

**SALEM AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS****~ WORK SESSION ~**

Thursday, July 26, 2018

5:30 PM

Courthouse Square – Senator Hearing Room
555 Court Street NE, Salem, Oregon 97301**AGENDA**

- 1. CALL TO ORDER** (President Bob Krebs)
- 2. DISCUSSION**
 - a. South Salem Transit Center Update **1**
 - b. Draft Strategic Plan Presentation **3**
 - c. Service Enhancement Discussion
- 3. GENERAL MANAGER COMMENTS**
 - a. Upcoming Board Agenda Items **17**
 - b. Calendar Review **19**

This is an open, public meeting at an accessible location. Special accommodations are available, upon request, for persons with disabilities. Services may be requested for sign language interpretation or languages other than English. To request accommodations or services, please call 503-588-2424 at least two business days prior to the meeting. People with a hearing loss should call the Oregon Telecommunications Service at 711.

Aquellos individuos que necesiten servicios especiales como Interpretes para el lenguaje de señales u otros, para participar en la reunión de la Junta, deben solicitar dichos servicios al menos 48 horas antes de la reunión. Por favor dirigir su solicitud al Secretario de la Junta al 503-588-2424. Las personas con pérdida de audición deben llamar al Servicio de Telecomunicaciones de Oregón al 711.

MissionConnecting people with places
through safe, friendly, and reliable public transportation services**Values**

Safety – Service Excellence – Communication – Innovation – Accountability



To: Board of Directors

From: Stephen Dickey, Director of Transportation Development

Thru: Allan Pollock, General Manager

Date: July 26, 2018

Subject: South Salem Transit Center Update

Background Summary

The South Salem Transit Center (SSTC) has been included in Cherriots' plans since the adoption of the District's Strategic Business Plan (SBP) in 2004. It was included as part of the original 3 C's concept that focused on the development of Corridors, Centers, and Circulators. Following the adoption of the SBP, the District began pursuing funding through grants to develop both the Keizer Transit Center (KTC) and the SSTC.

The beginning of the site selection for the SSTC was conducted at the same time as a site selection process for the Keizer Transit Center (KTC). In early 2008, site recommendations for both KTC and SSTC were developed and a report was presented to the Board that identified locations near Commercial Street SE and Madrona Street SE for the SSTC; and River Road N and Chemawa Road NE for the KTC.

Following the site selection process, funding was pursued to construct both transit centers. During the next few years, applications for design and construction funding were successful, but the SSTC repeatedly did not receive funding until the Connect Oregon V cycle. As a result the KTC completed the process and was open for service in July of 2013.

Once the Connect Oregon funding had been awarded for the SSTC, with additional funding through the Salem Keizer Area Transportation Study (SKATS) for the match, the site selection and National Environmental Protection Act (NEPA) process was completed for the SSTC. The preferred area of consideration was moved further south to accommodate future growth in the southern part of Salem and to allow for possible intercommunity transit connections. The work that has been completed include an Existing Conditions

Report, public outreach, a Documented Categorical Exclusion report for NEPA, appraisals, site topographical surveys, and a preliminary design (**Attachment A**).

The SSTC is now in the stage where the District's legal counsel is negotiating with Walmart's legal counsel for the purchase of the property. This process is currently in the stage that will result in the presentation of a formal offer to purchase the property in late summer 2018. Once the property has been secured, the procurement of design services will begin. The current goal is to start and complete construction during the 2019 construction season. The specific dates will be solidified once the current steps in process are completed.

ATTACHMENT A

South Salem Transit Center Preliminary Design





WORK SESSION MEMO

Agenda Item WS.2.b

To: Board of Directors

From: Patricia Feeny, Director of Communication

Thru: Allan Pollock, General Manager

Date: July 26, 2018

Subject: Updated Strategic Plan

The Salem Area Mass Transit District's Strategic Plan serves as a decision-making and planning guide for the Board of Directors.

