

**SALEM AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS**

~ **VIRTUAL WORK SESSION** ~

Thursday, September 24, 2020

5:30 PM or immediately following the Executive Session

Join this meeting from your computer or smart phone using
Google Meet Meeting ID: meet.google.com/bhd-kjwr-cpv

Phone Number: (US)[+1 617-675-4444](tel:+16176754444) | PIN: 805 316 553 1585#
(Long distance charges will apply for landline phones)

AGENDA

- 1. CALL TO ORDER**
 - a. "SAFETY MOMENT" Thought for the Day
 - b. Announcements

- 2. PRESENTATION** - None

- 3. DISCUSSION**
 - a. Board Priorities and Principles **1**

- 4. GENERAL MANAGER COMMENTS**
 - a. Upcoming Board Agenda Items **3**
 - b. Calendar Review **5**

- 5. ADJOURN**

Mission

Connecting people with places
through safe, friendly, and reliable public transportation services

Values

Safety – Service Excellence – Communication – Innovation – Accountability

**SALEM AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS****~ VIRTUAL WORK SESSION ~**

Pursuant to Governor Brown's Executive Order 20-16 issued in response to the COVID-19 pandemic, this Work Session will be online only via **Google Meet**. The Senator Hearing Room is closed to the public.

Community members wishing to offer testimony in advance on topics appearing on any Board agenda are strongly encouraged to do so in writing by email to publictestimony@cherriots.org or mail your comments to the attention of the Clerk of the Board at the address shown above.

This is an open and public meeting in a place that is ADA accessible. Auxiliary hearing aids and services, and alternate formats are available to individuals with limited English proficiency. Requests can be made directly to the Clerk of the Board by email to linda.galeazzi@cherriots.org or by calling 503-588-2424; or with the assistance of TTY: Oregon Relay Services at 1-800-735-2900 (or 711). Please allow a 48 hour notice. Cherriots administration office hours are Monday-Friday from 8:00 AM to 5:00 PM.

For an electronic copy of the Board's agenda packet, go to www.cherriots.org/board.

~ ~ ~

De conformidad con la Orden ejecutiva 20-16 del gobernador Brown emitida en respuesta a la pandemia de COVID-19, esta sesión de trabajo estará disponible en línea únicamente a través de *Google Meet*. La Sala de Audiencias del Senador está cerrada al público.

Se recomienda encarecidamente a los miembros de la comunidad que deseen ofrecer su testimonio por adelantado sobre los temas que aparecen en la agenda de la Junta que lo hagan por escrito por correo electrónico a publictestimony@cherriots.org o envíen sus comentarios por correo a la atención del Secretario de la Junta a la dirección que se muestra arriba.

Esta es una reunión pública y abierta en un lugar accesible a la ADA. Los audífonos y servicios auxiliares y formatos alternativos están disponibles para personas con dominio limitado del inglés. Las solicitudes se pueden hacer directamente al Secretario de la Junta por correo electrónico a linda.galeazzi@cherriots.org o llamando al 503-588-2424; o con la ayuda de TTY: Oregon Relay Services al 1-800-735-2900 (o 711). Permita un aviso de 48 horas. El horario de oficina de la administración de Cherriots es de lunes a viernes de 8:00 a.m. - 5:00 p.m.

Para obtener una copia electrónica del paquete de la agenda de la Junta, visite www.cherriots.org/board.

Mission

Connecting people with places
through safe, friendly, and reliable public transportation services

Values

Safety – Service Excellence – Communication – Innovation – Accountability



WORK SESSION MEMO

Agenda Item WS.3.a

To: Board of Directors

From: Ian Davidson, Board President

Date: September 24, 2020

Subject: Board Principles and Priorities

As board members, we serve on various external committees in our official capacities. On those committees we represent the board collectively, not on our own opinions alone. These proposed board principles and priorities can serve as a guide as we navigate our roles representing the board as a whole and empower us to speak with confidence on our mutually agreed upon principles and priorities.

The attached draft is my first attempt at a list of principles and priorities that we could adopt. This document is modeled after our board legislative agenda that we adopt every year. Similarly, this list can serve as an agenda for our work on various committees.

I look forward to a robust discussion about the various items in this document and for the inclusion of additional items.



