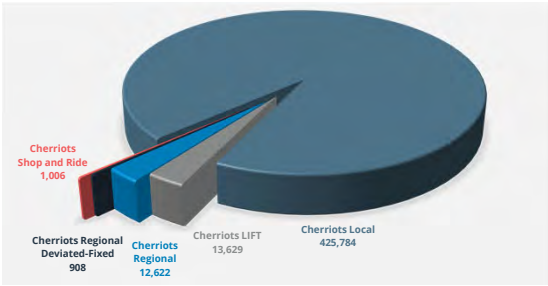
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## Weekday Total Ridership FY22 Y-T-D



Ridership Category	Count
Cherriots Local	425,784
Cherriots LIFT	13,629
Cherriots Regional	12,622
Cherriots Regional Deviated-Fixed	908
Cherriots Shop and Ride	1,006

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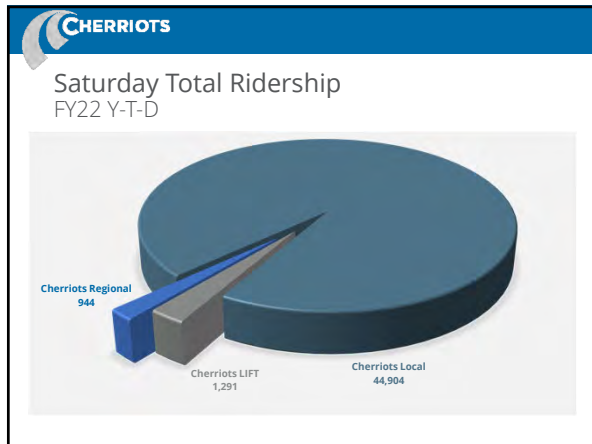
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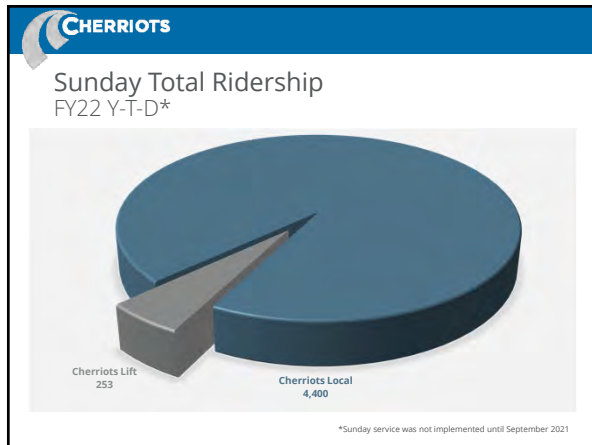
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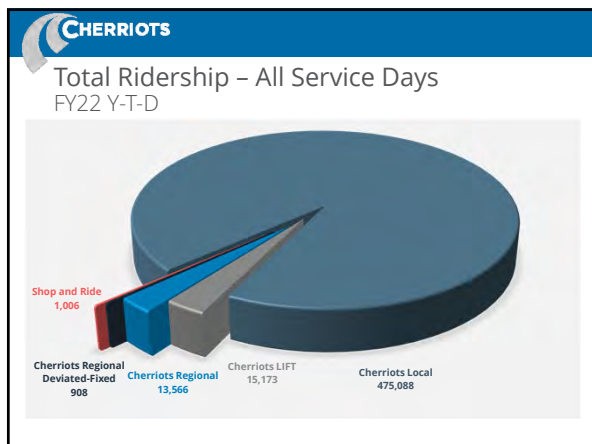
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# CHERRIOTS

## Ridership Averages

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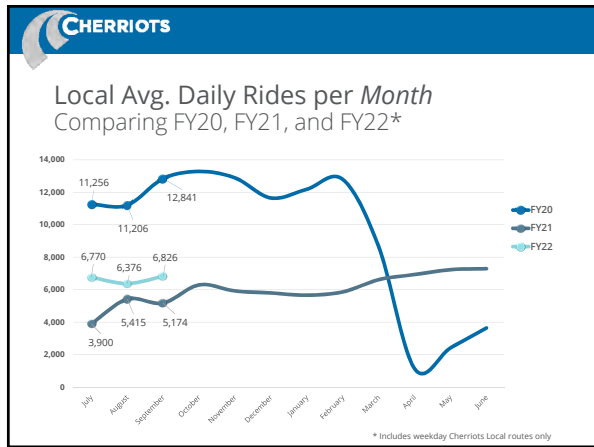
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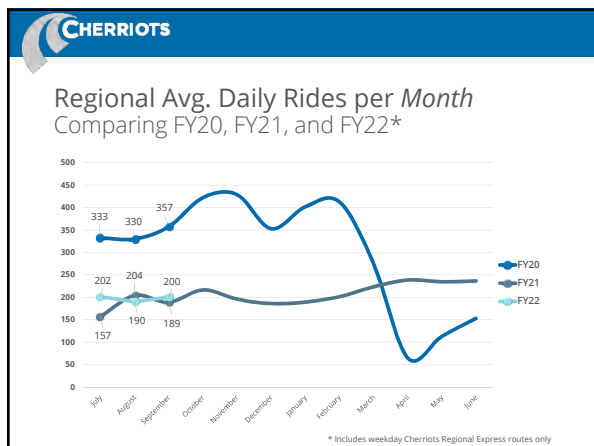
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**CERRIOTS**