While providing an overview of the District's operations, services, and programs, the plan translates the words of the Cherrriots guiding principles – vision, mission, and values – into actions.

The Board and the Executive Leadership Team meet annually to review the Strategic Plan, with attendant work plan, and update as appropriate.

The plan has been updated and includes the 2018 strategic priorities; information about the HB 2017 funding for enhanced service; the implementation of new technologies such as the computer-aided dispatch and automatic vehicle location (CAD/AVL); the acquisition of new vehicles; the expansion of regional connections with transit partners; and updated rosters to reflect changes among the Board of Directors and Executive Leadership Team.

Please read the updated plan and be prepared to discuss and provide feedback at the next Board Work Session.



STRATEGIC PLAN

July 2018

INTRODUCTION



This Strategic Plan tells the Cherriots story.

For the Board of Directors, the plan serves as a guide for decision making and planning for the future.

The plan also informs our community partners, stakeholders, and the general public about the District's goals and objectives.

While providing an overview of the District's operations, services, and programs, the plan translates the words of the Cherriots guiding principles – vision, mission, and values – into actions.

We have a vision and a mission and we know where we want to go – this is how we get there.

This plan is divided into these sections:

1. General Manager's Message
2. Guiding Principles
3. Strategic Priorities
4. Connecting People With Places: Looking Ahead
5. Board of Directors and Executive Leadership

Cherriots Board of Directors and the Executive Leadership Team meet annually to review the Strategic Plan, with attendant work plan, and update as appropriate.

1

GENERAL MANAGER'S MESSAGE



Dear Friends of Cherriots:

For Oregon, this is an exciting and momentous time for public transportation.

In 2017, the state Legislature established a new dedicated source of funding for expanding public transportation service. Keep Oregon Moving, HB 2017, changes the transit landscape in our state. This is a historic, once in a generation investment in Oregon's transportation system that will pay dividends for decades to come.

Most notably for us, the additional funding better positions Cherriots to help transform the region. Our vision is to make a positive difference by enhancing community livability through innovative and sustainable regional transportation options. We will live our vision by adding new service during the next several years, including weekend, later evening and holidays; working with employers to grow the Group Pass Program; developing a plan for a youth bus pass program; and establishing programs that ensure our sustainable business practices.

Equally important, the Mid-Willamette Valley needs a strong and robust Cherriots that is a partner in economic growth for the region. We do that by increasing access to jobs, shopping and educational opportunities. We do that by providing businesses with access to a larger workforce. And we do that by assuring people that they will be able to access recreational, social, and faith-based activities, without the need of a car.

This plan identifies the strategic priorities and goals that support the District's vision, mission, values, and its brand promise to deliver a world-class customer experience. It identifies the actions, based on the community's desires for enhanced public transportation, we will be taking during the next several years.

The Board will use this document to guide its decision-making and its work with community partners to improve community livability in the Mid-Willamette Valley.

Sincerely,

A handwritten signature in black ink, appearing to read 'Allan Pollock'. The signature is fluid and cursive.

Allan Pollock
General Manager

2 GUIDING PRINCIPLES



A strong public transit system is the backbone for environmentally friendly and economically thriving communities. The Cherris vision statement, mission statement, and values represent the guiding principles for long-range transit planning.

Vision

Making a positive difference by enhancing community livability through innovative, sustainable regional transportation options.

Mission

Connecting people with places through safe, friendly, and reliable public transportation services.

Values

Safety – Cherris emphasizes safety, providing safe, secure, and clean public areas and work sites.

Service Excellence – Cherris takes pride in delivering services that improve the daily lives of customers and enhances community livability. Cherris serves the public and its business partners with friendliness, courtesy, and respect.

Communication – Cherris promotes an open and respectful culture that values candor. Cherris listens to its customers, community partners, and employees, actively engaging them in conversations.

Innovation – Cherris encourages and respects new ideas from employees, partners and the public. The District embraces innovation, new technology, and best practices.

