



Salem Area Mass Transit District
BOARD OF DIRECTORS

July 27, 2017

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Regular Board meetings are video recorded and are available for viewing on the CCTV website at www.cctvsalem.org.



Salem Area Mass Transit District
BOARD OF DIRECTORS

July 27, 2017
Courthouse Square – Senator Hearing Room
555 Court Street NE, Salem, Oregon 97301

MINUTES

Board	President Robert Krebs; Directors Doug Rodgers, Steve Evans, Jerry Thompson, Kathy Lincoln, and Marcia Kelley (arrived at 7:20 PM);
PRESENT:	ABSENT: Colleen Busch
Staff	Allan Pollock, General Manager; Steve Dickey, Director of Transportation Development; David Trimble, Chief Operating Officer; Paula Dixon, Director of Administration; Patricia Feeny, Director of Communication; Linda Galeazzi, Executive Assistant; Chris French, Senior Planner; Chip Colby, Information Technology Manager; Ben Fetherston, SAMTD Legal Counsel
Guests	Keri Peck, citizen

- A. CALL TO ORDER AND NOTE OF ATTENDANCE 6:30 PM**
President Krebs called the meeting to order and a quorum was present.
- B. PLEDGE OF ALLEGIANCE 6:31 PM**
President Krebs led the Pledge of Allegiance.
- C. ANNOUNCEMENTS AND CHANGES TO THE AGENDA - None 6:31 PM**
- D. OATH OF OFFICE 6:33 PM**
Newly-elected Board member Doug Rodgers, representing Subdistrict #4, and re-elected Board member, Robert Krebs, representing Subdistrict #6 were administered the oaths of office by Notary Public, Linda Galeazzi.
- E. PUBLIC COMMENT 6:35 PM**
Keri Peck (address on file) spoke about the regional bus pass limitations. He rides the fixed route service and Cherrlots Regional service to Silverton.
- F. CONSENT CALENDAR 6:38 PM**
Motion: Moved to approve the Consent Calendar:
2. Approval of Minutes
a. Special Board Meeting of June 12, 2017



b. Regular Board Meeting of June 22, 2017

Motion by: Director Jerry Thompson
Seconded: Director Steve Evans
Discussion: No items were deferred from the Consent Calendar.
Vote: Motion passed (5) Thompson, Evans, Rodgers, Lincoln, Krebs

G. ITEMS DEFERRED FROM THE CONSENT CALENDAR - None

H. ACTION ITEMS

1. Accept Annual Preliminary Year-End Financial Report for FY2017 6:39 PM

Staff report: Pages 13-22 of the agenda
Presenter: Paula Dixon, Director of Administration
Motion: Moved to accept the FY2017 preliminary year-end financial report as presented.
Motion by: Director Kathy Lincoln
Seconded: Director Doug Rodgers
Vote: Motion passed (5) Thompson, Evans, Rodgers, Lincoln, Krebs

2. Adopt Resolution No. 2017-10 to Establish the Core Network Policy #118 6:42 PM

Staff report: Pages 23-34 of the agenda
Presenter: Chris French, Senior Planner
Discussion: Director Rodgers noted the discussion they had at the July 10th work session about a section between Liberty and Madrona being added. He said it was a good idea even though it wasn't in his Subdistrict.
Director Lincoln asked if the Board was adopting a core network even though they had not had a public hearing. Mr. French explained that they were establishing a policy for a core network. A public hearing would be needed if corridors were being changed; however, no corridors have been changed.
Director Lincoln asked if staff had worked with the City to know if the core is where expected development will be. She asked specifically about the Fairview Industrial area. Mr. French said that staff gathered historic and current ridership, the comprehensive plans and the street classifications for both Salem and Keizer. The core network focuses on high density, retail and the plans that Salem and Keizer have for development in the future. Staff did discuss the Fairview area with the



City and received affirmation for keeping the service as is. The Fairview Industrial Park area has lots of parking lots, and a very low population for ridership and development at this time.