# Weekday Averages by Route

FY22 Q1

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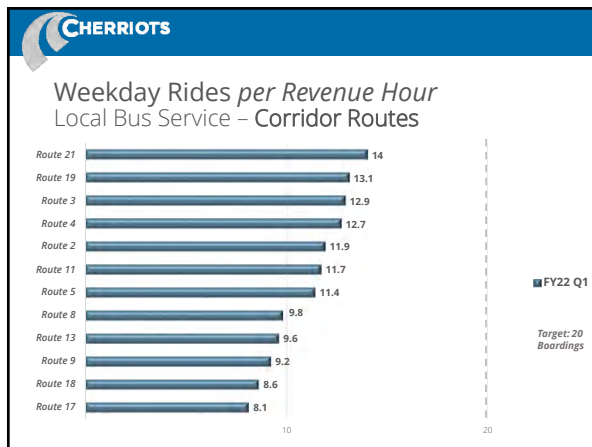
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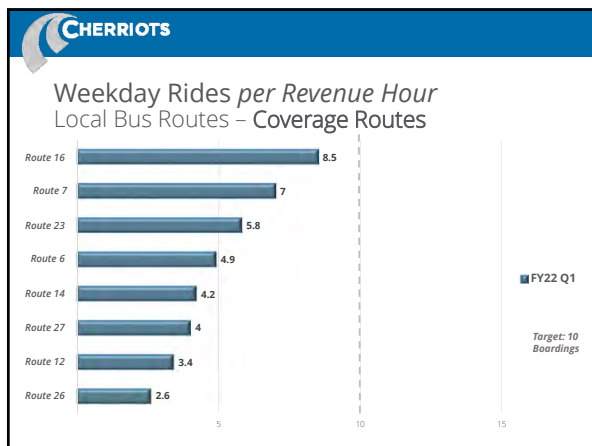
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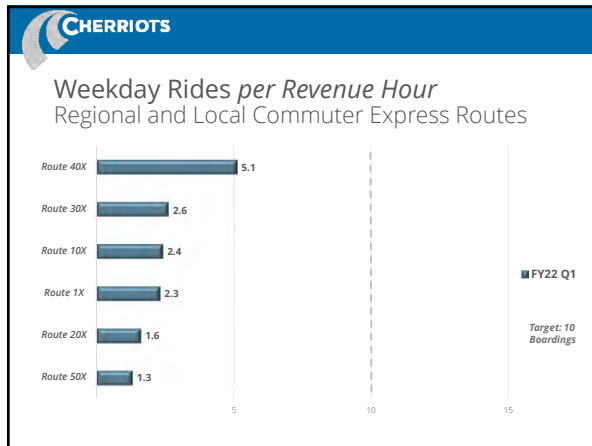
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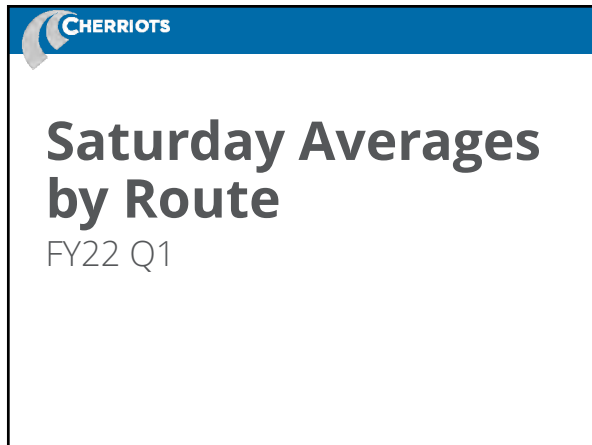
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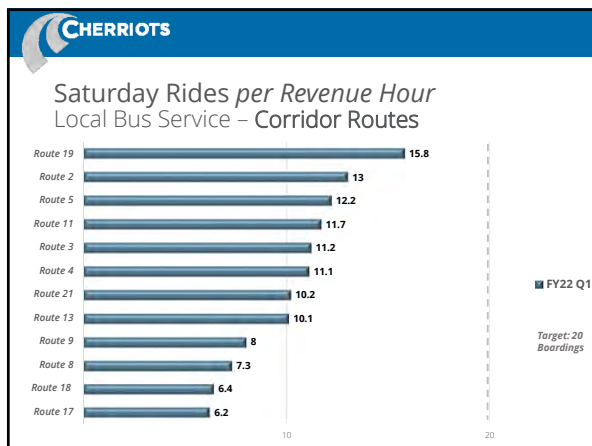
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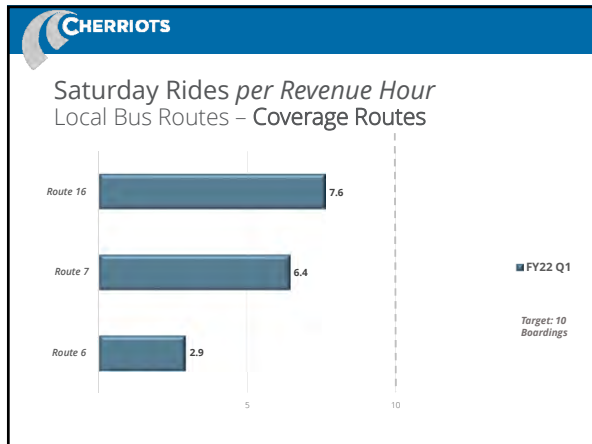
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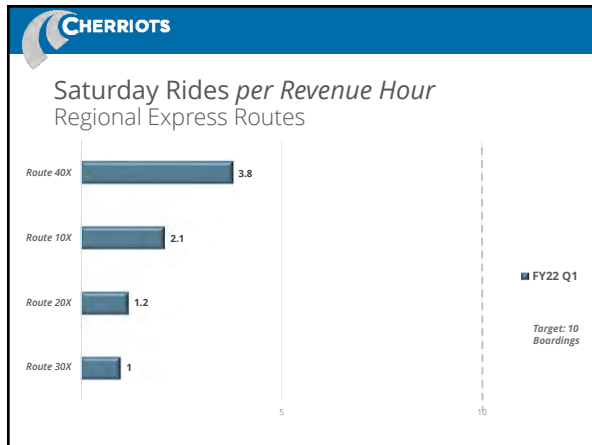