Accountability – Cherris holds itself and individual employees accountable as stewards of public funds and community trust. Cherris will honor this commitment with transparency, honesty, and integrity.

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STRATEGIC PRIORITIES



The Cherrriots strategic plan has five priorities that reflect how the District realizes and practices its vision, mission, and values.

Provide an Exceptional Customer Experience

The foundation of an exceptional customer experience is to receive a safe, friendly, and reliable ride. Cherrriots will focus on the fundamentals. The District will provide clean and accessible bus stops, deliver reliable bus service, and assure customers can easily access the information they need in-person from customer service staff or online at **Cherrriots.org**.

Cherrriots continually looks for ways to attract new customers and expand the availability of public transit. To improve the customer experience, Cherrriots will implement new technologies and strategies, including an electronic fare system and real-time bus tracking with computer-aided dispatch and automatic vehicle location (CAD/AVL).

Targeted outreach campaigns will make potential Cherrriots customers aware of the advantages of public transit and that it is an attractive alternative to personal vehicles.

Team Cherrriots: Culture of Excellence

There's the "Nordstrom Way," the "Ritz-Carlton Way," and the "Southwest Airlines Way." Cherrriots is committed to attaining a similar reputation for service excellence the Cherrriots Way: Every Interaction, Every Customer, Every Day.

Everyone on Team Cherrriots will intuitively know their responsibilities for supporting a positive experience for both internal and external customers. The culture of excellence mindset will extend to all community members, stakeholders, and fellow employees.

As an employer of choice, we foster a culture where people feel valued, trusted, and heard in an environment where they can make a difference. We practice servant leadership to ensure our people feel good about working for Cherrriots and want to continue to work here.

Enhance Community Engagement

Good relationships with community partners are essential. Cherriots cannot respond to changing transit needs without the public's participation and confidence.

Cherriots will continue to build positive relationships with organizations, individuals, neighborhoods, decision-makers, businesses and others. These relationships, both formal and informal, are the essential building blocks for effective transit growth.

Building public trust and building understanding of the value of Cherriots is key to growing and delivering a robust public transit system.

Cherriots, as a taxpayer-funded special district, encourages public participation and is committed to transparency. The District will make good-faith efforts to keep the public informed with timely, accurate, and engaging communication.

Cherriots has developed and is now executing a Community Communication Plan. The District also has formalized its public outreach mobilization plan, which assigns specific roles and responsibilities to members of the Board and the senior leadership team.

in an environment where they can make a difference. We practice servant leadership to ensure our people feel good about working for Cherriots and want to continue to work here.

Ensure Organizational Viability

Enhancing community livability with transportation services is a long-term ambition that requires responsible growth and cost-effective operations. Cherriots, through its actions, will demonstrate that it's a good steward of financial, capital, and human resources.

Building public trust and building understanding of the value of Cherriots is key to growing and delivering a robust public transit system.

Whether it's maintaining a balanced budget, planning for future facility needs or investing in workforce development, Cherriots will continue to look ahead and adjust its strategy. The organization will meet community needs with cost-effective services.

Be an Environmentally Responsible Organization

Riding the bus is one of the easiest ways to go green. Cherriots is going a step further by improving the sustainability of its daily, in-house operations.

Cherriots has committed to the American Public Transportation Association's five core sustainability principles, including making sustainability part of our organization's strategic objectives and identifying a sustainability champion within our organization.

Because of its commitment to sustainable business practices, Marion County recognized Cherriots as an EarthWISE Certified Business and honored Cherriots with a Mid-Valley Green Award.

District plans call for documenting current sustainability practices and developing sustainable products and services purchasing policies. Cherriots formed a Sustainability Committee and its members established a purpose statement: To create a culture of environmental stewardship and promote sustainability in the community we serve by the incorporation of sustainable concepts into all functions of District activities.

Cherriots will investigate ways to improve the energy efficiency of its transit facilities. The District also will establish a Board-adopted environmental sustainability policy statement.