FY 2021 PRIORITIES AND PRINCIPLES

Salem Area Mass Transit District (aka Cherriots) has established the following as priorities and principles that board members can use as they serve on external committees representing the District.

Cherriots adopts the following priorities and principles:

Support of increased public transit funding

While Cherriots has seen an expansion of service in recent years, there are still noticeable gaps in frequency and coverage in the existing service. As such, we are supportive of initiatives that could support the expansion of public transit in Marion and Polk Counties. Funding sources could include federal, state, or local (city and county) revenues.

Pedestrian and Bicyclist Infrastructure

Transit riders and other community members depend on a strong multi-modal network to reach their destinations. Large sections of the urban growth boundary still do not have sidewalks, and bike infrastructure is inadequate. As Cherriots' becomes a mobility integrator, we must advocate for strong "last mile" infrastructure.

Unaccounted costs

Attention should be paid to policies that put the burden of costly infrastructure on the public while the benefits are given to just a few. Parking minimums, for example, drive up the cost of housing and commercial properties for everyone while only automobile drivers benefit.

Maintenance before New Construction of automobile travel lanes

Allocation of funding for automobile travel lanes should prioritize maintenance of existing infrastructure before building out new, costly-to-maintain infrastructure.

Environmental Justice

Decisions on how to allocate resources should be viewed through a lens of environmental justice. New projects should always consider historically underserved communities. For example, an area with higher levels of pollution should be the first to receive funding targeted to alleviate pollution.

Upcoming Work Session and Board Meeting Agenda Items

September 24, 2020

<p>To Be Scheduled</p> <ul style="list-style-type: none"> • B.I. Contract (AM) • WS: United Way Pass Program (AP)
<p>October 22, 2020 Packets due to GM office: October 8</p> <p>Work Session</p> <ul style="list-style-type: none"> • Discussion of Vehicle Acquisition Policy (AP) • Board Member Appointment Process (AP) <p>Board Meeting</p> <ul style="list-style-type: none"> • Attitude and Awareness Report w/Consultant (PF) • Consent: Approval of FY 2022 Budget Calendar (AM) • Contract Award for Transit Operator Uniforms (DT) • Purchase of Battery Electric Buses (DT) • Project Management of MUNIS Implementation (AM) • Approval of STF Recommendations for ODOTs Rural Vet Transportation Program (SD) • Approval of STIF Discretionary Application (TD) • FY 2020 Security Report and Emergency Preparedness (DT)
<p>November 19, 2020 (3rd Thursday) Packets due to GM office: November 5</p> <p>Work Session</p> <ul style="list-style-type: none"> • <p>Board Meeting</p> <ul style="list-style-type: none"> • Q1 Reports: Finance, Performance, Trip Choice
<p>December 17, 2020 (3rd Thursday) Packets due to GM office: December 3</p> <p>Work Session</p> <ul style="list-style-type: none"> • <p>Board Meeting</p> <ul style="list-style-type: none"> • January Service Change Briefing (DT) • Approval of Contract for SSTC Consultant Services (SD) • Advisory Committee Appointments • Advisory Committee Chair/Vice-Chair Appointments

January 28, 2021

Packets due to GM office: January 14

Work Session

-

Board Meeting

- Adoption of 2021 Federal and State Legislative Agendas (AP)
- Approval of SAMTD Transit Plan for STIF Formula Grant Application (SD)

February 25, 2021

Packets due to GM office: February 11

Work Session

-

Board Meeting

- Q2 Reports: Finance, Performance, Trip Choice

March 25, 2021

Packets due to GM office: March 11

Work Session

-

Board Meeting

-

April 22, 2021

Packets due to GM office: April 8

Work Session

-

Board Meeting

-

May 27, 2021

Packets due to GM office: May 13

Work Session

-

Board Meeting

- Consent: Adopt FY 2022 Board Meeting Schedule (AP)
- Q3 Reports: Finance, Performance, Trip Choice

UPDATED: September 17, 2020

TO: SAMTD BOARD OF DIRECTORS
FROM: ALLAN POLLOCK, GENERAL MANAGER
SUBJECT: CALENDAR OF SCHEDULED MEETINGS

**** Until the Covid-19 pandemic guidelines set by the CDC and State have been lifted, the District will hold its public meetings virtually via the internet using Google Meet.****

- Go to Cherriots.org/meetings/ for more information about a particular meeting.
- Send an email to publictestimony@cherriots.org with your comments on any Board or advisory committee business; or to be added to the email distribution list for meeting announcements.
- Go to Cherriots.org/gettinginvolved for more information about the advisory committees to the Board, or contact your Board representative. Thank you for your interest in Cherriots.