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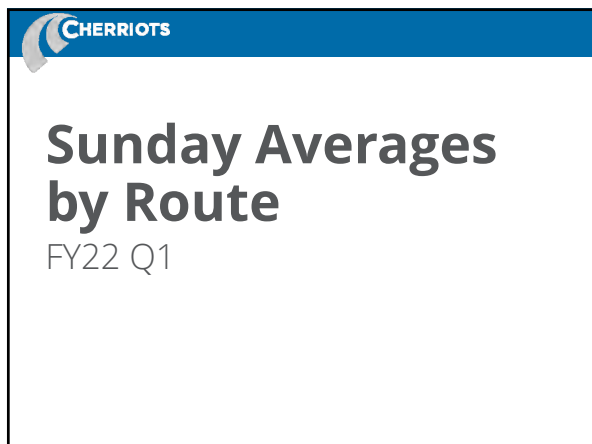
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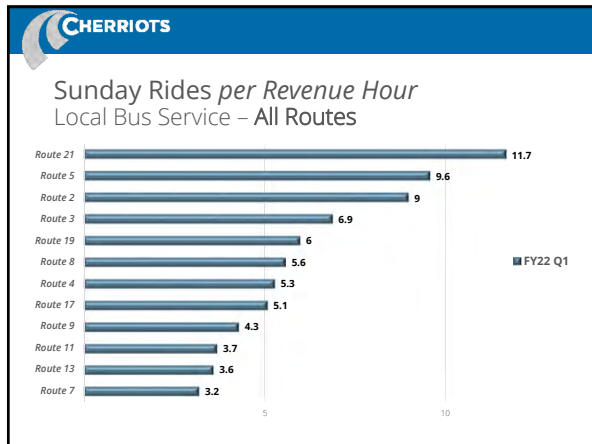
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**To:** Board of Directors

**From:** Kiki Dohman, Transportation Options Coordinator  
Patricia Feeny, Director of Communication

**Thru:** Allan Pollock, General Manager

**Date:** November 18, 2021

**Subject:** Cherriots Transportation Options Program – FY 2022 – Q1 report

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**ISSUE**

The first quarter report of the 2021-2022 Cherriots Transportation Options Program.