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CONNECTING PEOPLE WITH PLACES: LOOKING AHEAD



Cherriots will soon change the region's public transit service for the better.

Thanks to the state transportation package, Oregon House Bill 2017, Cherriots has a new funding source through a statewide employee payroll tax. The funding allows Cherriots to significantly expand its service, including weekend, holiday and later evening.

Gearing-up with new buses and technology

Cherriots has recently placed more than \$8.4 million in orders for new buses. It's the District's largest equipment purchase in 15 years. The new buses, which are replacing vehicles driven past their recommended useful life, are expected to improve the fleet's reliability and on-time performance.

A dozen new, 40-foot-long and 35-foot-long buses for Cherriots fixed-route service are expected to arrive in time for the launch of expanded service in 2019. In addition, Cherriots purchased five new vehicles for its Cherriots LIFT service, and three new buses for Cherriots Regional. All District service vehicles are accessible and meet ADA requirements.

Cherriots customers can look forward to several technology upgrades that will improve their transit experience: the first step is computer-aided dispatch and automatic vehicle location (CAD/AVL) systems, which will allow all buses to be tracked in real time. The technology allows customers with smart-phone transit apps to know when their bus will actually arrive.

Once the CAD/AVL solution is fully implemented, staff will be able to track how buses are staying on schedule, and proactively make adjustments to help the buses arrive at the bus stop on time.

Additionally, customers will be able to pay their bus fares electronically with a smart phone or fare-card. The passenger's smart phone essentially functions like a day pass or monthly pass and doesn't charge for additional rides.

Cherriots expects new improvements in technology will provide improvements for the customer and create a more convenient and efficient experience.

Building connections

Cherriots will not only add more bus service in the next few years, but it will continue to improve connectivity with other transit agencies. The effort builds on the transit agency's goal of helping Mid-Willamette Valley residents travel to cities throughout the region.

Thanks to Route 1X, a service jointly operated by Cherriots and the South Metro Area Regional Transit (SMART) in Wilsonville, the trip between Salem and the Portland metropolitan area is covered. Each workday, hundreds of rides are taken on Route 1X to make the commute up and down the I-5 corridor.

Cherriots is currently involved in a study with transit agencies in Canby and Woodburn to improve bus service along the 99E corridor between Salem and Oregon City.

Cherriots also has talked with Yamhill County Transit and Albany Transit System about coordinating bus schedules and closing gaps in service so that customers can reach more destinations.

Growing region, changing transit needs

Cherriots has bus service at the West Salem Transit Center and the Keizer Transit Center. These transit centers allow several routes to come together at a convenient location to make easy and comfortable transfers between routes for customers.

The transit agency plans to develop a new transit center in south Salem in the 5200 block of Commercial Street.

These transit centers also allow Cherriots to design routes to better serve neighborhoods, and connect to popular destinations in a way that is easy for the customer to use.

Cherriots is improving bus stops throughout the entire system to remove barriers that make it difficult for people to access the bus, especially for people with disabilities, those who use assisted mobility devices, and families with small children.

Within the boundaries of the Salem-Keizer area, Cherriots established its core network to encourage the development of transit-friendly communities.

A core network is a set of transit corridors where Cherriots has committed to providing stable service with a focus on frequency and reliability. By establishing a sense of permanency and the expectation of committing to provide high-quality service in these areas for many years to come, the core network signals to customers, business owners, city staff, and local government where to locate and build if they want to center themselves and their businesses around transit service.

Cherriots Regional, Polk County Flex

For commuters headed to Salem, as well as those needing a ride between small communities in Marion and Polk counties, Cherriots Regional provides local residents an option to driving their own car.

The District has discussed future service improvements for Cherriots Regional such as providing more frequent service to some communities. The Polk County Flex, for example, is an option for customers who are only traveling to destinations in Dallas, Independence, and Monmouth.