Mr. Pollock advised that as development and patterns change, the Board can modify the policy to add or remove corridors. A public hearing will be necessary when changes are made to the service on the core network.

Motion: **Moved to adopt Resolution No. 2017-10 to create Policy 118 “Core Network” to establish a core network of bus service corridors in Salem and Keizer that represents the highest priority for service run by Salem Area Mass Transit District.**

Motion by: **Director Steve Evans**

Seconded: **Director Doug Rodgers**

Vote: **Motion passed (5) Thompson, Evans, Rodgers, Lincoln, Krebs**

3. Approval of the Title VI Equity Analysis for the Removal of Route 2X Grand Ronde/Salem Express, Effective January 2, 2018 6:55 PM

Staff report: Pages 35-56 of the agenda

Presenter: Chris French, Senior Planner

Discussion: In response to a question asked by Director Rodgers about how Route 2X is subsidized, Mr. Pollock said the District did not have a budget for this service. The service was paid for by the Confederated Tribes of Grand Ronde (CTGR) through federal grants. The District was contracted by the CTGR to provide the service.

Mr. French said the CTGR put out an RFP for bids to provide the service. The District did not bid on the service; however, the District will continue their current service until January 2018.

Motion: **Moved to approve the Title VI Equity Analysis for the Route 2X - Grand Ronde / Salem Express removal to go into effect January 2, 2018.**

Motion by: **Director Jerry Thompson**

Seconded: **Director Steve Evans**

Vote: **Motion passed (5) Thompson, Evans, Rodgers, Lincoln, Krebs**

4. Approval of the Title VI Equity Analysis for the Removal of Route 15X Airport Road Park & Ride Express, Effective September 5, 2017 7:00 PM

Staff report: Pages 57-96 of the agenda



Presenter: Chris French, Senior Planner

Discussion: President Krebs asked if a route will still go to the park & ride once the routes are adjusted. Mr. French said Routes #4 and #24 will be close, but will not deviate to the park & ride lot. People who parked at the Airport Road park & ride lot can go to the Market Street park & ride lot, where there is 15 minute service, to get to work.

Director Evans asked if people will be informed of this option. Mr. Pollock said that communication will come from the Department of Administrative Services (DAS).

Director Lincoln asked if the riders knew the route was cut because the State discontinued funding for it. Mr. Pollock said DAS sent a letter out to inform employees that it would no longer be in service.

Motion:	Moved to approve the Title VI Equity Analysis for the Route 15X – Airport Road Park & Ride Express removal to go into effect September 5, 2017.
Motion by:	Director Steve Evans
Seconded:	Director Doug Rodgers
Vote:	Motion passed (5) Thompson, Evans, Rodgers, Lincoln, Krebs

I. PUBLIC HEARING

President Krebs opened the public hearing to receive testimony on the proposed elimination of Cherrriots Routes 2X Grand Ronde/Salem Express and Route 15X Airport Road Park & Ride Express, to take place on January 2, 2018 and September 5, 2017, respectively as was stated in the Public Hearing Notice in the Statesman Journal on June 26, 2017 and on page 97-99 of the agenda. There was no verbal testimony given. President Krebs advised that written testimony was emailed to the full Board by Jean Sherbeck, a member of the Special Transportation Fund Advisory Committee, and by this reference, will be entered into the record and made a part of these Minutes as Attachment A.

J. DELIBERATION OF PUBLIC HEARING

7:06 PM

Motion:	Moved to approve the removal of Routes 2X Grand Ronde/Salem Express and Route 15X Airport Road Park & Ride Express, to take place on January 2, 2018 and September 5, 2017, respectively.
Motion by:	Director Kathy Lincoln
Seconded:	Director Jerry Thompson
Vote:	Motion passed (5) Thompson, Evans, Rodgers, Lincoln, Krebs