**BACKGROUND AND FINDINGS**

The activities, goals, and metrics of the Cherriots Transportation Options Program are structured around the Oregon Department of Transportation's 2021-2022 approved work plan, which details specific goals and activities to be accomplished during the year.

**FINANCIAL IMPACT**

None

**RECOMMENDATION**

None

**PROPOSED MOTION**

Information only

**CHERRIOTS TRIP CHOICE**

First Quarter Report - FY 2022

July, August, September 2021

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The Cherrlots Transportation Options team has returned to a hybrid work model, with team members working at the Downtown Transit Center in Salem or remotely, depending on business need, program activities, meetings, and outreach activities.

**GOAL: AWARENESS AND UNDERSTANDING****Community outreach**

During this quarter, staff engaged with the community by supporting and promoting activities, including vanpool formation, biking, walking, teleworking, and the use of the *Get There Oregon* tool.

Staff presented Cherrlots updates at eight Service Integration Team (SIT) meetings, 11 chamber greeters/meetings, two downtown business association meetings, and two meetings with Polk County leaders. Staff also attended nine board and commission meetings, one Safe Routes to School meeting, one SIT networking event, and two ribbon cutting ceremonies. There were fewer SIT team meetings during the quarter because the SIT county coordinators only hold one "ALL SIT" meeting in July and one in August.

**Employee Transportation Coordinators**

Due to the Delta surge, the scheduled in-person ETC Quarterly Meeting for September was held virtually. The meeting agenda included updates from Cherrlots, Safe Routes to School, Mid-Willamette Valley Council of Governments, ODOT, and a presentation promoting the statewide *Get There* Challenge. A recording of the meeting was provided to the ETC network. The next ETC Quarterly Meeting is virtual and scheduled for December.

**Regional Outreach Campaign**

The Transportation Options team has been working with several other Cherrlots teams on a regional outreach campaign focusing on Polk County. Utilizing a mobility management grant through ODOT, the goal is to raise awareness about the Cherrlots Regional Routes, 40X, 45, and 50X specifically in Dallas, Monmouth, and Independence. The aim is to improve community perception of Cherrlots and shift the culture of transit in these communities.

After initial market research, specific organizations and institutions were selected as target audiences for outreach and education partnerships, including:

- Social service agencies

- Community centers
- Educational institutions (Central School District, Dallas School District, and Western Oregon University)
- Health care hubs - hospitals and large clinics
- Dallas and Monmouth/Independence Chambers of Commerce
- Large and medium size employers
- Latino communities

Integration into these communities has already taken place with staff participation in Service Integration Team meetings, chamber functions, school activities, and attendance at council meetings. Additional marketing and outreach strategies will include promotion and advertising in newspapers, radio advertisements and interviews, bus advertisements, community newsletters, and community center bulletins. Plans are in place for digital marketing, additional attendance at chamber functions, outreach and tabling events, community meetings, and public service announcements in both English and Spanish.

**Other outreach events and activities**

Staff participated in the following events during the quarter:

- Edgewater Farmers Market
- Good 360 non-profit distribution event
- Run for Recovery – Salem
- Monster Cookie Cycling event – Keizer
- Music in the Park – Monmouth
- Music in the Park – Independence
- National Night out – Several throughout the region

**GOAL: EXPANDED MARKETS**

**Get There Oregon quarterly activity (self-reported)**

<b>Total statewide users</b>	<b>10,330</b>	Carpool trips	206
<b>Total regional users</b>	<b>1,539</b>	Telework trips	925
New users	158	Train trips	2
Bike trips	366	Walking trips	126
Bus trips	167		

**Get There Challenge**

Statewide, there were 1,405 participants who unlocked a total of 7,080 achievements in addition to logging 18,200 trips. Regionally, there were about 120 participants, who unlocked 1,345 achievements and logged 1,735 trips. These achievements included completing activities, taking actions, and building skills. As in previous years, there was statewide and regional marketing, which included emails, informant distribution through the *Get There* tool, Facebook, LinkedIn, Cherriots eNews, ETC communication, and the Cherriots website.

The challenge finished in October and staff is in the process of selecting and awarding local participation prizes. These include Dutch Bros free drink cards, bicycle gift packs, local business gift cards, and Cherriots swag bags.

**Group Pass Program (GPP)**

Staff has been working with GPP enrolled employers in promoting this commuter benefit program by creating content for internal newsletters and distributing safety tools to use as incentives to encourage employees to take transit. With many organizations delaying their return-to-the-office dates, program outreach has been minimal.