Cherriots Regional takes passengers as far west as Dallas and as far east as towns in the Santiam Canyon. Other destinations include Woodburn, Mt. Angel, Silverton, Stayton, Monmouth, and Independence.

Our area partners include Tillamook County Transportation District, Yamhill County Transit, Canby Area Transit, South Metro Area Regional Transit, and Woodburn Transit System. They connect with Cherriots and Cherriots Regional to provide service to Grand Ronde, Lincoln City, McMinnville, Amity, Woodburn, Wilsonville, and Canby.

Cherriots LIFT

Origin-to-destination paratransit service provides rides to those who are unable to access regular bus service. Cherriots LIFT picks up customers at their homes, or other specified locations, and takes them to their destinations. The service meets Americans with Disabilities Act requirements to provide complementary paratransit service to eligible people within Salem and Keizer. To comply with ADA, Cherriots LIFT operates the same hours and within the same service area as the District's fixed-route buses.

Cherriots Shop and Ride

Shop and Ride includes both a shopper shuttle and origin-to-destination service for seniors and individuals with disabilities. This service operates within the Salem-Keizer urban growth boundary. Cherriots Shop and Ride takes customers to stores in Salem and Keizer, where they can buy groceries and other household items.

Travel Training

Cherriots provides a free travel training program to turn tentative travelers into confident transit users. This instructional program, which is available on an individual basis or in a group setting, is open to everyone.

The training covers topics such as planning trips, transferring between buses, paying bus fare, and boarding the bus using a mobility device. Travel trainers can ride along with individuals who are unsure of their ability to use public transit.

Cherriots Trip Choice

When it comes to sustainable transportation in the Mid-Willamette Valley, the Cherriots buses are just one solution. Carpools, vanpools, bikes, and walking shoes are also important.

That's where Cherriots Trip Choice comes in. In addition to carpool and vanpool ride matching, Cherriots Trip Choice supports biking and walking and other initiatives to reduce traffic on Mid-Willamette Valley roads.

Cherriots Trip Choice plans to increase its outreach programs in Marion, Polk and Yamhill counties. Outreach programs will also educate youth and those with limited English proficiency about their transportation options.

About the District

Founded in 1979, Cherriots is the operating name for the Salem Area Mass Transit District. The population of Salem and Keizer's urbanized area is about 236,000 and the population of the overall Cherriots service area is about 410,000. In Fiscal Year 2016, annual Cherriots ridership among all services was just over 3.2 million, averaging 13,000 rides per day. Cherriots expects its ridership will steadily increase with expanded bus service and growth in the region.

Bus service operates with more than 60 vehicles with an additional 46 vehicles dedicated to providing Cherriots LIFT paratransit service. Cherriots provides bus service in Marion and Polk counties.

Cherriots is a special district funded predominantly by local property taxes, state, and Federal Funds. The District's workforce includes nonrepresented employees and members of Amalgamated Transit Union Local 757, which represents transit operators and maintenance workers.

Rebranding to Ensure Relevance

Even though the Cherriots brand is firmly established, it had become outdated. The goal was not to eliminate or diminish the brand value that had been developed over the years, but to update it so that it stays relevant.

The old brand did not reflect Cherriots evolution or help tell its story. Cherriots provides a complex group of mobility services and programs. Research, however, confirmed that among the general public there is a low level of awareness that these services are all connected to the District.

This brand revitalization will create a stronger connection between the Cherriots name and visual identity. Through the brand refresh, Cherriots can tell its story more broadly so that people know about the resources, support, and services the District brings to the community.

Future

Cherriots plans to create an easy-to-use transit system where customers have multiple options to reach destinations throughout the Mid-Willamette Valley and beyond.

Weekend and later evening bus service, scheduled to begin in 2019, will be followed up with other improvements to the Cherriots fixed-route service. Cherriots will continue to look for ways to add regional connections between cities.

The new state transportation package represents a milestone for Cherriots but it won't solve all the transit agency's challenges. Cherriots will continue to look for other viable funding sources, including local sources to address gaps in existing service and the need for more frequency on some routes.