K. INFORMATION ITEMS - None

L. ELECTION OF OFFICERS

7:09 PM

- President:** Director Thompson nominated Director Krebs for President. There were no other nominations so nominations were closed.
- Vice President:** Director Thompson nominated Director Evans for Vice-President. There were no other nominations so nominations were closed.
- Secretary:** Director Lincoln nominated Director Busch for Secretary. There were no other nominations so nominations were closed.
- Treasurer:** Director Evans nominated Director Kelley for Treasurer. There were no other nominations so nominations were closed.
- Motion:** **Moved to cast a unanimous ballot for the slate of officers nominated.**
- Motion by:** **Director Jerry Thompson**
- Seconded:** **Director Doug Rodgers**
- Vote** **Motion passed (5) Thompson, Evans, Rodgers, Lincoln, Krebs**

The oath of office was administered to newly-elected officers – President Krebs and Vice-President Evans by Ms. Galeazzi. Directors Busch and Kelley were not in attendance.

M. REPORTS

1. Board Member Committee Reports [Receive and File]

7:20 PM

Board members are appointed to local, regional and/or national committees; and may present testimony at public hearings on specific issues on behalf of the District as the need arises. Board members report on their participation in meetings that are listed on pages 105-109 of the agenda. Minutes for external meetings can be found on the websites listed for the agencies.

- a.** Minutes of the June 12, 2017 Board Work Session were received and filed.

N. BOARD AND MANAGEMENT ISSUES

1. General Manager

7:15 PM

Mr. Pollock welcomed back Director Rodgers who had served on the Board in 2011-2014. He spoke about the District being in the midst of a lot of discussion and planning after the legislature voted to fund a State transportation package. He spoke about his visit with former interim General Manager, Denny Moore, who stopped by the office earlier in the week to drop off some Cherriots memorabilia; and he announced the retirement of transit operator, Ken Richins, who is number one in seniority



having served the District for 40 plus years. Mr. Richins will continue to fulfill his role as the ATU Local 757's executive board officer for another year.

2. Board President

President Krebs reports on his transit-related Board and community service activities since the last board of directors meeting. While on vacation, he rode many different transit buses. He also attended the Association of Oregon Rail and Transit Advocates meeting in Portland. He welcomed Director Rodgers to the Board.

3. Board of Directors

Board members gave an account, both verbally and in writing, of their transit-related Board and community service activities that may be of interest to the other Board members and to the public.

O. Meeting Adjourned

7:32 PM

Respectfully submitted,

Robert Krebs, President
SAMTD Board of Directors

TESTIMONY RE: ELIMINATION OF CHERRIOTS ROUTE 2X

July 25, 2017

TO: Board of Directors
Salem Area Mass Transit District

FROM: Jean Sherbeck
744 SE St. Andrews Lane, Dallas, OR
(Member, STF Citizens Advisory Committee)

1. REGIONAL TRANSPORTATION PLANNING. I was very disappointed to learn that Cherrlots is planning to completely withdraw from funding Route 2X between Salem and Grande Ronde. This route is part of the fabric of regional transit connections between Salem and the coast, via connections with the Coastal Connector to Lincoln City, and connections from there north and south to other coastal communities. Grande Ronde also connects with Yamhill County Transit Route 22 from McMinnville to Grande Ronde, allowing Polk County residents and coastal residents to connect with other northern communities from McMinnville. I would hope that Cherrlots will maintain a working relationship with the Confederated Tribes of Grand Ronde to ensure the continuity of these connections with other areas as well as to Salem, and might be able to contribute financially in some way.

2. IMPACT TO MINORITIES, LOW INCOME, DISABLED AND ELDERLY PERSONS. I believe that there is a potential for impact to the above groups of people, whether trips to Grande Ronde or onward would be recreational or personal business. The people described quite likely do not own cars, and therefore their trips by public transit could be curtailed.

3. RICKREALL PARK AND RIDE. I would ask that the Rickreall Park and Ride be available to the new route operated by the Confederated Tribe and new agency. This would allow Polk County residents accessibility to transit to Grand Ronde and perhaps late evening trips to Salem.

Thank you for listening.