**Vanpool**

Cherriots currently supports and subsidizes 15 vanpools serving Polk, Marion and Yamhill counties. Staff has been working closely with the vendor Commute by Enterprise to promote vanpooling to the executive leadership teams at Meduri Farms in Dallas and DCI Edge in Newberg. Both of these businesses are family-owned and have indicated a desire to be an employer of choice by offering paid or subsidized transportation to their employees as a benefit. The intent is to support recruitment and retention by eliminating some of the barriers people may face with getting to more rural employment sites.

Staff work included creating, distributing, and analyzing an employee transportation survey for DCI's 300-plus employees (in both English and Spanish), meeting with Meduri Farms executive leadership, and facilitating vanpool formation on-site meetings.

From those efforts, five vanpools have been formed and will launch in Q2. In addition to these vans, another new van traveling to FCI Sheridan has been formed and will be launched in November.

**LEP Advisory Statewide Group**

## BOARD MEMO

Agenda Item No. H.2

ODOT approached staff to participate on this statewide advisory group that is learning more about the barriers Spanish speaking communities with limited English proficiency (LEP) face using transportation options and how TO/TDM practitioners can help address these barriers with programs and communication strategies. The group is focused on barriers to commuting and transportation in general (not solely during the COVID-19 pandemic). Interviews with several local community partners, as well as throughout the state, were conducted to bring perspective and identify specific needs.

The group developed an outline for the core principles document for TO/TDM partners throughout the state to follow. Each group member will be responsible for drafting a case study of their experiences with TDM outreach targeted toward LEP communities. The group developed the following purpose and problem statements:

*We have heard that many LEP/Spanish-speaking Oregonians lack trust of government agencies, have personal security and safety concerns associated with using transportation options, and have not historically been engaged or included in projects in a meaningful way. Due in part to these factors, existing TO programming has not been successful in supporting the use of transportation options by LEP/Spanish-speaking community members in Oregon.*

To address these issues, this document provides recommendations for supporting LEP Spanish-speaking Oregonians in using transportation options through:

- *Building trust between LEP Spanish-speaking communities and TO providers*
- *Identifying individual and cultural needs and barriers*
- *Identifying appropriate and viable solutions to transportation challenges and helping individuals and communities overcome those challenges*
- *Addressing and improving the perception of and access to transportation options*
- *Building confidence in using transportation options*

Next steps: Pull lessons learned from case studies and draft core principles.

### **GOAL: SAFETY**

#### **Road Safety/Equity Video**

Staff is creating a safety video focused on how drivers, bicyclists, and pedestrians can safely and courteously share the road. Filming, featuring locations in Polk County, is scheduled for early November.

### **PROGRAM WORK AND ACTIVITIES**

#### **Virtual conferences and webinars**

## BOARD MEMO

Agenda Item No. H.2

Staff attended the Statewide Transportation Options Group of Oregon quarterly meeting held virtually in September. Topics included an update on the ECO rule, preparations for the World Track and Field Championships, the Oregon Friendly Driver program, and Cascadia Mobility non-profit bike share operations in Eugene. There were also committee reports from the statewide Safe Routes to School program, the STIF/SFT rules advisory committee, and the LEP advisory group.

Staff attended ACT's International Conference in Orlando, Florida, in August. While attendance was understandably low compared to other years, the sessions were well attended and offered a variety of topics of interest both regionally and nationally. Cherriots Transportation Options Program Coordinator Kiki Dohman presented at the annual meeting and also served as a moderator for the DEI panel session.

Staff attended a variety of professional development, industry specific, and educational sessions, including:

Webinars hosted by the Association for Commuter Transportation:

- How Transportation Technology Can Help Maintain Public Health During Crises
- Mobility Masterclass: Integrating Public Transit in the Mid-Atlantic
- How Are People Commuting Right Now, And What Are the Trends By Mode?
- Preparing for a Flexible, Adaptable Future Commute

Part of the program's success depends on ongoing participation in community and industry groups where staff can make valuable connections and learn best practices. At this time, all of these ongoing meetings have been held virtually and will continue for the foreseeable future.