Cherriots will explore ways to make its buses more inviting and efficient for customers. One of the possibilities is traffic signal preemption: a technology that allows buses to automatically get the green light at intersections. Dedicated traffic lanes for buses could be another option to make public transit a faster ride.

The idea of using trains and trolley cars to bolster public transit in the

Mid-Willamette Valley has been talked about for many years. Transportation studies have looked at extending commuter rail from the Portland area into Salem. A Salem-area streetcar was discussed by transit planners more than a decade ago. Cherriots will explore ways to make its buses more inviting and efficient for customers.

From 2015 through 2017, Cherriots operated an on-demand service called the West Salem Connector. The Connector operated in the hills of West Salem with a 14-seat bus, and provided service from one location to another based on the customer's scheduled trips. The primary purpose of the service was to act as a last-mile solution, feeding customers into the West Salem Transit Center where they could transfer to frequent bus service to downtown Salem.

As of 2018, Cherriots no longer operates the connector program. The program was well-received and the service quickly reached the capacity of the one bus providing service.

Cherriots determined, however, that an additional bus would be cost prohibitive so the service for West Salem returned to fixed routes. In the future, Cherriots might consider using this type of service in another part of the community.

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BOARD OF DIRECTORS AND EXECUTIVE LEADERSHIP



Fiscal Year 2018-2019

Board of Directors

Steve Evans, Vice-President	Subdistrict 1
Colleen Busch, Secretary	Subdistrict 2
Kathy Lincoln	Subdistrict 3
Doug Rodgers	Subdistrict 4
Jerry Thompson	Subdistrict 5
Robert Krebs, President	Subdistrict 6
Marcia Kelley, Treasurer	Subdistrict 7

Executive Leadership Team

Allan Pollock	General Manager
David Trimble	Chief Operating Officer
Steve Dickey	Director of Transportation Development
Paula Dixon	Director of Administration
Patricia Feeny	Director of Communication
Al McCoy	Director of Finance/CFO

Upcoming Board Meeting and Work Session Agenda Items
July 17, 2018

Work Session	Board Meeting
July 26, 2018 (RESCHEDULED) Packets due to GM office: July 2 <ul style="list-style-type: none"> • South Salem Transit Center Update • Service Enhancement Discussion • Draft Strategic Plan Discussion 	July 26, 2018 Packets due to GM office: July 12 <ul style="list-style-type: none"> • Accept Prelim Annual EOY FY2018 Financial Report • Budget Committee Re-Appointments
August 13, 2018 Packets due to GM office: August 6 <ul style="list-style-type: none"> • SDIS Board Best Practices Assessment • Issue GM Performance Evaluation Packets • Service Enhancement Discussion • Review of Neighborhood Association Contacts • Board Committee assignments (2019) 	August 23, 2018 Packets due to GM office: August 9 <ul style="list-style-type: none"> • 2018 Triennial Review • Resolution 2018-07 STIFAC Bylaws • Appoint Board Committee Assignments (2019) • Trip Choice Report – 4th Quarter/Year End • Performance Report – 4th Quarter • September Service Change Briefing
September 10, 2018 Packets due to GM office: September 4 Tue <ul style="list-style-type: none"> • Service Enhancement Discussion 	September 27, 2018 Packets due to GM office: September 13 <ul style="list-style-type: none"> • Accept annual security report • Approval of annual SDIS board check list © • FY 2018 Performance Report • TAM Report Presentation and Implementation • GM performance evaluation (Executive Session)
October 8, 2018 Packets due to GM office: October 1 <ul style="list-style-type: none"> • Proposed FY2020 Budget Calendar • Service Enhancement Discussion 	October 25, 2018 Packets due to GM office: October 11 <ul style="list-style-type: none"> • Approval of FY2020 Budget Calendar (C)
November 13, 2018 Tuesday Packets due to GM office: November 5 <ul style="list-style-type: none"> • Service Enhancement Discussion 	November - No Board meeting
December – No work session	December 13, 2018 Packets due to GM office: November 30 <ul style="list-style-type: none"> • KTC Signal Project Construction Contract Appointments to the STFAC (C) • Appointments to Budget Committee (C) • Q1 Finance, Trip Choice, Perf Report