SEPTEMBER 2020

7	Mon	CLOSED	HOLIDAY: Labor Day Cherriots Administrative Offices and Customer Service CLOSED; NO bus service
8	Tue	5:30 PM	Statewide Transportation Improvement Fund Advisory Committee
15	Tue	5:30 PM	Citizens Advisory Committee CANCELLED
16	Wed	3:00 PM	STF Advisory Committee Meeting
21-25			Oregon Legislative Committee Days
24	Thu	5:00 PM	SAMTD Board Executive Sessions <ul style="list-style-type: none"> • Labor Negotiations ORS 192.660(2)(d) • G.M. Performance Evaluation ORS 192.660(2)(i)
24	Thu	5:30 PM	SAMTD Board Work Session** <ul style="list-style-type: none"> • Session will begin at 5:30 PM or immediately following the Executive Session
24	Thu	6:30 PM	SAMTD Board of Directors Meeting ** <ul style="list-style-type: none"> • (Comcast Cable CC:Media Channel 21 or Cherriots Facebook Live)
27	Sun		CHERRIOTS SERVICE CHANGES (go to: Cherriots.org/changes)

OCTOBER 2020

22	Thu	5:00 PM	SAMTD Board Work Session **
22	Thu	6:30 PM	SAMTD Board of Directors Meeting **

NOVEMBER 2020

11	Wed	CLOSED	HOLIDAY: Veterans Day observance Cherriots Administrative Offices, Customer Service Closed No bus service
17	Tue	5:30 PM	Citizens Advisory Committee **
TBD	Thu	5:00 PM	SAMTD Board Work Session **
19	Thu	6:30 PM	SAMTD Board of Directors Meeting **

26	Thu	CLOSED	HOLIDAY: Thanksgiving Day Cherriots Administrative Offices, Customer Service Closed No bus service
----	-----	---------------	--

DECEMBER 2020

15	Tue	5:30 PM	Statewide Transportation Improvement Fund Advisory Committee **
TBD	Thu	5:00 PM	SAMTD Board Work Session **
17	Thu	6:30 PM	SAMTD Board of Directors Meeting **
25	Fri	CLOSED	HOLIDAY: Christmas Day Cherriots Administrative Offices, Customer Service Closed No bus service

JANUARY 2021

1	Fri	CLOSED	HOLIDAY: New Year's Day Cherriots Administrative Offices, Customer Service Closed No bus service
TBD			Special Transportation Fund Advisory Committee (STFAC) **
5	Tue	5:30 PM	Statewide Transportation Improvement Fund Advisory Committee **
18	Mon	HOLIDAY: Martin Luther King Jr. Day
28	Thu	5:00 PM	SAMTD Board Work Session **
28	Thu	6:30 PM	SAMTD Board of Directors Meeting **

FEBRUARY 2021

1			Oregon Legislative Session begins
TBD		9:00a-3:30p	Basic Local Budget Law Training <ul style="list-style-type: none"> • Linn County Expo Center, 3700 Knox Butte Rd E, Albany 97322
	Tue	3:00 PM	Special Transportation Fund Advisory Committee
14	Mon	CLOSED	HOLIDAY: President's Day
25	Thu	5:00 PM	SAMTD Board Work Session
25	Thu	6:30 PM	SAMTD Board of Directors Meeting

MARCH 2021

14-17			APTA TRANSform Conference & EXPO <ul style="list-style-type: none"> • Anaheim, California
25	Thu	5:00 PM	SAMTD Board Work Session
25	Thu	6:30 PM	SAMTD Board of Directors Meeting
25	Thu	6:30 PM	SAMTD Board of Directors Meeting

APRIL 2021

TBD			Special Transportation Fund Advisory Committee
15			Board REMINDER to file SEI Report
		5:00 PM	SAMTD Board Work Session
		6:30 PM	SAMTD Board of Directors Meeting

MAY 2021

(for up-to-date information on Budget Committee Meetings, go to <http://www.cherriots.org/meetings>)

			SAMTD Budget Committee Meeting 1
			SAMTD Budget Committee Meeting 2