- Association for Commuter Transportation (ACT) – Board member
- ACT National Diversity, Equity and Inclusion Committee -- Chair
- ACT National Professional Development Committee -- Vice Chair
- ACT Cascade Chapter – Board member
- Chehalem Valley Chamber of Commerce
- McMinnville Chamber of Commerce
- Monmouth/Independence Chamber of Commerce
- Polk County Leadership Breakfast
- Safe Routes To School – Steering Committee
- Salem Chamber of Commerce
- Salem Bike Club – Education and Community Outreach Committee
- Salem for Refugees – Transportation Action Committee
- Salem-Keizer Active Transportation Networking Group
- SEDCOR



- Statewide TDM quarterly meetings
- Transportation Options Group of Oregon – Board members
- Valley VanPool Partnership
- Willamette University Sustainability Networking Group

**Internal training**

Staff wrote and recorded a training presentation for internal use so that current and new Cherriots employees can be knowledgeable about transportation options. With an overarching goal of providing a world class customer experience, its essential that all Cherriots team members understand all the programs and services that Cherriots offers.

**Recognition and Awards**

Transportation Options Coordinator, Kiki Dohman, was recognized with the President's Award for Extraordinary Leadership at the ACT International Conference held in Orlando, Florida.

## Transportation Options FY 22 – First Quarter Report

Kiki Dohman  
Transportation Options Program Coordinator



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## Awareness and Understanding



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### Community Outreach

- Eight Service Integration Team Meetings
- 11 chamber functions
- Two downtown business association meetings
- Two Polk County leadership meetings



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 **Employee Transportation Coordinators**

Virtual quarterly meeting included updates and information on:

- Cherriots
- ODOT
- Safe Routes to School
- Mid-Willamette Valley Council of Governments
- Statewide Get There Challenge



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 **Regional Outreach Campaign**

- Raise awareness of the 40x, 45 and 50x
- Improve community perception of Cherriots
- Work with targeted audiences
- Marketing strategies include:
  - Meet with area business, employers and partners
  - Promote service through advertising, social media, newsletters
  - Tabling at events

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**Expanded Markets**



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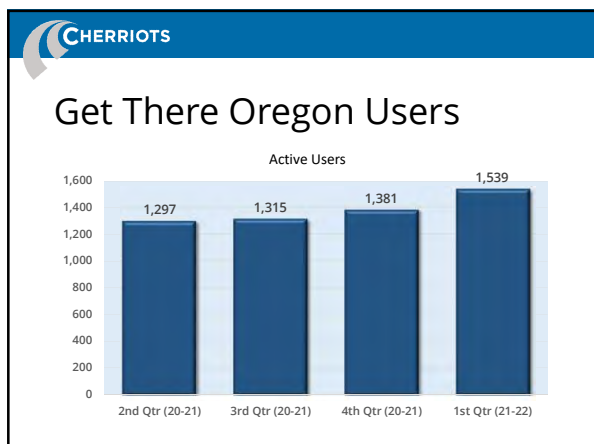
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### Get There Challenge

Statewide

- 1,405 participants
- 7,080 achievements unlocked
- 18,200 trips logged



Regionally

- 120 participants
- 1,345 achievements unlocked
- 1,735 trips logged

The 'Get There Challenge' section features a blue header with the CHERRIOTS logo. Below the title, it lists statewide and regional statistics. A small image shows a woman wearing a face mask and using a mobile app on a bus. The text is presented in a clean, sans-serif font.

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### Group Pass and Vanpool

Group Pass Program  
Current status



Vanpool

- 15 vans being supported
- Meduri Farms – five new vans
- FCI Sheridan – one new van
- DCI Edge – Potential for three new vans

The 'Group Pass and Vanpool' section features a blue header with the CHERRIOTS logo. Below the title, it lists the current status of the Group Pass Program and the Vanpool program. A small image shows the CHERRIOTS Group Pass logo. The text is presented in a clean, sans-serif font.

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 **CHERRIOTS**

## Limited English proficiency

Statewide advisory group

- Addressing barriers
- Core principles

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# Program Activities

 **CHERRIOTS**

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 **CHERRIOTS**

## Program activities



**Safety**  
Bike, driver, pedestrian sharing the road video

**Conferences and webinars**  
Staff attended six conference/webinars

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 **CHERRIOTS**

### Program activities

Internal training

- Staff developed and recorded a TO training presentation

Recognition

- Transportation Options Program Coordinator, Kiki Dohman received ACT Presidents Award

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 **CHERRIOTS**

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**To:** Board of Directors  
**From:** Denise LaRue, Chief Financial Officer  
**Thru:** Allan Pollock, General Manager  
**Date:** November 18, 2021  
**Subject:** FY2022 First Quarter Finance Report

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## ISSUE

Shall the Board receive the First Quarter Finance Report for FY2021-22?

## BACKGROUND AND FINDINGS

The Board adopts a Budget for the District on an annual basis. The Budget is a plan that contains District resources and requirements.

The quarterly Finance Report provides information about how that plan is being implemented and includes statements for the General Fund, Special Transportation Fund, and Capital Project Fund. The Finance Report also contains a statement of budget to actual on a non-GAAP basis that shows by fund the legal appropriations by category with actual amounts and variances.