<p>January 14, 2019 Packets due to GM office: January 7</p> <ul style="list-style-type: none"> • MWVCOG Annual Meeting/Dinner • Present Draft 2019 Legislative Agenda 	<p>January 24, 2019 Packets due to GM office: January 10</p> <ul style="list-style-type: none"> • Adoption of 2019 Legislative Agenda
<p>February 11, 2019 Packets due to GM office: February 4</p> <ul style="list-style-type: none"> • 	<p>February 28, 2019 Packets due to GM office: February 14</p> <ul style="list-style-type: none"> • Q2 Finance, Trip Choice, Performance Report
<p>March 11, 2019 Packets due to GM office: March 4</p> <ul style="list-style-type: none"> • Service Enhancement Discussion 	<p>March 28, 2019 Packets due to GM office: March 14</p> <ul style="list-style-type: none"> •
<p>April 8, 2019 Packets due to GM office: April 1</p> <ul style="list-style-type: none"> • Service Enhancement Discussion 	<p>April 25, 2019 Packets due to GM office: April 11</p> <ul style="list-style-type: none"> • Presentation: 2019 Legislative Session Review • Presentation: CAFR and Single Audit Presentation
<p>May 13, 2019 Packets due to GM office: May 6</p> <ul style="list-style-type: none"> • Service Enhancement Discussion 	<p>May 23, 2019 Packets due to GM office: May 9</p> <ul style="list-style-type: none"> • Consent: Adopt FY2020 Board Meeting Schedule • Q3 TripChoice, Performance
<p>June 10, 2019 Packets due to GM office: June 3</p> <ul style="list-style-type: none"> • Service Enhancement Discussion 	<p>June 27, 2019 Packets due to GM office: June 13</p> <ul style="list-style-type: none"> • Budget Hearing • Res#2019-XX Adopt FY20 Approved Budget • Approval of FY2019 United Way Donation
<p>To Be Scheduled</p> <ul style="list-style-type: none"> • R#2018-XX Adopt STIFAC Bylaws • R#2018-XX re: IT Policy 	<p>To Be Scheduled</p> <ul style="list-style-type: none"> •

UPDATED: July 17, 2018

TO: SAMTD BOARD OF DIRECTORS
FROM: ALLAN POLLOCK, GENERAL MANAGER
SUBJECT: CALENDAR OF SCHEDULED MEETINGS

Meetings are held in the Senator Hearing Room at Courthouse Square, 555 Court St NE, unless otherwise noted

• **JULY 2018**

<p>4 Wed CLOSED</p> <p>26 Thu 5:30 PM</p> <p>26 Thu 6:30 PM</p>	<p>HOLIDAY 4th of July <i>Closed</i> Cherriots Administration Offices-Customer Service; <i>NO</i> Bus Service SAMTD Board Work Session SAMTD Board of Directors Meeting</p>
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• **AUGUST 2018**

<p>1 Wed 5:00 PM</p> <p>13 Mon 5:30 PM</p> <p>23 Thu 6:30 PM</p>	<p>Statewide Transportation Improvement Fund Advisory Committee TENTATIVE SAMTD Board Work Session SAMTD Board of Directors Meeting</p>
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• **SEPTEMBER 2018**

<p>3 CLOSED</p> <p>4 Tue 3:00-4:30p</p> <p>10 Mon 5:30 PM</p> <p>18 Tue 5:30 PM</p> <p>23-26 Sept 2018</p> <p>27 Thu 6:30 PM</p>	<p>HOLIDAY: Labor Day Cherriots Administration Offices-Customer Service Closed; <i>NO</i> Bus Service STF Advisory Committee SAMTD Board Work Session Citizens Advisory Committee APTA Annual Meeting, Nashville, TN SAMTD Board of Directors Meeting and Executive Session ORS 192.660(2)(l) Performance Evaluation</p>
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• **OCTOBER 2018**

