



Salem Area Mass Transit District
VIRTUAL SPECIAL MEETING
Of the Board of Directors

Thursday, December 29, 2022 at 6:15 PM

This meeting will be virtual and is open to the public through ZOOMGov:

<https://cherriots-org.zoomgov.com/j/1604049336?pwd=UEhXNSsydk54QUM2VHVqUHhvN1d2QT09>

Meeting ID: 160 404 9336 Passcode: 269902

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Meeting ID: 160 404 9336 Passcode: 269902

AGENDA

- A. CALL TO ORDER 6:15 PM**
 - Note the Attendance for a Quorum
- B. ACTION ITEMS**
 - 1. Shall the Board Rescind Resolution No. 2022-06, dated December 15, 2022, with the adoption of Resolution No. 2022-08 amending the Public Transportation Agency Safety Plan for the District by December 31, 2022?
- C. ADJOURNMENT 6:45 PM**

Next Regular Board Meeting: Thursday, January 26 , 2023 at 6:30 PM
Second Reading of the Fare Ordinance No 2023-01 and Public Hearing:

- **Virtual Meetings:** The Board of Directors meeting is a public meeting; typically in a place that is ADA- accessible. Board meetings will also be available via *ZoomGov*. The meeting I.D. and passcode are on the top of the agenda.
- **Closed Captioning (CC):** *ZoomGov's* live streaming platform includes Closed Captioning (CC). It is a good tool for aiding viewer participation in the meeting. However, CC does not always translate accurately.
- **Alternate Formats** With 48 hours of notice, auxiliary services and alternate formats for individuals with limited English proficiency are available. Requests can be made to the Clerk of the Board by phone at 503-588-2424 or with the assistance of TTY: Oregon Relay Services at 1-800-735-2900 (or 711). Cherriots administration office hours are Monday-Friday from 8:00 AM to 5:00 PM.
- **Electronic Copies** of the Board's meeting agenda packet are distributed by email 6-7 days prior to the meeting. The agenda packet is also included on the Cherriots website under Public Meetings and Notices at: <https://www.cherriots.org/meetings/>.
- **Email Distribution List:** To add your email address to the Board's meeting distribution list, please send your email address to the Clerk of the Board at publictestimony@cherriots.org.



SPECIAL BOARD MEETING MEMO

Agenda Item B

To: Board of Directors

From: David G. Trimble, Deputy General Manager

Thru: Allan Pollock, General Manager

Date: December 29, 2022

Subject: Adopting Resolution No. 2022-08 Amending the Public Transportation Agency Safety Plan (PTASP)

ISSUE

Shall the Board adopt Resolution No. 2022-08 amending the Public Transportation Agency Safety Plan (PTASP) for Salem Area Mass Transit District (SAMTD)?

BACKGROUND AND FINDINGS

At its July 23, 2020 meeting, the Board adopted Resolution No. 2020-07 to establish a Public Transportation Agency Safety Plan (PTASP) required by the Federal Transit Administration (FTA) in its final rule on July 19, 2018, for certain operators of public transportation systems that receive federal funds, under FTA's Urbanized Area Formula Grants.

As a result of the Bipartisan Infrastructure Law, codified in 49 U.S.C. 5329(d), there are new requirements that must be included into the District's PTASP by December 31, 2022.

Those changes were prescribed as follows:

1. Transit Agencies must establish a Safety Committee that is convened by a joint labor-management process and consists of an equal number of frontline employee representatives and management representatives.
2. Transit Agencies must establish a risk reduction program.
3. Transit Agencies must ensure that the agency's comprehensive safety training program includes maintenance personnel; and includes de-escalation training for maintenance personnel, operations (transportation) personnel, and personnel directly responsible for safety.

The District made the necessary changes to its PTASP to include all of the new requirements established by the FTA, and the Board adopted Resolution No. 2022-06 to amend the Plan on December 15, 2022. However, under the new FTA requirements all internal stakeholder signatures must be completed prior to Board action. The Safety Committee met on December 22, 2022, approved and signed the PTASP as written. The Board met in a special meeting on December 29, 2022 to take action on the adoption of Resolution No. 2022-08 to formally amend the PTASP plan prior to the December 31st deadline.

Copies of the PTASP will be sent to Salem-Keizer Area Transportation Study (SKATS) and the Oregon Department of Transportation (ODOT).

At a future Board meeting, staff will provide a detailed presentation on the updated plan and the District's progress toward the plan's goals.

FINANCIAL IMPACT

None

RECOMMENDATION

Staff recommends that the Board adopt Resolution No. 2022-08 amending the Public Transportation Agency Safety Plan for the District by December 31, 2022.

PROPOSED MOTION

I move that the Board rescind Resolution No. 2022-06, dated December 15, 2022, with the adoption of Resolution No. 2022-08 amending the Public Transportation Agency Safety Plan for the District by December 31, 2022.



Resolution No. 2022-08

AMENDING THE PUBLIC TRANSPORTATION AGENCY SAFETY PLAN FOR SALEM AREA MASS TRANSIT DISTRICT

WHEREAS, the Salem Area Mass Transit District, hereafter referred to as “District,” was required under the Federal Transit Administration (FTA) to establish a Public Transportation Agency Safety Plan (PTASP) as a result of their Final Rule published on July 19, 2018; and

WHEREAS, The FTA required certain operators of public transportation systems that received federal funds under FTA’s Urbanized Area Formula Grants to develop safety plans that included the process and procedures to implement Safety Management Systems; and

WHEREAS, the District developed a PTASP with Oregon Department of Transportation (ODOT) consultant guidance in accordance with FTA regulations; the Board adopted the Plan by Resolution No. 2020-07 dated July 23, 2020; and, the District submitted the PTASP to ODOT for approval.

WHEREAS, the District is required to update the PTASP with changes as a result of the Bipartisan Infrastructure Law, codified in 49 U.S.C. 5329(d), that must be included into the District’s plan by December 31, 2022.

WHEREAS, those changes were prescribed as follows: 1) Transit Agencies must establish a Safety Committee that is convened by a joint labor-management process and consists of an equal number of frontline employee representatives and management representatives; 2) Transit Agencies must establish a risk reduction program; 3) Transit Agencies must ensure that the agency’s comprehensive safety training program includes maintenance personnel; and includes de-escalation training for maintenance personnel, operations (transportation) personnel, and personnel directly responsible for safety.

WHEREAS, The District made the necessary changes to its PTASP to include all of the new requirements established by the FTA, and the Board adopted Resolution No. 2022-06 to amend the Plan on December 15, 2022. However, under the new FTA requirements, all internal stakeholder signatures must be completed prior to Board action. The Safety Committee met on December 22, 2022, approved and signed the PTASP as written. The Board met in a special meeting on December 29, 2022 to take action on the adoption of Resolution No. 2022-08 to formally amend the PTASP prior to the December 31st deadline.



NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF SALEM AREA MASS TRANSIT DISTRICT;

THAT, the District updated its PTASP to include the new requirements established by the FTA; and

THAT, the Board will adopt Resolution No.2022-06 to include the changes in the PTASP prescribed by the FTA; thereby amending Resolution No. 2020-07, and

THAT, the PTASP will be sent to Salem-Keizer Area Transportation Study (SKATS), and ODOT as presented; and

THAT, staff will provide a detailed presentation on the PTASP, and the District's progress toward the Plan's goals.

ADOPTED by the Board of Directors on the 15th day of December, 2022, and effective thereupon.

ATTEST:

Ian Davidson, Board President
SAMTD Board of Directors

Linda Galeazzi, Recording Secretary