### **General Fund Revenues:**

*Passenger Fares* are currently at 40% of the annual budget.

*Federal Funding* is currently at 0% of the annual budget, which is not unusual for the first quarter. The federal fiscal year ends on September 30, followed by a period of TRAMS (the federal grant processing system) being closed for a period of time. We receive and record funding when we request reimbursement of funds via drawdowns, which were processed in the 2<sup>nd</sup> week of November, 2021.

The District received 1% of the projected *Property Taxes* in the first quarter of the year. This amount reflects the last of payments credited to FY21 assessments and prior. The amount budgeted is the estimate for FY22 property taxes. The majority of the property taxes are received in November when tax payers take advantage of the largest discount offered to those who pay the tax by November 15.

*Interest on Investments* is slightly less than budget for the first quarter. Interest rates have decreased, but will fluctuate throughout the year.

**General Fund Expenditures:**

The *Total Operating Expenditures* of the General Fund are slightly under budget at 21% of total annual budget. Most divisions in the General Fund are at or below the anticipated 25% of total budget, ranging from 16% to 29% of annual budget expended.

**Transportation Program Fund Revenues:**

*Passenger Fares* at 33% of annual budget, which is encouraging after the last 18 months of the pandemic.

*Federal Funds*, including *CARES Act* funding in FY22 has not been reimbursed yet due to the timing of the drawdown. We will see this revenue in November.

We will begin to start seeing more in the way of *STF Pass-through Funds* soon.

*Transfers from Other Funds* are all recognized later in the fiscal year.

**Transportation Fund Expenditures:**

The *Total Transportation Programs Fund* expenditures are at 16% of annual budget. All programs are in line with spending less than one fourth of the annual budgeted amount.

**Capital Project Fund Revenues:**

*Total Capital Revenues* in the Capital Project Fund are at 1% of total budget this quarter because the revenues are recorded when we are reimbursed by the granting federal or state agency.

**Capital Project Fund Expenditures:**

Overall the *Capital Project Fund* expenditures are 1% of the annual approved budget. At the first of a budget year, it usually takes some time for project expenditures to hit the financials.

**FINANCIAL IMPACT**

None. For informational purposes only.

**RECOMMENDATION**

Staff recommends that the Board receive and file this First Quarter Financial Report for FY2021-22.

**PROPOSED MOTION**

**None.**



**Salem Area Mass Transit District  
Fiscal Year 2021-22 1st Quarter Financial Report**

**General Fund Revenues/Resources and  
Expenses/Requirements Summary**

	<b>Actual</b>	<b>25% of Adopted Budget</b>	<b>FY2021-22 Adopted Budget</b>	<b>% of Budget</b>	
1 <u>Operating Revenues/Resources</u>					1
2 Passenger Fares	375,702	\$ 237,262	\$ 949,046	40%	2
3 Other Fixed Route Services					3
3 Federal Funding	47,557	4,963,271	19,853,085	0%	3
4 Federal CARES Act	0	-	-		4
4 Federal 5307		-			4
4 STIF Formula	1,266,909	1,308,540	5,234,159	24%	4
5 STIF Discretionary	0	-	-		5
6 Advertising	3,736	30,000	120,000	3%	6
7 Miscellaneous	108,048	108,841	435,365	25%	7
8 Property Taxes	146,965	3,256,037	13,024,148	1%	8
9 Oregon State In-Lieu	2,000,847	1,852,042	7,408,167	27%	9
10 Interest on Investments	37,119	55,570	222,280	17%	10
11 Renewable Gas Credits	51,237	55,000	220,000	23%	11
12 <b>Operating Revenues/Resources Total</b>	<b>4,038,120</b>	<b>\$ 11,866,563</b>	<b>\$ 47,466,250</b>	<b>9%</b>	12
13 <u>Operating Expenses/Requirements</u>					13
14 General Manager/Board/Strategic Init.	\$ 240,937	\$ 259,064	\$ 1,036,252	23%	14
15 Administration	186,308	232,260	929,039	20%	15
16 Finance & Technology	344,665	449,426	1,797,704	19%	16
17 Marketing & Communications	417,235	570,414	2,281,654	18%	17
18 Operations	5,583,132	6,285,147	25,140,584	22%	18
19 Deputy General Manager	435,666	666,310	2,665,239	16%	19
20 Technology and Program Management	388,384	548,561	2,194,241	18%	20
21 Unallocated General Administration	363,054	78,277	1,252,425	29%	21
22 <b>Operating Expenses/Requirements Total</b>	<b>\$ 7,959,381</b>	<b>\$ 9,089,459</b>	<b>\$ 37,297,138</b>	<b>21%</b>	22