<p>2 Tue 3:00 PM</p> <p>8 Mon 5:30 PM</p> <p>25 Thu 6:30 PM</p> <p>28-31</p>	<p>STF Advisory Committee SAMTD Board Work Session SAMTD Board of Directors Meeting Oregon Public Transportation Conference, Bend, OR</p>
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• **NOVEMBER 2018**

<p>3 Sat</p> <p>6 Tue 3:00 PM</p> <p>12 Mon CLOSED</p> <p>13 Tue 5:30 PM</p> <p>22 Thu CLOSED</p>	<p>DAYLIGHT SAVINGS TIME ENDS – Fall Back STF Advisory Committee HOLIDAY: Veterans Day Cherriots Administration Offices-Customer Service Closed; <i>NO</i> Bus Service SAMTD Board Work Session HOLIDAY: Thanksgiving Day Cherriots Administration Offices-Customer Service Closed; <i>NO</i> Bus Service</p>
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SAMTD Board of Directors
 Calendar of Scheduled Meetings

• **DECEMBER 2018**

- 17 Mon 11:30a-1:30p Cherriots Employee Luncheon
- Thu 12:00-1:00p Employee Transportation Coordinators (ETC) Luncheon
- Sat 5:45 pm Keizer Holiday Parade (Meet at Del Webb)
- 13 Thu 6:30 PM SAMTD Board of Directors Meeting
- 18 Tue 5:30 PM Citizens Advisory Committee
- 25 Tues **CLOSED** **HOLIDAY: Christmas Day**
 Cherriots Administration Offices-Customer Service Closed; NO Bus Service

• **JANUARY 2019**

- 1 Tue **CLOSED** **HOLIDAY: New Year's Day**
 Cherriots Administration Offices-Customer Service Closed; NO Bus Service
- 1 Tue 3:00-4:30p STF Advisory Committee
- 14 Mon 5:30 PM SAMTD Board Work Session
- 21 Mon **HOLIDAY: Martin Luther King Day**
- 24 Thu 6:30 PM SAMTD Board of Directors Meeting
- Wed 6:30 PM MWVCOG Annual Meeting / Dinner
 Spirit Mountain Event Center, 27100 SW Salmon River Hwy, Grand Ronde

• **FEBRUARY 2019**

- Mon 2019 Oregon Legislative Session begins
- 5 Tue 3:00-4:30p STF Advisory Committee
- 11 Mon 5:30 PM SAMTD Board Work Session
- 18 Mon **CLOSED** **HOLIDAY: President's Day**
 Cherriots Administration Offices-Customer Service Closed: NO Bus Service
- 28 Thu 6:30 PM SAMTD Board of Directors Meeting

• **MARCH 2019**

- 5 Tue 3:00-4:30p STF Advisory Committee
- Sat **DAYLIGHT SAVINGS TIME**
- 11 Mon 5:30 PM SAMTD Board Work Session
- Fri Cherriots Transit Operators & Maintenance Appreciation Day
 APTA Legislative Conference, Washington D.C.
- 28 Thu 6:30 PM SAMTD Board of Directors Meeting

• **APRIL 2019**

- 2 Tue 3:00-4:30p STF Advisory Committee
- 8 Mon 5:30 PM SAMTD Board Work Session
- 15 Mon REMINDER to file SEI Report
- 16 Tue 5:30 PM Citizens Advisory Committee
- 25 Thu 6:30 PM SAMTD Board of Directors Meeting

• **MAY 2019**

- 7 Tue 3:00-4:30p STF Advisory Committee
- Thu 6:00 PM SAMTD Budget Committee Member Orientation
- APTA Bus & Paratransit Conference and International Bus Roadeo