**Salem Area Mass Transit District  
Fiscal Year 2021-22 1st Quarter Financial Report**

**Transportation Programs Fund Revenues/Resources and  
Expenses/Requirements Summary**

	Actual	25% of Adopted Budget	FY2021-22 Adopted Budget	% of Budget	
1 <u>Transportation Fund Revenues/Resources</u>					1
2     Passenger Fares	\$ 76,045	\$ 58,396	\$ 233,584	33%	2
3     Federal Funds	-	747,857	2,991,429	0%	3
4     State Funds	185,290	220,294	881,175	21%	4
5     STF Pass Through Funds	64,162	202,096	808,383	8%	5
6     STIF Formula Pass Through Funds	110,402	115,000	460,000	24%	6
7     STIF Formula	566,396	381,481	1,525,925	37%	7
8     Miscellaneous Revenue	1,616	1,375	5,500	29%	8
9     In kind match	-	9,926	39,703	0%	9
10    Transfers from Other Funds	-	1,241,810	4,967,238	0%	10
11 <b>Transportation Fund Revenues/Resources Total</b>	<b>\$ 1,003,911</b>	<b>\$ 2,978,235</b>	<b>\$ 11,912,937</b>	<b>8%</b>	11
12 <u>Transportation Fund Expenses/Requirements</u>					12
13     Communication	\$ 92,789	144,108	\$ 576,431	16%	13
14     Operations	1,567,885	2,278,704	9,114,815	17%	14
15     Technology and Program Management	38,759	179,662	718,648	5%	15
16 <b>Transportation Fund Expenses/Requirements Total</b>	<b>\$ 1,699,433</b>	<b>\$ 2,602,474</b>	<b>\$ 10,409,894</b>	<b>16%</b>	16

**Salem Area Mass Transit District  
Fiscal Year 2021-22 1st Quarter Financial Report**

<b>Capital Project Fund Revenues/Resources and Expenses/Requirements Summary</b>		<b>Actual</b>	<b>25% of Adopted Budget</b>	<b>FY2021-22 Adopted Budget</b>	<b>% of Budget</b>	
1	Capital Revenues/Resources					1
2	Federal Funding	1,232	3,280,267	13,121,068	0%	2
3	State Funding	-	418,506	1,674,025	0%	3
4	Miscellaneous	189,093	67,171	268,682	70%	4
5	Transfers from Other Funds	-	815,761	3,263,044	0%	5
6	<b>Capital Revenues/Resources Total</b>	<b>\$ 190,325</b>	<b>\$ 4,581,705</b>	<b>\$ 18,326,819</b>	<b>1%</b>	6
<b>Capital Expenses/Requirements Summary</b>						
7	<b>by Division</b>					7
8	Finance and Technology	\$ 1,418	\$ 125,000	\$ 500,000	0%	8
9	Technology & Program Management	213,617	\$ 989,341	3,957,363	5%	9
10	Operations	31,397	\$ 3,550,193	14,200,773	0%	10
11	<b>Capital Expenses/Requirements Total</b>	<b>\$ 246,432</b>	<b>\$ 4,664,534</b>	<b>\$ 18,658,136</b>	<b>1%</b>	11





**To:** Board of Directors

**From:** Allan Pollock, General Manager

**Date:** November 18, 2021

**Subject:** Board Member Committee Report

**ISSUE**

Shall the Board report on their activities and committee assignments as representatives of Salem Area Mass Transit District?

**BACKGROUND AND FINDINGS**

Board members are appointed to local, regional, or national committees. Board members also present testimony at public hearings on specific issues as the need arises on behalf of SAMTD. Board members may take this opportunity to report committee updates or on any meetings or items of note relating to District business.

Subdistrict 1 Director Nguyen	Diversity, Equity, and Inclusion Committee West Salem Business Association
Subdistrict 2 Director Navarro	Keizer Chamber of Commerce Forum Keizer Chamber Government Affairs Committee State Transportation Improvement Fund Advisory Committee
Subdistrict 3 Director Carney	Salem-Keizer Area Transportation Study (SKATS)
Subdistrict 4 Director Hinojos Pressey	Citizens Advisory Committee
Subdistrict 5 President Davidson	Mid-Willamette Valley Council of Governments (MWVCOG) Mid-Willamette Area Commission on Transportation (MWACT) Salem Chamber Public Policy Committee
Subdistrict 6 Director Duncan	SEDCOR
Subdistrict 7 Director Richards	